

**LOS ANGELES COUNTY DEMOCRATIC PARTY
ENDORSEMENT RECOMMENDATION
DOCUMENT SUBMISSION FORM**

Please submit this form, along with all relevant documents listed below pertaining to the Endorsement Recommendation Meeting and the endorsement recommendation process to the Los Angeles County Democratic Party Office by United States Postal Service (USPS) Priority Mail on the first business day immediately following the Endorsement Recommendation Meeting to the address below. If you have any questions, please contact Clark Lee, Political Director at (213) 382-1211 or clarklee@lacdpc.org.

Please send to:

Los Angeles County Democratic Party
c/o Clark Lee, Political Director
3550 Wilshire Blvd. Suite 1203
Los Angeles, CA 90010

Sender/Contact Information

Name: _____ Position: _____
Phone (Cell): _____ Phone (Home): _____ Phone (Work): _____
Fax: _____ Email: _____
Resident Address: _____ City: _____ ZIP: _____

Election Information

Assembly District(s): _____ Election Date: _____ Close of Filing Date: _____
Race(s) Considered: _____

Enclosures List

The following relevant documents pertaining to the Endorsement Recommendation Meeting and processes are included:

- Post-Meeting Checklist**
- Administrative Fee (copies):** A copy of the administrative fee (as evidence of fee submission) from each candidate considered.
- Applications for Consideration of Endorsement:** For each candidate considered, a copy of the application for consideration of endorsement and any other materials/documents submitted by the candidate.
- Ballots and Tally Forms:** For each race considered, all ballots, tally forms, and any other paperwork used during the voting or tabulation of the endorsement recommendation process.
- Proof of Service:** For each race considered, a Proof of Service form, list of all persons served, and copies of written notices served to eligible candidates for office and all members of the Assembly District Delegation(s) in the jurisdiction, Candidate Interview Committee, or Judicial Interview Committee.
- Reimbursement Request (if applicable):** Complete with reimbursement request form and all relevant receipts for all expenses related to the Endorsement Recommendation Meeting and processes. Please retain a copy for your records.
- Recommendation Decision Form:** Enclose the form indicating the endorsement recommendations of the Candidate Interview Committee, Judicial Interview Committee, or Assembly District Delegation(s), even if it has already been transmitted electronically or by fax.
- Sign-In Sheets:** Both the Member Sign-In Sheet and the Candidate Sign-In Sheet
- Other (please specify):** Any other documents or paperwork from the Endorsement Recommendation Meeting and process (such as tally sheets or any other), including:
