



LOS ANGELES COUNTY DEMOCRATIC PARTY

YOUTH LEADERSHIP DEVELOPMENT INTERNSHIP PROGRAM

DESCRIPTION

The Los Angeles County Democratic Party (LACDP) is the official body of the Democratic Party in Los Angeles County and the largest local Democratic Party entity in the United States, representing over 2.2 million registered Democrats in 88 cities with a population larger than 42 other states. LACDP charters nearly 100 Democratic organizations, endorses candidates and ballot measures, and strategically targets and mobilizes for electoral campaign activities in Los Angeles County.

In 2010, LACDP will be involved with statewide and local races in Los Angeles County in building the Democratic Party's infrastructure and mobilizing Democratic voters, including campaign mobilization, get-out-the-vote operations, fundraising, special events, voter registration/outreach, and legislative/issue advocacy.

The intern will be working closely with the LACDP Chair and the LACDP staff to assist in maintaining regular Democratic Party operations; planning special events; and working as directed on campaign, legislative advocacy, and Democratic Party-building activities.

This internship is ideal for college students or recent graduates who are interested in becoming involved in Democratic politics. The internship will be based at the LACDP Headquarters in the mid-Wilshire area of Los Angeles, but may require some travel to other parts of the county.

RESPONSIBILITIES

Level of involvement depends on the individual's interest and time availability. 15-20 hours per week is required.

Projects include, but not limited to:

- Administrative operations, such as filing and data entry
- Democratic Party meeting, campaign, and special events planning
- Party services, such as constituent services, mailings, and phonebanking
- Volunteer/community outreach and coordination
- Voter registration, outreach, and mobilization

QUALIFICATIONS

The Intern will be expected to:

- Be committed to Democratic Party ideals and values
- Communicate clearly in writing and orally
- Have basic computer and office skills
- Handle multiple projects simultaneously
- Work both independently and as a member of a team

It is preferred, but not required, that the intern:

- Has prior political or campaign experience
- Be proficient in more than one language

CONTACT INFORMATION

Please send a resume and cover letter to Clark Lee, Political Director:

Fax: (213) 382-1278

Email: clarklee@lacd.org

Mail: Los Angeles County Democratic Party, 3550 Wilshire Blvd., Suite 1203, Los Angeles, CA 90010

For More Information or Questions: (213) 382-1211