

CONSTITUTION AND BY-LAWS
OF THE
LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE

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1 **LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE**
2 **CONSTITUTION & BY-LAWS**
3

4 **ARTICLE I. DEFINITION**

5
6 **Section A. NAME**

7
8 The name of this organization shall be the LOS ANGELES COUNTY DEMOCRATIC
9 CENTRAL COMMITTEE (LACDCC). It shall be referred to herein as This Committee.
10

11 **Section B. CONTINUITY**

12
13 This Committee is, and shall function as, a continuing body. To that end, upon the election
14 of new officers or appointment of new chairs, of their removal from office, resignation or
15 protracted illness, the Chair shall appoint two officers or chairs of This Committee, whose
16 responsibility shall be to ensure the safe and intact transfer of all records, correspondence,
17 files, books, financial records and documents as they pertain to This Committee to the
18 newly elected or appointed officers or chairs to ensure the continued operation and
19 function of said office and/or committee.
20

21 **Section C. PURPOSES**

- 22
23 1. To serve as the official governing body of the Democratic Party in the County of
24 Los Angeles in cooperation with the State and National Committees.
25
26 2. To conduct the (Democratic) Party campaign in the County of Los Angeles
27 under the general direction of the State Central Committee.
28
29 3. To build party organization on district, regional, and county levels to register
30 Democrats and turn out Democratic voters.
31
32 4. To encourage the fullest possible participation of all Democratic voters.
33
34 5. To develop party policies and positions and to communicate them to the public
35 and to all officeholders.
36
37 6. To provide a forum for the study and discussion of public issues.
38
39 7. To conduct a public relations program for the Democratic Party throughout
40 Los Angeles County and to represent the Democratic Party within the county.
41
42 8. To interview, develop and endorse Democratic candidates for public office.
43
44 9. To nominate a qualified Democrat to fill any vacancy occurring in a party nominee
45 position within this county.
46
47 10. To charter Democratic organizations within Los Angeles County.
48
49 11. To ensure, as far as possible, the election of the Democratic Party
50 Nominees and candidates endorsed by This Committee.
51
52

- 1 12. To perform such other duties and services as will benefit the Democratic
2 Party.
3

4 **ARTICLE II. MEMBERSHIP**
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6 **Section A. TYPES OF MEMBERS**
7

8 There are five types of members of This Committee: Elected Members, Appointed
9 Members, Ex-Officio Members (all of which are classified as "regular members"), Alternate
10 Members, and Associate Members. Their rights and duties are as specified within.
11

12 1. **Elected Members**
13

14 a. In accordance with Section 7203 of the Election Code each Assembly
15 District contained wholly or partially within Los Angeles County shall be
16 entitled to be represented by seven members residing in and elected from
17 that portion of the Assembly District contained within Los Angeles County at
18 the direct primary election in June of even-numbered years.
19

20 b. In accordance with Section 7205 of the Election Code This Committee may
21 provide for the division of some or all of its constituent Assembly District into
22 divisions. A resident of each division will be elected to represent that
23 division, but will be elected at-large from the Assembly District. Upon
24 petition by a majority of the regular members of an Assembly District
25 Delegation This Committee will authorize that District to be divided into
26 seven equally populated divisions effective at the next election of members
27 of This Committee (subject to the deadline imposed by the County Registrar
28 of Voters). Upon petition to This Committee by a majority of the regular
29 members of an Assembly District divided into divisions, that District will no
30 longer be so divided.
31

32 2. **Appointed Members**
33

- 34 a. A registered Democrat residing in an Assembly District may be appointed
35 by This Committee to fill a vacancy occurring in that Assembly District.
36
37 b. This Committee may appoint only a person who has been recommended
38 by the Delegation of that district, except that if the Delegation fails to make a
39 recommendation within three months of the occurrence of the vacancy, This
40 Committee may appoint any registered Democrat residing in the District
41 who is recommended by the Policy Committee.
42
43 c. Appointed members shall be entitled to the same rights and privileges as
44 elected members of This Committee except that they must use the
45 designation "Appointed Incumbent" rather than "Incumbent" upon seeking
46 election to This Committee.
47

48 3. **Ex-Officio Members**
49

- 50 a. Ex-Officio members of This Committee shall be the following, if registered to
51 vote in Los Angeles County:
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- 1) Incumbent office holders of those offices referenced in Article II Section 2.a of the By-laws of the California Democratic Party who are registered to vote as Democrats,
- 2) The most recent nominee of the Democratic Party for those offices referenced in Article II Section 2.a of the By-laws of the California Democratic Party,
- 3) Statewide Chairs or Presidents of official or chartered statewide Democratic Party Organizations,
- 4) Members of the Democratic National Committee,
- 5) State Officers of the California Democratic Party,
- 6) Assembly District Representatives to the Executive Board of the California Democratic Party
- 7) The Chair of This Committee at the expiration of the immediately preceding term of office for elected members of This Committee.
- 8) The Treasurer of This Committee, appointed under Article IV, Section C, and,
- 9) The Legal Counsel of This Committee, appointed under Article IV, Section D.

- b. Incumbent office holders of, and the most recent nominees for, the United States House of Representatives, the State Board of Equalization, the State Senate, and the State Assembly whose districts extend into Los Angeles County, but who are themselves not registered to vote in Los Angeles County, shall have the right to appoint a voting alternate, provided such alternate is registered to vote in Los Angeles County.
- c. Ex-Officio members shall be entitled to the same rights and privileges as elected members of This Committee except that they may not use the designation of "Incumbent" upon seeking election to This Committee.

4. **Regular Members**

- a. A regular member is any elected, appointed or ex-officio member of This Committee.
- b. Any regular member who wishes to exercise membership rights including the right to appoint an alternate member, must meet the dues requirement of This Committee.
- c. A regular member is a member of the Assembly District Delegation and Region for the Assembly District in which s/he resides.

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5. **Alternate Members**

- a. Any regular member in good standing may appoint an alternate member, subject to the approval of This Committee, who shall serve at the member's pleasure, upon presentation of written authorization to the Chair of the Credentials Committee. Except at the Organizational Meeting, such appointment shall not be submitted to This Committee for approval unless the Chair of the Credentials Committee has been notified of the appointment at least fifteen (15) days prior to the meeting at which the appointment is to be announced.
- b. An Alternate member for an elected or appointed member must reside in the same Assembly District. An alternate member for an Ex-Officio member must reside in that political subdivision of Los Angeles County which the appointing member was nominated to represent.
- c. An alternate member shall meet the same dues requirement of This Committee as a regular member.
- d. An alternate member has right of voice and motion at meetings of This Committee even if the appointing member is present but may vote only in the absence of that member. An alternate member may serve on a standing or special committee with a regular member; may serve as a representative of This Committee to the State Committee or its Executive Board, provided all regular members who are candidates for representative are first given the opportunity to be elected; but may not be elected or appointed to serve as an officer of This Committee.
- e. An alternate member shall be considered a member of the Assembly District Delegation and Region for the Assembly District and Region in which the appointing member resides except where an alternate member is a voting alternate for a Democratic Party nominee or officeholder whose district extends into Los Angeles County but who is not himself/herself registered to vote in Los Angeles County. In the case of such an exception, the voting alternate member shall be considered a member of the Assembly District Delegation and Region in which the voting alternate member is registered to vote.

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6. **Associate Members**

- a. (i) An Associate Member shall have the right to voice, but not to make motions or vote, on matters before This Committee.
- (ii) In addition, Associate Members shall have the right to be appointed to a special or standing committee, except for any committee which authorizes the expenditure of campaign funds, which determines campaign strategy or execution or which recommends endorsements. Associate Members shall have full rights when serving in such a capacity, except they shall not serve as chairs or co-chairs of standing committees.
- b. An Associate Member shall meet the same dues requirement of This

1 Committee as an alternate member.

- 2
- 3 c. (i) Each club chartered by This Committee shall have the right to
- 4 designate one of the club's members as an Associate Member. This
- 5 designation may be revoked upon written notice by the club to This
- 6 Committee.
- 7
- 8 (ii) In addition, the Chair of This Committee shall have the right to
- 9 nominate Associate Members who, in the Chair's opinion, possess
- 10 qualifications or skills that would assist in meeting the objectives of
- 11 This Committee.
- 12
- 13 (iii) Upon verification of the Democratic Party voter registration of the
- 14 designee or nominee and that the designee or nominee has not
- 15 been removed from membership in This Committee during the
- 16 current term, The Policy Committee shall ratify or reject the designee
- 17 or nominee.
- 18
- 19 (iv) Upon ratification and payment of dues, the individual will become an
- 20 Associate Member as of the next meeting of This Committee at least
- 21 fifteen (15) days after ratification. The Associate Member's term will
- 22 expire at the end of the term.
- 23
- 24 d. Upon ratification, the Chair of This Committee may appoint Associate
- 25 Members to a special or standing committee of This Committee.
- 26
- 27 e. On no committee of This Committee, including any special committees,
- 28 shall more than twenty (20) percent of its membership be Associate
- 29 Members of This Committee.
- 30
- 31 f. Associate Members shall be considered nonvoting members of the
- 32 assembly district in which they reside, but shall not be considered members
- 33 of that delegation for purposes of allocation of standing committee
- 34 assignments under Article VI, Section A.
- 35

36 **Section B. SEATING OF MEMBERS**

37

- 38 1. Elected and ex-officio members of This Committee shall be seated on the second
- 39 Monday in July following the direct primary election.
- 40
- 41 2. Appointed shall be seated immediately upon appointment, and alternate members
- 42 shall be seated immediately upon approval, by This Committee.
- 43
- 44 3. New members of This Committee elected in the direct primary election may be
- 45 seated as alternate members for the remainder of the term.
- 46

47 **Section C. TERMINATION OF MEMBERSHIP**

48

49 1. **Voluntary Termination**

50 A member may tender his or her resignation only in writing.

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3 **2. Termination for Lack of Attendance**
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- 5 a. For purposes of this Article II, Section C.2 (Termination for Lack of
6 Attendance), a member who attends a meeting of This Committee or has
7 his/her alternate attend in his/her place shall be counted as present, not
8 absent.
9
10 b. The absence of an elected or appointed member from three regular
11 meetings of This Committee within a term year (July to June) or from five
12 meetings within a two-year term shall automatically terminate the
13 membership of that member. For purposes of this Article II, Section C.2,
14 the phrase "two-year term" means the period from the convening of one
15 Organizational Meeting to the next such meeting.
16
17 c. It is the duty of all members to attend all meetings of This Committee and
18 any standing committees to which they are appointed and to assure that
19 their attendance at all such meetings is recorded.
20
21 d. A notice shall be sent to an elected or appointed member after his/her
22 second absence in a term year and/or fourth absence in a two-year term
23 warning of the automatic termination of that member's membership if the
24 member fails to attend a third meeting in that term year or a fifth meeting in
25 that two-year term, as applicable.
26

27 **3. Termination for Failure to Pay Dues**
28

- 29 a. The Controller shall certify to the Chair of the Credentials Committee the
30 fact of nonpayment of dues of any elected or appointed member within 60
31 days of the date on which the dues were payable.
32
33 b. A notice shall be sent via Certified Mail stating the amount owing and
34 stating that if the amount is not paid within ten days of receipt of the notice
35 the membership is automatically terminated.
36
37 c. Unless the dues set forth in the notice are paid within the ten days, the
38 Member's membership will be automatically terminated, the member will be
39 notified in writing and the termination will be announced at the next regular
40 meeting of This Committee.
41

42 **4. Termination for Additional Grounds**
43

- 44 a. The additional grounds for termination of membership are as follows:
45
46 1) A member supports a non-Democratic candidate for public office.
47
48 2) An elected official or appointed member moves out of the Assembly
49 District.
50
51 3) Death or mental incapacity.
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- 4) A member ceases to be a registered Democrat in Los Angeles County.
 - 5) A member commits This Committee to unauthorized expenditures.
 - 6) Knowing membership in an organization which should under California Election Code, Sec. 20201 and/or Article XIII of these Constitution and By-Laws, be chartered, but does not have such a charter and does not have an application for charter pending.
 - 7) A member's financial obligation to This Committee (other than dues) are more than thirty (30) days past due from the date written notice of failure to meet such obligation has been given by the Controller of This Committee to said member. A member may, to avoid removal, bring any such obligation current at any time prior to actual removal. An administrative fee to cover costs of processing, not to exceed \$5.00 plus any bank charges, may be assessed in addition to the actual obligation.
- b. Except in the case of death or mental incapacity the Policy Committee shall not declare the termination of a membership under one of these additional grounds until the member has been notified by Certified Mail that s/he has the right to appear before the Policy Committee to negate the charges.
- c. Termination of membership under II.C.4.a.6. above shall only be declared upon recommendation of the Credentials Committee and a sixty percent (60%) vote of This Committee's members present and voting, provided, however, that the member is first:
- 1) Informed by certified mail that he/she is a member of such an organization, and
 - 2) Given thirty (30) days to resign said membership, or the organization in question applies for charter within said thirty (30) days, and
 - 3) Accorded the due process rights of written notice of the charges against him/her, right of response before both the Credentials Committee and This Committee, and is given the right to representation by counsel.
- d. If the organization in question applies for a charter within the thirty (30) daytime period after the member is notified as provided above, termination of membership under II.C.4.a.6. above shall only be recommended and declared if:
- 1) The charter application is denied, and
 - 2) The member is informed by certified mail of said denial of charter application, and
 - 3) The member does not resign his/her membership in the organization in question within thirty (30) days of receipt of said notice of denial

1 and notify This Committee of same, and

2
3 4) The due process rights referred to herein above have been
4 accorded the member, and

5
6 5) The Credentials Committee recommends termination, and

7
8 6) This Committee, by sixty percent (60%) vote of those persons
9 present and voting, votes to terminate the member's membership.

10
11 e. Declaration of the termination of membership may only be overruled at the
12 next meeting of This Committee. Upon such overruling, all acts pursuant to
13 the acceptance of the declaration shall be voided.
14

15 **Section D. FILLING OF VACANCIES**

16
17 1. Upon termination of the membership of any member, This Committee may appoint,
18 at any meeting by affirmative vote of the majority of the members voting, as a
19 member to fill that vacancy, any registered Democrat from Assembly Districts from
20 which the member whose membership was terminated was elected or appointed.
21

22 2. Upon the failure to elect from any Assembly District members sufficient in number
23 to equal those provided in California Election Code, Section 7203, or ineligible to be
24 members, This Committee may appoint at any meeting by affirmative vote of the
25 majority of the members present and voting, as members any registered Democrat
26 from that District, so that District's representation equals the number provided for in
27 the Election Code.
28

29 3. This Committee may not appoint as a member from an Assembly District one who
30 has not been recommended by the Delegation of the District for such appointment;
31 provided that upon the failure of that Delegation to so recommend a person during
32 the three months following the occurrence of the vacancy to be filled, This
33 Committee may appoint any registered Democrat who has been recommended by
34 the Policy Committee for such appointment.
35

36 4. Despite the above, once new members have been elected in the direct primary
37 election, any vacancy shall be filled automatically by the top vote getting member-
38 elect residing in the District not already a regular member of This Committee.
39

40 **ARTICLE III. DUES**

41
42 **Section A. PAYMENT OF DUES**

43
44 1. The dues of This Committee shall be thirty-six dollars per year. Dues for elected
45 and Ex-Officio members shall be payable at the organizational meeting and in the
46 same month of the following year.
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48 2. Dues for appointed and alternate members are payable upon appointment. During
49 the last six months of the fiscal year the dues shall be half of the full annual dues.
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Section B. DEFERRAL OR WAIVER OF DUES

Any member may request in writing or in person that the Credentials Committee allow the deferral or waiver of dues on the grounds of economic hardship. Denial by the Credentials Committee may be appealed to the Policy Committee.

ARTICLE IV. OFFICERS

Section A. OFFICERS OF THIS COMMITTEE

1. The officers of This Committee shall be a Chair, Vice-Chair (Male), Vice-Chair (Female), Recording Secretary, Corresponding Secretary, Controller, Parliamentarian, the Immediate Past Chair, and one Vice-Chair from each Region. The office of Treasurer is an appointed position requiring an expert in campaign finance and reporting. As such, the Treasurer is not an officer for purposes of internal governance, but shall be the principal officer of This Committee for the purposes of campaign finance report filing and compliance with applicable campaign finance, tax and related law. Except for the Treasurer, no officer of This Committee may be an employee of This Committee.
2. Any regular member in good standing of This Committee is eligible to be an officer of This Committee.
3. All of the officers shall be elected as specified herein except the Parliamentarian who shall be appointed by the Chair of This Committee.

Section B. DUTIES OF OFFICERS

1. **Chair**
 - a. The Chair shall be chief executive of This Committee with full power to enforce the provisions of these Constitution and By-Laws. S/he shall chair the Policy Committee and shall perform such other duties as are usually incident to the office.
 - b. The Chair shall preside at all meetings of This Committee and the Policy Committee, shall appoint, and may as his/her discretion remove, a Parliamentarian, Chairs of standing committees and such special committees as are required to carry out the program of This Committee, a Newsletter Editor, an Internet Coordinator, Fair Booth Coordinator, and two Sergeants-at-Arms.
 - c. Appointments to the offices described in paragraph b of Article IV.B.1, above, shall be subject to confirmation by the Policy Committee. Upon signed, written petition from two or more Policy Committee members, the Policy Committee, by two-thirds (2/3) majority vote, may overturn the Chair's decision to remove from office any of the above appointees.
 - d. The Chair shall be an Ex-Officio member of all standing and special committees.

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2. **Vice-Chair (Male) and Vice-Chair (Female)**

a. The Vice-Chair (Male) and Vice-Chair (Female) shall perform the duties and have the powers of the Chair when the latter is unable to act. In the event of the removal, resignation or death of the Chair, the Vice-Chair of the opposite sex shall exercise the powers and duties of the Chair. At the next meeting for which due notice can be given, an election shall be held for the office of Chair. Each Vice-Chair shall assist in the performance of the duties of the Chair upon request.

3. **Regional Vice-Chair**

- a. The Regional Vice-Chairs shall represent This Committee's Chair on all matters referred to them by him/her.
- b. The Regional Vice-Chair shall coordinate work of This Committee in their regions and shall assist the Chairs of the Assembly District Delegations in their regions.
- c. The Regional Vice-Chairs shall preside over the meetings of their regions.
- d. Each Regional Vice-Chair shall appoint members of This Committee resident in his/her region to each standing committee as provided herein below.
- e. Each Regional Vice-Chair shall oversee the activities of such standing committees as the Chair of This Committee assigns.

4. **Recording Secretary**

- a. The Recording Secretary shall be the recording officer of This Committee and the Policy Committee and the custodian of their records, except as otherwise provided.
- b. The Recording Secretary shall attest to all official actions of This Committee such as the election of officers, and termination and appointment of members and all such matters that require official attestation.
- c. The Recording Secretary shall keep the roll of the membership of This Committee and of the Policy Committee.
- d. In the event of a vacancy in the office of Recording Secretary, an election shall be held to fill the vacancy at the next meeting for which due notice can be given.

5. **Corresponding Secretary**

a. The Corresponding Secretary shall conduct the correspondence of This Committee and of the Policy Committee, except as otherwise provided.

- 1 b. The Corresponding Secretary shall send out notices and minutes of the
2 meetings of This Committee and of the Policy Committee.
3
4 c. The Corresponding Secretary shall take the roll at meetings of This
5 Committee and of the Policy Committee.
6
7 d. In the event of a vacancy in the office of Corresponding Secretary, an
8 election shall be held to fill the vacancy at the next meeting for which due
9 notice can be given.
10
11 e. The Corresponding Secretary shall perform other duties as directed by This
12 Committee, the Policy Committee or the Chair.
13

14 6. **Controller**

- 15
16 a. The Controller shall be responsible for preparing a budget as set forth in
17 Article VIII, Section A herein below.
18
19 b. The Controller shall have the right to inspect all financial records upon
20 demand.
21
22 c. The Controller shall present written Financial Summaries comparing year to
23 date actual receipts, disbursements and balances with year to date
24 budgeted receipts, disbursements, and balances to This Committee on a
25 Quarterly basis and to the Policy Committee at each of its regular meetings.
26

27 7. **Parliamentarian**

- 28
29 a. The Parliamentarian's duties shall be those usually performed by such
30 officer and such other duties as the Chair, the Policy Committee, or This
31 Committee may assign. The Parliamentarian, shall, at the request of the
32 Chair, render an opinion on all questions pertaining to these Constitution
33 and By-Laws and the procedures of This Committee when requested.
34

35 **Section C. TREASURER**

- 36
37 1. A Treasurer may be appointed by the Chair of This Committee, subject to approval
38 of the Policy Committee, to keep the books of This Committee, and to prepare and
39 execute the statements required to be filed under the political campaign finance
40 laws to which This Committee is subject.
41
42 2. Notwithstanding any other provision of these By-Laws, subject to the approval of
43 the Policy Committee, the Treasurer may be compensated by This Committee,
44 either as an employee or as independent contractor.
45
46 3. This Committee may enter into an indemnification agreement with the Treasurer.
47 Any such agreement must be ratified by a vote of two-thirds of This Committee of
48 those present and voting, a quorum being present.
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1 **Section D. LEGAL COUNSEL**

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- 1. The Chair of This Committee, subject to approval by the Policy Committee, may hire or retain Legal Counsel, including a general counsel, to provide such legal services as may be required.
- 2. Notwithstanding any other provision of these By-Laws, subject to the approval of the Policy Committee, Legal Counsel may be compensated by This Committee, either as an employee or as independent contractor.

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11 **Section E. DUTIES OF SERGEANT-AT-ARMS**

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- 1. The duties of the Sergeant-at-Arms shall be those usually performed by such persons and such other duties as the Chair, Policy Committee, or This Committee may assign.

17 **ARTICLE V. ELECTIONS AND RECALL**

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19 **Section A. OFFICERS OF THIS COMMITTEE**

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- 1. The Chair, Vice-Chair (Male), Vice Chair (Female), Secretaries, and Controller shall be elected at the organizational meeting by all regular members of This Committee.
- 2. Nominations for these offices shall be accepted at the organizational meeting. A member may nominate himself/herself.
- 3. Rules for the election shall be established by the Rules and Legal Committee subject to approval by the Policy Committee.

30 **Section B. REGIONAL VICE-CHAIRS**

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- 1. Each Regional Vice-Chair shall be elected within thirty days after the organizational meeting of This Committee by those members of This Committee residing in the Region. A Regional Secretary shall be elected at the same time.
- 2. Should a vacancy occur during the term of a Regional Vice-Chair, the Secretary of that region shall notify all the members of that region that a meeting will be held (within 30 days of the declaration of the vacancy) to fill the vacancy. If the Secretary does not send the notice, the Chair may instruct the Corresponding Secretary to send the notice. The notice shall be sent no less than five days prior to the meeting, which shall be held in the Region or in conjunction with a regular meeting of This Committee.

44 **Section C. ASSEMBLY DISTRICT DELEGATION OFFICERS**

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- 1. Each Assembly District Delegation shall elect a Chair and a Secretary at its first regular meeting after the organizational meeting or at the organizational meeting of This Committee.
- 2. Should a vacancy occur during the term of a Delegation Chair, the Secretary of that Delegation shall notify all the members of that Delegation that a meeting will be held (within thirty days of the declaration of the vacancy) to fill the vacancy. If the

1 Secretary does not send the notice, the Chair may instruct the Corresponding
2 Secretary to send the notice. The notice shall be sent no less than five days prior
3 to the meeting, which shall be in the District or in conjunction with a regular meeting
4 of This Committee.
5

6 **Section D. REPRESENTATIVES TO STATE COMMITTEE**
7

- 8 1. The regular membership of each Assembly District delegation shall automatically
9 be elected as This Committee's representative to the State Committee provided
10 written intent to serve has been filed with This Committee. Any representatives
11 apportioned to This Committee which are not so elected shall be elected at large.
12 The at-large delegates shall be used to balance the delegation as equally as
13 possible between males and females. Alternate members shall only be eligible for
14 election provided there are not sufficient number of regular members, who choose
15 to stand for election, to fill the delegation. Within these parameters, the at-large
16 candidates for representative receiving the most votes within their respective
17 gender category shall be deemed elected. These representatives shall serve until
18 their successors are elected, provided they remain members of This Committee.
19 Representatives to the Executive Board of the State Committee shall be elected
20 pursuant to the Rules adopted by This Committee consistent with the By-Laws of
21 the State Committee and This Committee. Vacancies shall be filled by election,
22 due notice having been given.
23

24 **Section E. RECALL OF OFFICERS**
25

- 26 1. Any officer of This Committee may be recalled by affirmative vote of two-thirds of
27 the eligible members present and voting provided that:
28
29 a. The officer's recall has been requested by the Policy committee or
30 by written petition signed by thirty regular members and
31 containing the alleged grounds for recall;
32
33 b. Written notice has been sent at least ten days prior to the regular
34 meeting stating the alleged grounds to each member;
35
36 c. The officer is allowed thirty minutes during which the officer and/or any
37 persons selected by the officer shall be allowed to address this committee
38 immediately before the vote.
39
40 2. The method in this section shall be in addition to any method provided by a Region
41 for recall of its Regional Vice-Chair.
42

43 **ARTICLE VI. COMMITTEES**
44

45 **Section A. Policy Committee**
46

- 47 1. The Policy Committee of This Committee shall be the officers of This
48 Committee, the Co-Chairs of Standing Committees, the Newsletter Editor,
49 the Internet Coordinator, the Fair Booth Coordinator, the Sergeant(s)-at-
50 Arms and the Regional Endorsement Coordinators: a quorum being ten
51 (10) members consisting of at least four County-Wide Officers, three

1 Regional Vice-Chairs, and three other members. For purposes of any Policy
 2 Committee meetings during the first 60 calendar days after the
 3 organizational meeting of This Committee, a quorum of the Policy
 4 Committee shall consist of a majority of the County-Wide Officers and
 5 Regional Vice-Chairs who, at the time of the meeting, are current members
 6 of This Committee. Neither the Treasurer, nor the Legal Counsel, shall have
 7 a vote on the Policy Committee, nor count towards a quorum.

8
 9 2. The Policy Committee shall be charged with general oversight of the
 10 operations of This Committee, including the review and approval of
 11 contracts, the hiring and termination of staff, and the resolution of complaints
 12 against: officers, members, and employees of This Committee, as well as
 13 organizations chartered by This Committee.

14
 15 3. The Policy Committee shall be responsible for formulating, and overseeing
 16 the implementation of, the general policy of This Committee. The Policy
 17 Committee may exercise any of the powers of This Committee on an
 18 emergency basis if it finds such action to be essential to maintenance of
 19 This Committee's operations and programs. Any emergency action requires
 20 an affirmative vote of not less than sixty percent of those members present
 21 and voting at a meeting with a quorum. The exercise of emergency powers
 22 is to be rare and reserved to situations where immediate action is genuinely
 23 essential. Nothing in this Section A.3 shall in any way authorize any
 24 deviation from the process for the endorsement of candidates or ballot
 25 measures set forth elsewhere in these Constitution and Bylaws. Any
 26 emergency action undertaken under the authority of this Section A.3 shall be
 27 reported at the next meeting of This Committee.

28
 29 **Section B. OTHER STANDING COMMITTEES**

30
 31 1. The following Standing Committees shall be established:

Ballot Measures	Election Protection and Oversight	Organizational Chartering and Development
Budget	Events	Program and Education
Campaign Services	Finance	Resolutions
Candidate Interview	Judicial Interview	Rules & Legal
Community Outreach	Labor	Voter Registration and Development
Credentials	Legislative Action	

32
 33
 34 2. The Chair of This Committee shall appoint two Co-Chairs of each standing
 35 committee with the consent of the Policy Committee, within sixty days after the

1 organizational meeting of This Committee. One Co-Chair of each standing
 2 committee may be an alternate member. Additionally, the Chair of This Committee
 3 shall appoint at least one additional member to each committee, which, along with
 4 the Committee Co-Chairs shall constitute the initial membership of each standing
 5 committee. The Chair of This Committee shall consider geographic diversity when
 6 appointing Co-Chairs of standing committees. A separate process for
 7 appointments to the Budget, Finance and Audit Committees are described in Article
 8 VI Section A.5 and Article VI Section C.
 9

10 3. Each Regional Vice-Chair shall appoint members of his/her Region to the following
 11 Standing Committees within sixty (60) days of the Organizational Meeting of This
 12 Committee in the following number per district:
 13

Ballot Measures	1 per Region	Labor.....	1 per Region
Campaign Services	1 per Region	Legislative Action	1 per Region
Candidate Interview.....	1 per AD	Organizational Chartering	
Community Outreach	1 per Region	and Development	1 per Region
Credentials.....	1 per AD	Program and Education.....	1 per Region
Election Protection and Oversight .	1 per Region	Resolutions	1 per Region
Events.....	1 per Region	Rules & Legal.....	1 per Region
Judicial Interview.....	1 per Region	Voter Registration	
		and Development	1 per Region

1
 2 Any regular or alternate members who wish to serve on a standing committee
 3 who have not been so appointed may be appointed by the Chair of This
 4 Committee.
 5

6 The Chair of This Committee may appoint additional members to Endorsement
 7 Recommendation Committees, except for Assembly District Delegations, to
 8 insure geographic or other diversity when considering a particular race(s).
 9

10 4. The Budget and Finance committees of This Committee shall each be composed
 11 of five (5) members of This Committee appointed by the Policy committee.
 12

13 5. The Chair of This Committee may, with the consent of the Policy Committee,
 14 appoint members of the Chair's Advisory Committee to any standing committee
 15 as non-voting member.
 16

17 **Section C. NOTICE AND RULES**
 18

19 1. The Chair of This Committee may remove the Chair or any member of a
 20 Standing Committee. A Standing Committee member who misses three
 21 consecutive meetings is considered to have resigned.
 22

23 2. Each Standing Committee shall meet at the call of its Chair upon seven days
 24 written notice unless such committee meets on a regular basis at a
 25 predetermined time and place.
 26

27 3. Each Standing Committee shall have such powers and duties as are implicit in its
 28 title and as assigned by these Constitution and By-Laws, the Chair, This
 29 Committee or the Policy Committee.
 30

4. Each Standing Committee shall adopt such rules as are necessary for its own operation not inconsistent with these Constitution and By-Laws; provided that no such rule may impair the voting rights of any person duly appointed to such Standing Committee beyond any restrictions specifically set forth in these Constitution and Bylaws.
5. Chairs of Standing Committees may, at their discretion, form subcommittees of their Standing Committees the recommendations of which may be reported directly to This Committee; provided, however, that any such subcommittees shall have not less than three members and appointments thereto shall be made with due consideration for the principles of fairness and inclusion to which the Democratic Party is committed.
6. A quorum for standing committees shall be a majority of the filled positions with a maximum quorum requirement of one Co-Chair and four members, except with regard to Endorsement Recommendation Committees, which shall be as specified in Article X, Section A.11.

Section D. AUDIT COMMITTEE

1. The Audit Committee shall consist of three members appointed by the Policy Committee and approved by This Committee at the regular meeting following the organizational meeting.
2. The members of the Audit Committee shall select the Chair from among themselves and so notify the Recording Secretary.
3. The members of the Audit Committee can be recalled in the same manner as an officer of This Committee.
4. The Audit Committee shall audit the financial records of This Committee at least once a year at a time determined by the Audit Committee. The Chair of the Audit Committee shall report the results of the audit at the next meeting of This Committee.
5. The Audit Committee may inspect the financial records and reports of This Committee or any subordinated body at any time.
6. The Chair of the Audit Committee shall serve as member of the Policy Committee.

Section E. CHAIR'S ADVISORY COMMITTEE

The Chair of This Committee may appoint non-member Democrats residing in Los Angeles County to the Chair's Advisory Committee, which shall advise the Chair on request.

Section F. REMOVAL OF MEMBERS FROM POLICY COMMITTEE

1. Notwithstanding any other provision of these By-laws, any member of the Policy Committee who misses three of any four consecutive properly noticed meetings of the Policy Committee is automatically removed from the Policy Committee.

- a. Any Policy Committee member subject to removal pursuant to this section and who wishes to contest such removal must file a written appeal at least ten days before the next regularly scheduled meeting of This Committee. At that meeting, the appeal will be heard, and shall be decided by a majority vote of the members of the Committee in attendance.
 - b. In the absence of a timely-filed appeal, the Chair will announce the automatic removal of Policy Committee members removed pursuant to this section during the Chair's report at the next regularly scheduled meeting of This Committee.
- 2. Removal of a member from the Policy Committee pursuant to this section shall be deemed to create a vacancy in the position, which shall be filled pursuant to these By-Laws.
 - 3. This section shall not apply to the Treasurer or to other members of the Policy Committee appointed by the Chair.

ARTICLE VII. BUDGET AND FINANCE

Section A. BUDGET

An annual budget shall be proposed by the Controller to the Budget committee and to the Finance committee in joint session. The Controller shall timely provide copies of the proposed annual budget to the chairs of all standing committees in sufficient time to afford each standing committee an opportunity for input into the final proposed budget. The Budget and Finance committees, in joint session, shall adopt the final proposed budget and propose it to This Committee at the February meeting.

Section B. EXPENDITURES

- 1. All appropriations and bills shall be presented to the Treasurer, who shall pay all approved budgeted bills and appropriations without further authorization. The Treasurer or the Treasurer's authorized representative or designee shall report all such expenditures at the next meeting of This Committee.
- 2. No expenditures shall be made from the general fund except as provided for in the budget. Any unbudgeted expenditures must first be referred to the Budget Committee for its approval. In exigent circumstances, the Chair and the Controller in conjunction with one officer of This Committee elected on a county-wide basis by the entire Committee may authorize an unbudgeted expenditure without referral to the Budget or any other Committee, provided that they have made a specific finding that there are identifiable offsetting revenues that have a likelihood of eminent collection.
- 3. The Chair, Treasurer, Vice Chair (Male), and Vice-Chair (Female) are hereby authorized to sign checks on any account carried in the name of This Committee, provided the expenditure has been duly authorized. All checks shall require two (2) signatures. The Treasurer or Chair shall be a signatory on every check.

- 1 4. No member of This Committee shall make any financial commitment involving
2 the expenditure of This Committee's funds other than those provided herein
3 unless such person has been so authorized by a motion passed by This
4 Committee specifically authorizing such expenditure or commitment. Violation of
5 this provision shall constitute grounds for termination of the member's
6 membership. Any member of This Committee may file the charges.
7

8 **Section C. RECEIPTS**
9

- 10 1. All funds received either by donation or by sale of tickets or other items in
11 connection with the activities of any committee of This Committee shall be
12 deposited into the Treasury of This Committee. Such funds shall then be made
13 available to the responsible committee chair upon request to the Treasurer of
14 This Committee. Any unused funds shall be returned to the general fund upon
15 completion of the committee's activity.
16

17 **ARTICLE VIII. MEETINGS**
18

19 **Section A. REGULAR MEETINGS**
20

- 21 1. This Committee shall meet on the evening of the second Tuesday of each month
22 except the Chair may designate the first or third Tuesday for the meeting if a
23 legal holiday or if there falls upon the second Tuesday an event that would make
24 holding the meeting inappropriate in the opinion of the Policy Committee.
25
26 2. This Committee may cancel its next regular meeting provided that notice of such
27 cancellation is sent to all members of This Committee at least seven days before
28 the date of the meeting being canceled and provided that no two consecutive
29 meetings are canceled.
30
31 3. The organizational meeting of This Committee shall replace the regular meeting
32 of This Committee in July of the year following the election of new members and
33 shall take place on the second Monday of July.
34
35 4. The Chair shall schedule meetings at times which provide for the maximum
36 participation of the members.
37
38 5. Written notice of all regular meetings of This Committee shall be sent to all
39 members of This Committee at least seven days prior to each meeting. Such
40 notice shall contain time, place and proposed agenda for the meeting. All
41 members of the Policy Committee shall be given notice of all Policy Committee
42 meetings in written form, which can be electronic (where the member has
43 consented to electronic notice), or by telephone at least seven days prior to each
44 meeting. By that same deadline, notice of all Policy Committee meetings shall be
45 posted on This Committee's website. All such meeting notices shall contain the
46 time, place and proposed agenda for each meeting.
47

48 **Section B. SPECIAL MEETINGS**
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- 50 1. The Chair of This Committee may call a special meeting of This Committee on
51 any day that is not a legal holiday. The Chair may call a special meeting of the
52 Policy Committee on any day not a legal holiday.

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2. Any thirty regular members representing a majority of Assembly Districts may call a special meeting of This Committee on any day not a legal holiday. The names of those calling the meeting shall be included in the written notice of the meeting.
3. Only the business specified in the written notice of a special meeting shall be conducted at such meeting.
4. Written notice of all special meetings of This Committee shall be sent to all members of This Committee at least seven days prior to such meeting. Reasonable advance notice shall be given to all members of the Policy Committee of all special meetings of the Policy Committee in written form, which can be electronic (where the member has consented to electronic notice), or by telephone. In addition, reasonable advance written notice of all special meetings of the Policy Committee meetings shall be posted on This Committee's website. All such meeting notices shall contain the time, place and business to be considered.

Section C. EMERGENCY MEETINGS

1. The Chair may call an emergency meeting of This Committee to determine the nominee of the Party to partisan office in the event of a vacancy described in Article I, Section C of these Constitution and Bylaws.
2. As much notice as possible shall be given.

Section D. PROCEDURES

1. The proceedings of This Committee, and of the Policy Committee, shall be governed by Robert's Rules of Order Revised, except as otherwise provided herein, applicable rules or bylaws of the Democratic National Committee or California Democratic Party or the Election Code. Rules of Procedure for Standing and Special Committee, Regions and Assembly Districts Delegations may be made by those bodies provided they do not conflict with rules set forth in these Constitution and Bylaws, including Article VI, Section B.4.
2. A quorum for transaction of business at any meeting of This Committee shall consist of fifty members representing a majority of the Assembly Districts.
3. Except as otherwise provided herein or in Robert's Rules of Order (Revised), all actions taken by This Committee or any subordinate body of This Committee shall be by affirmative vote of a majority of those members eligible to vote who are present and voting, a quorum being present. Abstaining members count as being present for purposes of a quorum, but abstentions do not count for purposes of determining the outcome of a vote. Secret ballots shall not be allowed on any vote. In the event a written ballot is utilized in any proceeding, it shall bear the printed name and signature of the voter, and shall be maintained by This Committee for a period of at least 90 days. In the case of ballots regarding endorsement recommendation(s) or endorsement(s), such ballots shall be maintained for not less than 90 days or until the day after the next regular meeting of This Committee after the election in question, whichever is later.

4. A member must be present in order to participate in the business of This Committee or any subordinate body of This Committee. No proxy or absentee voting shall be permitted.
5. All regular, alternate and associate members of This Committee shall have the right to speak at meetings of This Committee. Only members of the Policy Committee shall have the right to speak at meetings of the Policy Committee except as otherwise authorized by the Policy Committee.
6. Privilege of the floor may be granted if:
 - a. The speaker has been requested to speak by the Chair.
 - b. The speaker has been requested to report on the activities of a sub-committee by the chair of that sub-committee.
 - c. Time is ceded by someone eligible for the floor.

Section E. GENERAL POLICIES:

The Los Angeles County Democratic Party acknowledges and adopts, as its own, the following General Policies of the National and State Democratic Party:

1. All public meetings at all levels of the Democratic Party shall be open to all members of the Democratic Party without regard to race, color, creed, national origin, sex, age, religion, ethnic identity, sexual orientation, disabilities as defined by the Americans with Disabilities Act of 1990 or economic status.
2. There shall be no membership requirements tests, or loyalty oaths for This Committee or at any other level of the Democratic Party causing or requiring, either directly or indirectly, prospective or current members of the Democratic Party to acquiesce in, condone or support discrimination on the grounds of race, color, creed, national origin, sex, age, religion, ethnic identity, sexual orientation, disability as defined by the Americans with Disabilities Act of 1990 or economic status.
3. This Committee shall support nondiscriminatory, and the broadest possible, voter registration.
4. This Committee shall publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of Democratic Party Officers and representatives on all levels.

Section F. E-MAIL NOTICE

1. This Committee may provide any notice via email if:
 - a. The recipient has consented, in writing, on forms provided by This Committee to receiving notice in this manner;

- 1 b. The notice is sent to the email address specified when the recipient gave
2 consent, or the most recent email address specified on a subsequent
3 notice of change of address by the recipient;
- 4 c. The obligation to inform, and procedure for informing, This Committee of
5 any change in email address, has been specified in writing;
- 6 d. The recipient has received from This Committee an initial email
7 confirmation of their consent to receiving notice via email, and has
8 reconfirmed that consent by means of a return email;
- 9 e. The recipient agrees, in writing, that This Committee is not responsible
10 should the recipient fail to open, receive, view or read their incoming
11 emails and, therefore, did not receive actual knowledge of the material
12 contained in the email notice in a timely manner;
- 13 f. The recipient acknowledges in writing that they have been informed, in
14 writing, that their email address will be made public unless they exercise
15 an option to maintain the confidentiality of their address on a form
16 provided by This Committee. The confidentiality from public disclosure
17 does not preclude the dissemination of the recipient’s email address to
18 the staff of This Committee or others with a need to know the member’s
19 email address in order to provide effective notice to the recipient; and
- 20 g. Any email providing notice shall contain (i) information about how a
21 recipient who has previously consented to email notice can “opt out” of
22 receiving future notices by email; and (ii) information about how to submit
23 a change of email address.
- 24 2. Notice to This Committee of the change of the email address of a person
25 consenting to email notice is to be provided to This Committee in writing.
26 Similarly, to be effective, notice of the revocation of such consent (that is, of a
27 person who has consented to email notice choosing to terminate that consent
28 and opt out of email notice on a going forward basis) shall be provided to This
29 Committee in writing.

30
31 **ARTICLE IX. CANDIDATE NOMINATION**
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33 This Committee, alone or in conjunction with other County Committee or State
34 Committee members, shall nominate candidates to fill vacancies as provided by Section
35 8806 of the Election Code.
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1 **ARTICLE X. CANDIDATE ENDORSEMENT**

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3 **Section A. General Provisions:**

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5 The following general provisions shall govern all endorsement recommendation
6 and endorsement proceedings of This Committee or its Endorsement
7 Recommendation Committees:

8
9 1. **Definition and Jurisdiction of Endorsement Recommendation Committee:**

10
11 a. **Jurisdiction:**

12
13 The following Committees may be referred to as Endorsement
14 Recommendation Committees and shall have the following jurisdiction:

- 15
16 1) Assembly District Delegation(s) – The Assembly District
17 Delegation of each Assembly District in which a candidate for a
18 particular race is on the ballot, shall have jurisdiction over Local
19 Races; defined herein as races covering less than four (4)
20 Assembly Districts, excluding Los Angeles County offices,
21 municipal offices of the City of Los Angeles, Los Angeles Unified
22 School District, and Los Angeles Community College District. If
23 more than one Assembly District Delegation has jurisdiction, they
24 shall meet jointly. If more than four (4) Assembly District
25 Delegations would have jurisdictions, the race shall be considered
26 by the Candidate Interview Committee. Meetings shall be held at
27 the call of the Chair of This Committee, or his or her designee;
- 28
29 2) Candidate Interview Committee – The Candidate Interview
30 Committee shall have jurisdiction over all Non-Judicial Races that
31 involve Los Angeles County offices, municipal offices of the City of
32 Los Angeles, Los Angeles Unified School District, and Los
33 Angeles Community College District elections and/or other non-
34 partisan races covering more than four (4) Assembly Districts;
- 35
36 3) Judicial Interview Committee – The Judicial Interview Committee
37 shall have jurisdiction over all Judicial Races and retention
38 questions; and,
- 39
40 4) Ballot Measure Committee – The Ballot Measure Committee shall
41 have jurisdiction over all measure contests including state and
42 local initiatives, propositions, and referenda, other than recall
43 elections.
- 44
45 5) Screening and Early Endorsement Recommendation Committee
46 (SEER Committee) – The SEER Committee shall have jurisdiction
47 over non-partisan races that have been placed into a “Candidate
48 Recruitment Track”, which may allow certain participating
49 candidates to receive early endorsements.
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2. **Percentage Required for Endorsement or Recommendation for Endorsement**

This Committee may endorse, and Endorsement Recommendation Committees may recommend, by affirmative vote of sixty percent (60%) of those members voting any Democrat who has filed as a candidate for non-partisan office or for partisan office in a special election; blank ballots, void ballots, and abstentions shall not count towards the total. The same sixty percent (60%) requirement shall apply to endorsements in support of, or opposition to, ballot measures.

3. **Validity of Written Ballot**

To be valid, a written ballot must include the printed name of the member or alternate casting the ballot and their signature.

4. **Calculation of Percentages**

The sixty percent (60%) threshold is calculated by multiplying the number of ballots cast--excluding blank ballots, void ballots, and abstentions--by .6 and if a whole number is not obtained, rounding up to the next whole number.

[For example: If 100 votes are cast, 60% is sixty votes; however, if 102 votes are cast, multiplication by .6 results in 61.2, which is rounded up to the next whole number. Accordingly, 62 votes would be needed to make an endorsement or recommendation of endorsement.]

5. **Prohibition on Multiple Endorsements**

This Committee shall not endorse more candidates for an office than the number to be elected for that office.

6. **Only One Form of Endorsement**

This Committee shall make no form of endorsement other than an official endorsement as expressly described in these bylaws.

7. **Prohibition on Supporting or Endorsing Non-Democrats**

This Committee shall not in any way support or endorse a candidate who is not a registered Democrat.

8. **Notice of Endorsement Proceedings, Service of Standard Candidate Questionnaire & Proof of Service:**

a. Whenever an endorsement procedure is initiated, the Chair of the relevant Endorsement Recommendation Committee, or his/her designee, shall be responsible for sending to all candidates who are registered Democrats notification in writing of:

- 1) The date, time and place of all relevant meetings,
- 2) Their right to consideration,

- 3) The content of the Standard Candidate Questionnaire adopted by the Policy Committee of This Committee by providing them with a copy of the questionnaire,
- 4) The instructions for return of the completed questionnaire, and,
- 5) The instructions for payment of Administrative Fees.

These requirements do not apply to the Early Endorsement Procedure for races on the Candidate Recruitment Track.

- b. The Chair of This Committee may reassign the above responsibilities to another member of This Committee.
- c. The above written notification shall be sent at least seven days prior to the meeting of the Endorsement Recommendation Committee.
- d. A proof of service of notification shall be maintained by This Committee for a period of at least thirty (30) days after the relevant election.

9. Notification of Committee Actions and Recommendations

- a. Decisions of an Endorsement Recommendation Committee are public information and are not to be kept secret. To that end, and to insure the free and fair flow of information regarding such recommendations, the chair of an Endorsement Recommendation Committee:
 - 1) Shall, within 72 hours of a decision of an Endorsement Recommendation Committee, diligently attempt to notify the Chair of This Committee, along with all candidates whose races have been considered, of the content of the recommendations of the Endorsement Recommendations Committee, and,
 - 2) May provide such notice either orally, in writing, telephonically, or electronically, or by any other form of actual notice.

10. Conflict of Interest Provisions

- a. A member of This Committee may not vote on nor make a motion concerning a recommendation for endorsement of a candidate during proceedings of an Endorsement Recommendation Committee if:
 - 1) the member is a candidate for the public office under consideration; or,
 - 2) the member is a paid employee or independent contractor of the controlled committee of a candidate for the office under consideration; or,
 - 3) the member is an employee who serves or works in paid employment at the pleasure of a person standing for

1 election to the office under consideration; provided,
2 however, that nothing in this rule shall preclude any person
3 serving on a non-salaried basis as an appointee to a public
4 panel, board or commission from voting on such a
5 recommendation for endorsement.
6

- 7 b. Disqualified members may, however, participate in discussion and
8 debate.
9

10 **11. Quorum**

11 **a. Minimum Participation**

12 **1) Endorsement Recommendation Committees Consisting of an**
13 **Assembly District(s)**

14 Assembly District Delegations meeting as Endorsement
15 Recommendation Committees, either alone or in conjunction with
16 other Assembly District Delegations, have the following quorum
17 requirements:
18

- 19 a) In the case of a single Assembly District Delegation, a
20 majority of the filled positions of all Regular Members, with
21 a maximum quorum requirement of 6;
22
23 b) In the case of a two Assembly District Delegations meeting
24 jointly, a majority of the filled positions of all Regular
25 Members, with a maximum quorum requirement of 9;
26
27 c) In the case of a three Assembly District Delegations
28 meeting jointly, a majority of the filled positions of all
29 Regular Members, with a maximum quorum requirement of
30 12; and
31
32 d) In the case of a four Assembly District Delegations meeting
33 jointly, a majority of the filled positions of all Regular
34 Members, with a maximum quorum requirement of 15.
35

36 *[Note: Regular members are defined as Elected, Appointed, and*
37 *Ex-Officio members. A majority is calculated by first determining*
38 *the number of filled positions and then subtracting any disqualified*
39 *members as described in X.A.10.b below.]*
40

41 **2) Endorsement Recommendation Committees Consisting of a**
42 **Standing or Ad Hoc Committee:**
43

44 A quorum of any meeting of an Endorsement Recommendation
45 Committee, which is a Standing Committee, an Ad Hoc
46 Committee or any subcommittee thereof, is a majority of the filled
47 positions.
48

49 *[Note: A majority is calculated by first determining the number of*
50 *filled positions and then subtracting any disqualified members as*
51

described in XA10b below.]

1
2
3
4 **b. Effect of Disqualification on Quorum**

5
6 1) **Endorsement Recommendation Committees Consisting of an**
7 **Assembly District(s)**

8
9 In the event a member of an Assembly District Delegation is
10 disqualified from participating in a specific race, that member's
11 alternate may participate and shall be counted for purposes of
12 determining a quorum, unless the alternate is otherwise
13 disqualified. If both the member and alternate are disqualified,
14 neither shall be counted as a member of the delegation for
15 purposes of determining a quorum, for that specific race.

16
17 2) **Endorsement Recommendation Committees Consisting of a**
18 **Standing or Ad Hoc Committee:**

19
20 Whenever a member of a Standing or Ad Hoc Committee
21 considering endorsements is disqualified from voting, that
22 individual shall not be counted as a member of the Standing or Ad
23 Hoc Committee for purposes of determining a quorum, for that
24 specific race.

25
26
27 **12. Participation of Alternate Members**

28
29 a. Alternates may only vote on endorsement recommendations at the
30 Assembly District level, if:

- 31
32 1) The appointing member is not present at the time of the vote, or
33
34 2) their appointing member is disqualified, whether or not the
35 appointing member is present at the time of the vote.

36
37 b. Alternate Members serving on Endorsement Recommendation
38 Committees that are Standing or Ad Hoc Committees have the
39 same rights and privileges as Regular Members on the committee.

40
41
42 **13. Binding Nature of Rules**

43
44 The rules in this Article X are substantive and may not be suspended, modified,
45 supplemented or waived by any Endorsement Recommendation Committee nor
46 by This Committee, except as specifically provided herein.

1 **Section B. PREREQUISITES TO CANDIDATE ENDORSEMENT PROCESS**

2
3 1. **Initiation of Endorsement Process**

- 4
5 a. Endorsement procedures for a candidate shall only take place when
6 requested in writing by a candidate who has taken out papers for a non-
7 partisan office, or by a member of This Committee.
8
9 b. In any race in which the Chair of This Committee reasonably believes that
10 the Endorsement Recommendation Committee responsible for initiating
11 an Endorsement Recommendation process will fail to do so, or has failed
12 to do so, upon proper request, the responsibility for making such
13 recommendation may be reassigned by the Chair of This Committee to
14 the Candidate Interview Committee or Policy Committee.
15

16 2. **Restriction on Timing of Endorsement:**

17
18 No endorsement or recommendation for endorsement shall take place until the
19 deadline for filing has passed unless the race has been placed in the Candidate
20 Recruitment Track. Nothing in this section shall prevent:

- 21
22 a. the scheduling of meetings,
23
24 b. the Notice of Endorsement Proceedings, and/or
25
26 c. the Service of a Standard Candidate Questionnaire
27

28 prior to the close of filing.

29
30 3. **Administrative Fees for Endorsement & Waiver**

31
32 a. **Fees**

33
34 Each candidate seeking the endorsement of This Committee shall submit
35 to the relevant Endorsement Recommendations Committee Chair, a non-
36 refundable administrative filing fee of \$100 in the case of races involving
37 more than four Assembly Districts and \$50 in all other cases. This fee
38 shall be submitted by the time of the Endorsement Recommendations
39 Committee Meeting in which his/her name is considered.
40

41 b. **Waiver**

42
43 In the event of economic hardship, candidates may offset the filing fee by
44 submitting proof of registration of new Democrat voters who have been
45 registered within the three (3) months immediately preceding the
46 Endorsement Recommendation Committee meeting. Each registration
47 shall reduce the filing fee by one dollar for each proof of such registration
48 submitted. Except as otherwise expressly provided herein, the fee and/or
49 proof of registration must be delivered by the time of the Endorsement
50 Recommendation Committee meeting. A waiver of all or part of the filing
51 fee may also be granted for economic hardship by the Chair of This

1 Committee.

2
3 **4. Submission of Completed Candidate Questionnaires**

4
5 The Candidate or the Candidate's designee, shall submit at least ten (10) copies
6 of the completed candidate questionnaire to the Chair of the Endorsement
7 Recommendation Committee prior to consideration of that particular race.
8

9 **5. Candidate Recruitment Track and Early Endorsement Procedure:**

10
11 a. Overview and Purpose – In rare circumstances, This Committee may
12 select certain races and candidates to qualify to be included in a
13 Candidate Recruitment Track, which allows them to receive training,
14 endorsements and support before the close of filing.
15

16 b. Selection of Races – Any member of This Committee may suggest non-
17 partisan races to be considered for the Candidate Recruitment Track to
18 the Co-Chairs of the Campaign Services Committee. The Chair of This
19 Committee, in consultation with the Co-Chairs of the Campaign Services
20 Committee, may select non-partisan races to be included in the
21 Candidate Recruitment Track. To be selected, races must exhibit at least
22 one of the following characteristics:
23

- 24 1) Currently or historically held by a non-Democrat,
25 2) Historically difficult for a Democrat to be victorious,
26 3) Democratic disadvantage in voter registration, and/or
27 4) Democratic disadvantage in voter performance.
28

29 c. Candidate Recruitment – After a race is selected, members of the
30 Assembly District Delegation(s) in whose jurisdiction(s) the race is
31 situated, the Campaign Services Committee, organizations chartered by
32 This Committee, the Chair of This Committee and its staff may all offer
33 people to be considered for the screening and early endorsement
34 process.
35

36 d. Recommendation of Candidates for Early Endorsement – After a race is
37 selected, the Chair of This Committee shall appoint a "Screening and
38 Early Endorsement Recommendation Committee" (SEER Committee), for
39 that race which shall consist of:
40

- 41 1) the Co-Chair(s) of the Campaign Services Committee;
42 2) the Chair(s) of the affected Assembly District Delegation(s), or
43 their designee(s), who must be members of This Committee;
44 3) the Regional Vice-Chair(s) and Regional Endorsement
45 Coordinator(s) of the affected Region(s);
46 4) Associate members appointed by a chartered organization who

1 reside in the affected Assembly District(s) (who shall be non-
2 voting members); and
3

4 5) the Chair of This Committee's designee, who may be an
5 employee of This Committee.
6

7 e, SEER Committee Duties – The SEER Committee shall have the
8 responsibility to conduct a screening process to determine whether
9 suggested candidates are appropriate to receive an early endorsement.
10 The SEER Committee, by a vote of sixty percent of those present and
11 voting, may vote to recommend a candidate or candidates for early
12 endorsement in a race that has been selected. As with all endorsements,
13 blank ballots, void ballots and absentions do not count toward the total.
14 The SEER Committee need not recommend candidates for all open seats
15 in a selected race.
16

17 f. Consideration of Candidates for Early Endorsement – The SEER
18 Committee's candidate recommendations shall be considered at a regular
19 meeting of This Committee at which time, subject to the ordinary rules
20 concerning severance, the sole motion before the body will be whether to
21 accept or reject the SEER Committee's recommendation.
22

23 g. Percentage Required for Early Endorsement – This Committee may make
24 an Early Endorsement of a candidate who has been recommended for
25 Early Endorsement by the SEER Committee. Early endorsement
26 requires an affirmative vote of sixty percent (60%) of those members
27 voting any Democrat; blank ballots, void ballots, and abstentions shall not
28 count towards the total.
29

30 h. Effect of the Early Endorsement Process on This Committee's General
31 Endorsement Process
32

33 1) Early endorsements shall carry through to the date of the election
34 or subsequent run-off election unless revoked by means outlined
35 in these By-laws.
36

37 2) Should early endorsement(s) be granted to fewer candidates than
38 the number of open seats in a given race, other candidates shall
39 be eligible to be considered for endorsement to the remaining
40 seats through the general endorsement process.
41

42 3) Otherwise eligible candidates who do not receive an early
43 endorsement shall be eligible to participate and be considered in
44 the general endorsement process.
45

1
2 **Section C. ENDORSEMENT RECOMMENDATION COMMITTEES AND PROCESS**
3

4 1. **Regional Endorsement Coordinators**
5

6 a. **Appointment and Jurisdiction**
7

8 The Chair of This Committee shall appoint one Regional Endorsement
9 Coordinator for each Region who shall be responsible for coordinating
10 local endorsements in their Region. If a local race includes portions of
11 more than one Region, the Chair of This Committee shall determine
12 which of the Regional Endorsement Coordinators shall be responsible for
13 coordinating that endorsement.
14

15 2. **Calendar**
16

17 a. For all endorsement procedures, a calendar shall be established which
18 includes the dates of all elections, the date/time/location for Endorsement
19 Recommendation Committee meetings, and dates by which notice shall
20 be required to be served for those meetings.
21

22 b. For Endorsement Recommendation Committees that are Standing
23 Committees, the Chairs of those committees shall be responsible for
24 creating this calendar.
25

26 c. For Endorsement Recommendation Committees that are Assembly
27 District Delegations, the Regional Endorsing Coordinator, in consultation
28 with the Assembly District Delegation Chair(s), shall be responsible for
29 creating this calendar for races in or assigned to their respective regions.
30

31
32 3. **Endorsement Recommendation Committee Meetings, Options and Actions**
33

34 a. **Endorsement Recommendation Options and Required Percentage**
35

36 An Endorsement Recommendation Committee may, upon affirmative vote
37 of sixty (60) percent of those present and voting, with blank ballots, void
38 ballots, and abstentions not being counted toward the total, make any of
39 the following recommendations:
40

41 1) Recommend This Committee endorse a particular candidate or
42 position.
43

44 2) Recommend This Committee take a position of "No
45 Endorsement".
46

47 3) Affirmatively recommend that This Committee take a position of
48 "No Consensus".
49

50 b. **Failure to Make Recommendation is "No Consensus" by Default**
51

52 In the event an Endorsement Recommendation Committee considers a

1 race and fails to make one of the recommendations set forth in Article X,
2 Section C.3.a above, the report of the Endorsement Recommendation
3 Committee shall be “No Consensus”.

4
5 **c. Recommendation of Finding of Unacceptability**

6
7 In rare circumstances, an Endorsement Recommendation Committee
8 may also recommend This Committee make a finding that a specific
9 candidate is “Unacceptable”.

10
11 **Section D. ENDORSEMENT PROCESS**

12
13 **1. Consent Calendar**

14
15 A consent calendar may be used at the discretion of the Chair of This
16 Committee.

17
18 **2. Severing of Motions**

19
20 **a. Severance from Consent Calendar**

21
22 Recommendations may be severed from the consent calendar upon
23 objection of twenty (20) members of This Committee.

24
25 **b. Presentation of Endorsement Recommendation Committee Report**

26
27 Unless presented as a consent calendar, the chair or designated
28 spokesperson of an Endorsement Recommendation Committee shall
29 present a report on the committee’s recommendation including a brief
30 description of the committee’s process and setting forth in full the reason
31 for the committee’s recommendation.

32
33 **c. Severance**

34
35 Endorsement Recommendation Committees may present multiple
36 recommendations as a single motion. Individual candidates and/or
37 positions recommended in a particular race may be severed from the
38 Endorsement Recommendation Committee’s motion, whether the election
39 is for a specific or at-large seat, without affecting other candidates
40 seeking endorsement for the same office, upon affirmative declaration of
41 twenty (20) members of This Committee validated by showing of voting
42 credentials.

43
44 **3. Order of Consideration**

45
46 The order of endorsement recommendation consideration shall be as follows:

47
48 **a.** The consent calendar, or Endorsement Recommendation
49 Committee recommendation, excluding any severed items;

50
51 **b.** Candidates or positions severed from a consent calendar or
52 Endorsement Recommendation Committee recommendation, with

1 the first vote being on the Endorsement Recommendation
2 Committee's recommendation;

- 3
4 c. Written ballot including all eligible candidates, with the option of
5 No Endorsement being included on all such ballots; and,
6
7 d. Ballot measure positions.
8

9 **4. Debate**

- 10
11 a. Except when presented as a consent calendar, after the presentation of
12 an Endorsement Recommendation Committee report, the members of
13 This Committee shall be given the opportunity to debate the
14 recommendation. Speakers shall be limited to no more than three (3)
15 speakers in favor and three (3) speakers opposed, with a time limit of no
16 more than one (1) minute per speaker. The number of speakers or time
17 allotted may be extended by a majority vote of those present and voting.
18
19 b. In the event a race is severed from an Endorsement Recommendation
20 Committee's report, debate and the first vote will be held on the
21 Endorsement Recommendations Committee's recommendation for the
22 severed race.
23

24 **5. Failure to Adopt Endorsement Committee Recommendation**

- 25
26 a. In the event the Endorsement Recommendation Committee's
27 recommendation is not adopted, This Committee shall consider
28 endorsement by written ballot.
29
30 b. After the defeat of an endorsement recommendation presented by an
31 Assembly District Delegation(s), there shall be only one (1) ballot. The
32 ballot shall list the option of "No Endorsement" and all eligible candidates
33 who have at the that time paid, or had waived, the required filing fee. In
34 the event no candidate is endorsed it shall be deemed that This
35 Committee has taken a position of "No Consensus".
36
37 c. After the defeat of an endorsement recommendation presented by the
38 Candidate Interview Committee or the Judicial Interview Committee, there
39 shall be up to three (3) ballots. No Endorsement shall be a choice on all
40 ballots. The first ballot shall list all eligible candidates who have at that
41 time paid, or had waived, the required filing fee.
42
43 1) In the event no candidate receives the sixty percent (60%)
44 majority required for endorsement on the first ballot, any candidate
45 not receiving twenty percent (20%), shall be dropped, and a
46 second ballot shall be conducted. In the event no candidate is to
47 be dropped, balloting shall cease.
48
49 2) In the event no candidate receives the sixty percent (60%)
50 majority required for endorsement on the second ballot, any
51 candidate not receiving twenty percent (20%), shall be dropped
52 and a third ballot shall be conducted. In the event no candidate is

1 to be dropped, balloting shall cease.

2
3 3) In the event no candidate is endorsed it shall be deemed that This
4 Committee has taken a position of "No Consensus".

5
6 d. After the defeat of an endorsement recommendation presented by the
7 Ballot Measure Committee, there shall be only one (1) ballot. The ballot
8 shall list the option of "Yes", "No", and "No Endorsement".
9

10 **6. Waiver of Written Ballot**

11
12 The requirement of written ballot may be waived by the Chair of This Committee
13 if there are two or fewer qualified candidates, at any stage in the proceedings.
14

15 **7. Failure to Endorse**

16
17 In the event of a failure of This Committee to endorse or take a position, This
18 Committee's position shall be "No Consensus"
19

20 **8. Determination of Publication**

21
22 In the event a position of "No Consensus" shall be sustained, or otherwise
23 become the position of This Committee, the Chair of This Committee shall
24 determine whether such race shall be listed in any publication of This Committee.
25

26 **Section E. CHALLENGES**

27
28 **1. Challenges to Recommendation and Endorsement Process**

29
30 **a. Standing to Challenge**

31
32 Any alleged violation of this Article X, or any other error or omission in the
33 recommendation process of This Committee's endorsement procedure
34 must be challenged by any of the following:
35

36 1) A member of This Committee,

37
38 2) A candidate whose race is being considered, or,

39
40 3) In the case of a ballot measure a representative of a qualified
41 committee primarily formed to support or oppose that ballot
42 measure.
43

44 **b. Timing of Challenge**

45
46 **1) To Recommendation Process**

47
48 In order to allow for a timely remedy, any challenge to the
49 recommendation process should be made to the officer presiding
50 at the time of the challenge and at the earliest possible point in
51 time. Except as otherwise provided in Article X, Section E,
52 2.b below, all challenges to the recommendation process must

1 be made before a vote to endorse is taken by This Committee.

2
3 **2) To Endorsement Process**

4
5 Except as otherwise provided in Article X, Section E, 2.b below, a
6 challenge to any error or omission in the endorsement or
7 recommendation process must be made before the vote to
8 endorse is taken by This Committee. In the event of such a
9 challenge, the challenge must be made to the Chair of This
10 Committee prior to a vote to endorse taking place, and should be
11 in writing.

12
13 **c. Challenge to Member's Right to Vote**

14
15 If a timely challenge relates to the eligibility of a member of the
16 recommending body to vote and the challenged member does not agree
17 that the challenge should be sustained, the challenged member shall be
18 allowed to vote a provisional ballot.

19
20 **2. Appeals and Determinations of Challenges**

21
22 **a. Composition of Appeals Committee**

23
24 The validity of any challenge concerning the recommendation or
25 endorsement process shall be determined by an Appeals Committee
26 consisting of the Chair of This Committee, its Parliamentarian and one
27 Rules and Legal Committee Co-Chair selected by the Chair of This
28 Committee.

29
30 **b. Authority of Appeals Committee**

31
32 The Appeals Committee shall have authority to resolve the challenge and
33 to order such remedy as may be just and equitable. Remedies may
34 include, but are not limited to, disqualifying a challenged ballot, directing
35 that a challenged ballot be counted, or directing that endorsement in the
36 race be considered by This Committee by written ballot containing the
37 names of all of the candidates determined to be eligible by the Appeals
38 Committee. The decision of the Appeals Committee shall be final. In the
39 event a challenge is filed after the vote to endorse occurs, the Appeals
40 Committee may determine that compelling unusual circumstances exist
41 and vote to hear the challenge. In the event such a post-endorsement
42 appeal is sustained by unanimous vote of the Appeals Committee, the
43 Appeals Committee may suspend the endorsement.

44
45 **c. Erroneous Endorsement of Non-Democrats**

46
47 In the event the Chair of This Committee determines that an endorsed
48 candidate was not a registered Democrat as of the time the Endorsement
49 Recommendation Committee first meets, or any time thereafter, the
50 endorsement shall be void.

1 **Section F. COMMUNICATION OF REGISTRATION STATUS**

2
3 Nothing in this Article X shall preclude This Committee from communicating to members
4 of the Democratic Party registered to vote as Democrats that any candidate for non-
5 partisan office is not registered to vote as a Democrat.
6

7 **Section G. PROVISIONS FOR POLICY COMMITTEE ENDORSEMENT IN SPECIAL ELECTIONS**

8
9 If a special election in Los Angeles County is to take place within thirty (30) days after
10 the close of filing, the Policy Committee may endorse any Democrat who has filed for
11 that office. Any such endorsement shall require a sixty percent (60%) affirmative vote of
12 those persons present and voting, blank ballots, void ballots, and abstentions not
13 counting towards the total. If there is a scheduled meeting of This Committee prior to the
14 election the Policy Committee may delegate its endorsement power to This Committee.
15

16 **Section H. RECALL**

17
18 1. **Motion to Support or Oppose Recall**

19
20 The motion to support or oppose the recall of an elected public official in a non-
21 partisan race, may be made and seconded without the necessity of prior notice.
22 This motion requires the affirmative vote of sixty percent (60%) of the members
23 voting, blank ballots, void ballots, and abstentions not counting towards the total.
24

25 2. **Motion to Endorse Successor Candidate**

26
27 A motion to endorse a successor candidate in a recall election is subject to all of
28 the same provisions of this Article X that would apply to a motion to endorse a
29 candidate in a regularly scheduled election.
30

31 **ARTICLE XI. RESOLUTIONS**

32
33 **Section A. INTRODUCTION**

34
35 1. The following shall govern the submission of resolutions:

- 36
37 a. All resolutions must be typed.
38
39 b. Twenty copies of each resolution must be provided to the Chair of
40 the Resolutions Committee at least seven days in advance of the
41 meeting at which it is to be considered.
42
43 c. Whereas clauses must be limited to three or less and resolved
44 clauses to two or less.
45
46 d. All resolutions must contain an "action clause" indicating the
47 action requested.
48
49 e. Resolutions must be no longer than one side of one (1)
50 typewritten page. (8-1/2" x 11").
51

52 2. The Resolutions Committee shall:

1
2
3
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53

- a. Consider only those resolutions submitted by a member of This Committee, an Assembly District Committee, a Region, a Committee of This Committee, or by an entity chartered by This Committee.
- b. Combine similar resolutions by re-writing.
- c. Reject resolutions which repeat past positions unless substantially new actions are proposed.
- d. Consider only those resolutions which by subject matter do not fall within the scope of the Legislative Action, Policy, Ballot Measures and Rules and Legal Committee(s).

- 3. Except upon majority vote, the Resolutions Committee shall not consider any resolutions not in conformity with the foregoing rules.
- 4. Except as otherwise provided below a resolution must first be presented to the Resolutions Committee. There shall be at least three copies provide.
- 5. For a resolution to be brought up directly on the floor of This Committee it must be signed by 25 regular members from at least five (5) Assembly Districts.

Section B. PASSAGE

- 1. A resolution approved by the Resolutions Committee shall be brought up automatically for consideration as part of the Resolutions Committee Report.
- 2. A resolution not approved by the Resolutions Committee must meet the same signature requirements as one coming directly to the floor. These resolutions shall be considered during presentation of the report of the Resolutions Committee.
- 3. No resolution shall be passed except upon sixty percent affirmative vote.

ARTICLE XII. REGIONS

Section A. COMPOSITION

This Committee shall have no less than five and no more than seven regions the composition of which shall be determined by majority vote of the Committee "no less than 30 and no more than 90 days before" the organizational meeting upon recommendation of the Policy Committee.

Section B. DUTIES

- 1. The Region shall implement the duties and functions of This Committee in the local districts and shall assist in broadening the participation and initiative of the members in the region.
- 2. Specifically each Region shall be responsible for:
 - a. Coordinating regional programs developed in the local districts and

- 1 carrying out county-wide programs in the Region.
2
3 b. Regional meetings of certain Standing Committees.
4
5 c. Such other duties and functions as may contribute to more visible and
6 viable presence of the Democratic Party in the Region.
7
8 3. Rules of procedure consistent with these Constitution and By-Laws may be made
9 by each Region.
10

11 **Section C. MEMBERSHIP**

- 12
13 1. All regular members of This Committee residing in a given Region shall be
14 members of that Region.
15
16 2. Alternate members shall be members of the Region in which their appointing
17 member resides, except when serving as an alternate for a Democratic Party
18 nominee or officeholder whose district extends into Los Angeles County, but who
19 is not himself/herself registered to vote in Los Angeles County. In the case of
20 such an exception, the alternate member shall be a member of the Region in
21 which the alternate member is registered to vote.
22
23 3. Club Presidents, Democratic State Central Committee members, elected officials
24 and other Democratic leaders may be included as non-voting members.
25

26 **Section D. MEETINGS**

- 27
28 1. Each Region shall hold at least one meeting every two months at the call of the
29 Regional Vice-Chair. All meetings shall be held in the Region or in conjunction
30 with a regular meeting of This Committee. Failure of the Regional Vice-Chair to
31 call these meetings will authorize the Policy Committee to remove the Regional
32 Vice-Chair and authorize new elections.
33
34 2. Written notice containing the time, place, and agenda shall be sent to each
35 member at least seven days prior to any meeting.
36
37 3. Within two weeks after any Region meeting the Secretary shall send a copy of
38 the minutes and a list of those in attendance to the Recording Secretary of This
39 Committee.
40

41 **ARTICLE XIII. ASSEMBLY DISTRICT DELEGATIONS**

42
43 **Section A. MEMBERSHIP**

- 44
45 1. All regular members of This Committee residing in a given Assembly District shall
46 be members of that Assembly District Delegation.
47
48 2. Alternate members shall be members of the Assembly District Delegation in
49 which their appointing member resides, except when serving as an alternate for a
50 Democratic Party nominee or officeholder whose district extends into Los
51 Angeles County, but who is not himself/herself registered to vote in Los Angeles
52 County. In the case of such an exception, the alternate member shall be a

1 member of the Assembly District Delegation in which the alternate member is
2 registered to vote.

3
4 **Section B. MEETINGS**

- 5
6 1. The first meeting of the Delegation shall be called by the previous Chair, if re-
7 elected to This Committee, or by the Assembly nominee. If the meeting is not
8 called within two weeks after the organizational meeting of This Committee, the
9 Chair of This Committee shall appoint a member of the Delegation to call the
10 meeting.
11
12 2. Each Delegation shall meet at least every two months at the call of the
13 Delegation Chair. Failure to call these meetings will authorize the Policy
14 Committee to remove the Delegation Chair upon request of the Delegation and to
15 authorize new elections.
16
17 3. Written notice containing the time, place, and agenda shall be sent to each
18 member at least seven days prior to the meeting.
19
20 4. Two or more Delegations may hold regular or special meetings together.
21 Meetings maybe held in conjunction with a meeting of a Region or This Committee.
22
23 5. Within two weeks after any meeting, the Secretary of the Delegation shall send a
24 copy of the minutes and a list of those attending to the Recording Secretary of
25 This Committee.
26
27 6. Assembly District Delegation(s) have the following quorum requirements:
28
29 a) In the case of a single Assembly District Delegation, a majority of the
30 filled positions of all Regular Members, with a maximum quorum
31 requirement of 6;
32
33 b) In the case of a two Assembly District Delegations meeting jointly, a
34 majority of the filled positions of all Regular Members, with a maximum
35 quorum requirement of 9;
36
37 c) In the case of a three Assembly District Delegations meeting jointly, a
38 majority of the filled positions of all Regular Members, with a maximum
39 quorum requirement of 12; and
40
41 d) In the case of a four Assembly District Delegations meeting jointly, a
42 majority of the filled positions of all Regular Members, with a maximum
43 quorum requirement of 15.
44

45 *[Note: Regular members are defined as Elected, Appointed, and Ex-*
46 *Officio members. A majority is calculated by first determining the number*
47 *of filled positions and then subtracting any disqualified members as*
48 *described in X.A.10.b above]*

49
50 **Section C. RULES**

- 51 1. Rules of Procedure consistent with these Constitution and By-Laws may be
52

1 made by each Delegation.

- 2
3 2. This Committee may determine any issue or election that any Delegation has
4 been unable to resolve at three or more meetings in which there was voting on
5 the issue or elections.
6

7 **ARTICLE XIV. CHARTERS**

8
9 **Section A. AUTHORITY**

- 10
11 1. Pursuant to California Elections Code section 20201, all organizations which
12 include in any part of their name the name of the Democratic Party and directly or
13 indirectly solicit funds in Los Angeles County for any purpose whatsoever under
14 the representation, either express or implied, that the funds are being solicited for
15 the use of the Democratic Party must first be chartered by one of the following:
16
17 a. The Los Angeles County Democratic Central Committee,
18
19 b. The California State Democratic Central Committee, or
20
21 c. A majority of the members of the California Delegation of the Democratic
22 National Committee.
23

24 **Section B. GRANTING**

- 25
26 1. Subject to the provisions set forth herein below, This Committee may charter any
27 organization that has as its objective the advancement of the Democratic Party.
28
29 2. Any charter granted by This Committee shall be effective from the date said
30 charter is granted to the date of the regular meeting in January of the following
31 year, unless revoked as hereinafter provided.
32
33 3. The Committee may only charter an organization, which has been recommended
34 for chartering by:
35
36 a. The majority of the members of the Assembly District Delegation in which
37 a majority of the members of the organization reside, or
38
39 b. The Organization Committee of This Committee if;
40
41 1) The organization seeking the charter is not a "membership"
42 organization.
43
44 2) The majority of the members of an organization do not reside in a
45 single Assembly District,
46
47 3) The organization shall have appealed the denial of charter by an
48 Assembly District Delegation to the Organization Committee, or
49
50 4) The organization is recognized as an affiliate of the California
51 Young Democrats or College Democrats of America.
52

- 4. This Committee shall have no authority to grant a charter to an organization which has not complied with the provisions of Article XIII, Section B.3 above.

Section C. DENIAL AND REVOCATION

- 1. This Committee shall have the power and authority to deny or revoke a charter of any organization, for cause by majority vote. Cause for denial or revocation shall include:
 - a. The endorsement of a non-Democrat for elective office.
 - b. Use of the name of the Democratic Party without a charter.
 - c. In the case of a "membership" organization, knowing enrollment of a person registered as anything other than a member of the Democratic Party as a voting member of the organization.
 - d. Transferring of funds from the organization's accounts to an account of a non-Democrat running for elective office, and/or
 - e. Acting in violation of State or Federal laws or regulations.
- 2. No organization's charter may be revoked without sixty (60) days written notice of grounds of revocation having been mailed to the Chair of the organization in question, and the rights of response before This Committee having been granted to said organization's designated representative. For purposes of this section the Chair shall mean the last person designated in writing to This Committee as Chair.

Section D. APPLICATION REQUIREMENTS

- 1. All organizations which fall under the mandatory chartering provisions of Election Code section 20201 and desire to be chartered by This Committee shall make application for such charter in writing. The application shall contain:
 - a. The name of the organization.
 - b. A copy of the Constitution and By-Laws of the organization, and if applicable, its Articles of Incorporation, all of which must contain such provisions as This Committee may require,
 - c. Agreement by the organization that it will give ten (10) days written notice of any and all of its meetings, both regular and special, to:
 - 1) All members of the Assembly District Delegation which recommended its charter, or
 - 2) The Chair of This Committee and the chair(s) of the Organization Committee of This Committee if the organization was not recommended for charter by an Assembly District Delegation.

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- d. The names, addresses, and phone numbers of the organization's officers which shall include as a minimum a chair and a treasurer.
 - e. The identification number(s) used by the organization when filing statements with the Secretary of State, the Fair Political Practices Commission, and/or the Federal Elections Committee.
 - f. A written certificate signed by the President and Secretary of the organization, certifying that each of its members is a registered Democrat or is a person devoted to the principles of the Democratic Party and ineligible to register as a voter because of inability to meet registration requirements. The certificate shall further certify that any such member intends to register as a Democrat immediately upon becoming eligible.
2. All organizations comprised entirely of a set of specified membership made up of representatives from a Democratic Party Central Committee and/or Democratic Party chartered organizations who are members by virtue of their office/title (e.g. a council of Democratic Clubs organization or steering committee covering a certain geographical area), which fall under the mandatory chartering provisions of Election Code section 20201, and desiring to be chartered by This Committee shall make written application for charter. In addition to those items set forth in Article XIII, Section D.1. above, the following shall accompany the application:
- a. The fee for charter in the sum set forth below:
 - (i) \$50 for a newly chartered organization other than organizations recognized as an affiliate of the California Young Democrats or College Democrats;
 - (ii) \$100 for a renewal charter for a chartered organization other than organizations recognized as an affiliate of the California Young Democrats or College Democrats, except that where such an organization demonstrates by its campaign filings for the immediately preceding calendar year that neither its gross income nor its gross expenditures for that calendar year totaled \$1,000, the organization may pay a reduced renewal charter fee of \$50;
 - (iii) \$15 for a newly chartered organization which is recognized as an affiliate of the California Young Democrats or College Democrats; or
 - (iv) \$30 for a renewal charter for a chartered organization which is recognized as an affiliate of the California Young Democrats or College Democrats.
 - b. A complete roster (in hard copy and, if possible, electronic format) containing the names, addresses, and phone numbers of all its members.
 - c. By-laws which contain provisions indicating that the organization has regularly scheduled meetings.
 - d. An agreement that the organization will send notice to each member of

1 the Assembly District Delegation in which a majority of the members
2 reside. Said notice shall be given to the Chair of This Committee and the
3 chair(s) of the Organization Committee if such organization does not
4 have a majority of its membership in one Assembly District.
5

- 6 3. Except as otherwise provided herein below, all organizations that are comprised
7 of members who are registered Democrats, or persons ineligible to register as
8 Democrats who express an intent to register as a Democrat upon becoming
9 eligible, and where payment of dues by such persons makes them a member
10 (e.g. Democratic Clubs), which fall under the mandatory chartering provisions of
11 Election Code section 20201, and desire to be chartered by This Committee shall
12 make application for charter. In addition to those items set forth in Article XIII,
13 Section D.1, and subsections a, c, and d of Section D.2 above the application
14 shall contain:
15
- 16 a. The individual signatures, addresses and telephone numbers of not less
17 than twenty (20), or in the case of an organization recognized as an
18 affiliate of the California Young Democrats or College Democrats of
19 America, not less than ten (10), of the organization's members, which
20 have not signed another organization's charter application.
21
- 22 4. All political action committees which fall under the mandatory chartering
23 provisions of Election Code section 20201, and desire to be chartered by This
24 Committee shall make written application for charter. In addition to those items
25 set forth in Article XIII Section D.1 above, the application shall contain:
26
- 27 a. The names, addresses, and phone numbers of all persons listed on the
28 political action committee's Statement of Organization.
29
- 30 b. A charter fee in the sum of \$150.00.
31
- 32 5. This Committee may charter by a sixty percent (60%) vote of those present and
33 voting, one organization using the name Los Angeles County Democratic Central
34 Committee Political Action Committee. Any group of persons desiring to be
35 chartered by This Committee to use the name Los Angeles County Democratic
36 Central Committee Political Action Committee shall make written application for
37 charter. In addition to those items set forth in Article XIII, Section D.1 and 4
38 above, the application shall contain:
39
- 40 a. A copy of the Constitution and By-Laws of the organization and, if
41 applicable, the Articles of Incorporation. These documents must indicate
42 that the group having decision-making authority in the organization
43 consists of at least one person from each supervisorial district in this
44 county.
45
- 46 b. An agreement that the political action committee will not oppose any
47 candidate which This Committee has expressly recommended to its
48 membership by a sixty percent (60%) vote of those present and voting.
49
- 50 c. An agreement that the political action committee will not support or
51 oppose a proposition, initiative, or recall movement in opposition to a
52 stand which This Committee has expressly recommended to its

1 membership by a sixty (60%) vote of those present and voting.
2

- 3 6. This Committee, upon recommendation of the Policy Committee, may as of
4 January 1, 2008, adjust the chartering fees set forth in this Article XIII, Sections
5 D.2 and/or D.4. Such adjustments shall be made no more frequently than once
6 per calendar year. In addition, the Policy Committee shall, by no later than
7 March 31, 2007, establish uniform late application fees/penalties for
8 organizations filing their application for a charter in an untimely manner.
9 Thereafter, the Policy Committee may, in its discretion, modify the late
10 application fee/penalty; provided that no such modification may take effect until
11 the calendar year immediately following the calendar year in which the
12 modification was adopted.
13

14 **ARTICLE XV. AMENDMENTS**

15
16 Proposed amendments to the Constitution and By-Laws must be submitted in writing at
17 a regular meeting of This Committee, presented thereat, and at the next regular meeting
18 may be adopted by two-thirds (2/3) affirmative vote of those members present and
19 voting, a quorum being present. A notice in writing shall be mailed at least seven days
20 prior to the meeting at which the vote will be taken to all members of This Committee.