



CALIFORNIA  
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PARTY

## MEMORANDUM

**To:** Chartered Clubs and Organizations (CCO)  
**Cc:** Democratic County Central Committees  
**From:** Chris Myers and Kasey Carlson  
**Date:** February 13, 2015  
**RE:** 2016 Endorsement Information

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As in past years, Chartered Clubs and Organizations (CCO) have the right to representation at the first step in the endorsement process at the CDP's Pre-Endorsement Conferences. This memo outlines changes in the rules and process to choose and submit a CCOs potential representatives.

### **WHAT'S NEW FOR 2016**

Major changes in the CDP's Endorsement process:

- **Club Process and Timeline:** To participate CCOs must submit roster to the CCO's Chartering Authority and appropriate Regional Director(s) no later than July 1, 2015. Roster must include members in good standing as defined in the CCO's rules and/or bylaws. The club must have a process in their rules and/or bylaws that governs the selection of potential representatives or select them at a duly noticed meeting by those members who are in good standing.
- **In District/Out of District:** Delegates that are appointed by an elected official/Nominee must reside in the representative's district to be eligible to vote in the pre-endorsement conference and/or endorsing caucus. All delegates are eligible to vote on matters before the entire delegation.
- **Additional Appointments:** Leaders of the Assembly, Senate, and Congress receive 30 appointments each who can reside anywhere in the state and still be eligible to vote at all levels of the endorsement process. The CDP officers receive 6 appointments with the same restrictions as the Leg Leaders.
- **ADEMs Increased:** The ADEM delegation increased by two (1 female/1 male) for a total of 14 delegates per Assembly District.
- **Incumbents Automatic:** Incumbents are automatically considered endorsed unless 20% of the delegates in the district file an objection 10 days prior to the pre-endorsement conference.
- **May only seek one office:** Candidates may only seek the endorsement recommendation for one office.

### **Major Changes for CCOs**

1. Chartered Clubs or Organizations (CCOs) must submit a roster of "members in good standing" to both the Chartering Authority and the appropriate Regional Director(s) by July 1, 2015.
2. CCOs must have a provision that only "members in good standing" shall be included on the roster.
3. CCOs must define the phrase "member in good standing" in their rules and/or bylaws.
4. The CCO's President, Secretary or Treasurer must certify the status of the "members in good standing."
5. The CCO's shall choose their potential representatives based on process outlined in their rules or bylaws where only members in good standing can participate in the process or those potential representatives be selected at a duly noticed meeting affirmed by a vote of those members in good standing in attendance and voting.
6. CCO potential representatives must be submitted to **the** both the Chartering Authority and the appropriate Regional Director by a date TBD.

### **Same Calculation**

Eligible voters for the pre-endorsement conferences include DSCC Members with full voting rights, regular County Central Committee Members and Designated Representatives of Chartered Clubs or Chartered Organizations (1 per 20 Democrats in each AD).

CHAIRMAN

**SENATOR (RET)  
JOHN BURTON**

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Although the process has changed, the calculation for representation remains the same. The number of AD Representatives for a Chartered Club or Organization (CCOs) within each AD, calculated as 1 Representative per 20 members (in good standing), who must be registered to vote in the district based on the AD boundaries. **All eligible voters will vote in the districts based on where they are registered.**

**CDP Bylaws, Article VIII: Section 3g.(5)(c) states:**

(c) Designated Assembly District representatives from chartered clubs and organizations.

1. Representatives from each Democratic Club or other Democratic organization chartered by This Committee or by a County Central Committee in the year prior to the preendorsing conferences shall be eligible to participate, as follows:

(a) The Chair of the Chartering Organization shall have certified the validity of the Charter, and that the Club was chartered and has submitted a roster of members in good standing duly registered as a member of the Democratic Party of California to both the Chair of the Chartering Organization and to the appropriate Regional Director of This Committee no later than July 1 of the year immediately prior to the endorsing process, and that:

i. The rules of by-laws of the Club contain a provision that only members in good standing as of the July 1 deadline shall be included on the roster;

ii. The rules or by-laws of the Club define the phrase "member in good standing";

iii. The status of such members be certified by the Club's President, Secretary, or Treasurer;

iv. The Club's representatives to any particular preendorsing conference be from the list described above and that the overall list of representatives to all conferences be equally apportioned between men and women, to the extent possible.

v. Either (1) the rules or by-laws of the Club shall outline the process by which representatives to the pre-endorsing conference shall be selected, ensuring that only members in good standing participate in the process or (2) the representatives shall be selected at a duly-noticed meeting of the Club, affirmed by a vote of those members in good standing in attendance and voting.

(b) Club representatives shall be allocated as follows: one representative, resident in the Assembly District and duly registered as a member of the Democratic Party of California, for each full (not a fraction thereof) 20 members in good standing registered to vote in the Assembly District who were listed on the roster referred to above.

(c) Club members who hold dual club memberships may only be counted for representation once. Such representatives must be registered Democrats. In the event a name is listed on two or more rosters, only one name shall be counted and the Regional Director shall first count the name on the roster of the organization which does not deprive another organization of representation, if possible; provided, however, if that is not possible, the name on the roster which was first turned in will be counted unless the individual is listed as a Representative from another organization, in which case the individual shall be counted only on the roster of the organization sought to be represented.

2. The certifying authority for the representatives referred to in this paragraph shall be the Chair of the chartered organization.

3. These A.D. representatives may vote only in the districts in which they reside.

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## CDP Endorsement Key Dates

### 2015

- July 1**                      **Deadline for Chartered Clubs/Organizations to submit roster of “members in good standing” to Chartering Authority and appropriate Regional Director.**
- November (TBD)**                      **Deadline for CCO potential representatives to be submitted to the both the Chartering Authority and the appropriate Regional Director.**
- December 3 (Thu)**                      **DSCC Delegate Deadline: Close of all additions or changes to delegate /endorsement voter lists. The roster of eligible voters will be available approximately two weeks later.**

### 2016

- January 20 (Wed)**                      **5:00pm deadline (10 days prior to pre-endorsement conferences) to file a challenge with CDP to object to the automatic endorsement of an incumbent officeholder seeking re-election.**
- January 22 (Fri)**                      **5:00pm deadline for receipt by mail of candidate filing fees & signed 2016 Registration Form to CDP. Checks and Registration Forms may be hand delivered to the Pre-Endorsement Conference**
- January 30-31 (Sat-Sun)**                      **Pre-endorsement Conferences: Participating candidates’ filing fee & 2016 Reg. form due to the Regional Convener at the conference before voting begins for that particular office**
- February 16**                      **Deadline (10 days prior to State Convention) to file a challenge with CDP to remove an endorsement recommendation from consent calendar**
- February 26-28 (Fri-Sun)**                      **State Convention: Endorsing caucuses as necessary, ratification of endorsements**
- March 16 (Wed)**                      **Political Party Endorsements: Deadline to include party endorsements in the official sample ballot**
- June 3 (Tues)**                      **California Primary**

The CDP By-Laws supersedes any information provided by staff regarding the endorsement process. A current copy can be found on our website at [www.cadem.org](http://www.cadem.org)

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