

CONSTITUTION AND BY-LAWS
OF THE
LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE

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**LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE
CONSTITUTION AND BY-LAWS**

ARTICLE I. DEFINITION

Section A. NAME

The name of this organization shall be the LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE (LACDCC). It shall be referred to herein as This Committee.

Section B. CONTINUITY

This Committee is, and shall function as, a continuing body. To that end, upon the election of new officers or appointment of new chairs, of their removal from office, resignation or protracted illness, the Chair shall appoint two (2) officers or chairs of This Committee, whose responsibility shall be to ensure the safe and intact transfer of all records, correspondence, files, books, financial records and documents as they pertain to This Committee to the newly elected or appointed officers or chairs to ensure the continued operation and function of said office and/or committee.

Section C. PURPOSES

1. To serve as the official governing body of the Democratic Party in the County of Los Angeles in cooperation with the State and National Committees.
2. To conduct the Democratic Party campaign in the County of Los Angeles under the general direction of the State Central Committee.
3. To build party organization on district, regional, and county levels to register voters as Democrats and turn out Democratic voters.
4. To encourage the fullest possible participation of all Democratic voters.
5. To develop party policies and positions and to communicate them to the public and to all officeholders.
6. To provide a forum for the study and discussion of public issues.
7. To conduct a public relations program for the Democratic Party throughout Los Angeles County and to represent the Democratic Party within the county.
8. To interview, develop and endorse Democratic candidates for public office.

- 46 9. To nominate a qualified Democrat to fill any vacancy occurring in a party
47 nominee position within this county where applicable law so allows.
48
49 10. To charter Democratic organizations within Los Angeles County.
50
51 11. To ensure, as far as possible, the election of the Democratic Party Nominees for
52 President and Vice-President of the United States and candidates endorsed by
53 the National, State or applicable County Democratic Party.
54
55 12. To perform such other duties and services as will benefit the Democratic Party.
56

57 **Section D. DEMOCRATIC VOTERS**

58
59 As used in these Constitution and By-Laws, the terms “Democrat,” “Democratic voter”
60 and “registered Democrat” refer to a voter who has indicated a preference for the
61 Democratic Party on her/his voter registration form.
62

63 **Section E. HIGHEST FINISHING DEMOCRAT**

64
65 As used in these Constitution and By-Laws, the term “Highest Finishing Democrat” refers
66 to the registered Democrat who receives the most votes in the most recent general
67 election for the offices of United States Senate, United States House of Representatives,
68 a California state constitutional office, the California State Senate or the California
69 Assembly. In the event fewer than two (2) registered Democrats appear on the ballot in
70 the most recent general election for one (1) of these offices, the “Highest Finishing
71 Democrat” shall be the Democrat who received the most votes in the primary election
72 for the most recent general election for that office.
73

74 **ARTICLE II. MEMBERSHIP**

75
76 **Section A. TYPES OF MEMBERS**

77
78 There are five (5) types of members of This Committee: Elected Members, Appointed
79 Members, Ex-Officio Members (all of which are classified as "Regular Members"),
80 Alternate Members, and Associate Members. Their rights and duties are as specified
81 within.
82

83 **1. Elected Members**

- 84
85 a. In accordance with Section 7203 of the Election Code each Assembly District
86 contained wholly or partially within Los Angeles County shall be entitled to be
87 represented by seven (7) members residing in and elected from that portion of
88 the Assembly District contained within Los Angeles County.
89

- 90 b. In accordance with Section 7205 of the Election Code This Committee

91 may provide for the division of some or all of its constituent Assembly
92 Districts into divisions. A resident of each division will be elected to
93 represent that division, but will be elected at-large from the Assembly
94 District. Upon petition by a majority of the Regular Members of an
95 Assembly District Delegation This Committee will authorize that District
96 to be divided into seven (7) equally populated divisions effective at the
97 next election of members of This Committee (subject to the deadline
98 imposed by the County Registrar of Voters). Upon petition to This
99 Committee by a majority of the Regular Members of an Assembly District
100 divided into divisions, that District will no longer be so divided.
101

102 **2. Appointed Members**

- 103
- 104 a. A registered Democrat residing in an Assembly District may be appointed
105 by This Committee to fill a vacancy occurring in that Assembly District.
- 106
- 107 b. This Committee may appoint only a person who has been recommended
108 by the Delegation of that District, except that if the Delegation fails to
109 make a recommendation within three (3) months of the occurrence of
110 the vacancy, This Committee may appoint any registered Democrat
111 residing in the District who is recommended by the Policy Committee.
112
- 113 c. Appointed members shall be entitled to the same rights and privileges as
114 Elected Members of This Committee except that they must use the
115 designation "Appointed Incumbent" rather than "Incumbent" upon
116 seeking election to This Committee.
117

118 **3. Ex-Officio Members**

- 119
- 120 a. Ex-Officio Members of This Committee shall be the following, if registered to
121 vote in Los Angeles County:
122
- 123 (i) Incumbent office holders of the following offices who are
124 registered to vote as Democrats: United States Senate, United
125 States House of Representatives, a California state constitutional
126 office, the California Assembly or the California State Senate; the
127 Los Angeles County Sheriff, the Los Angeles County District
128 Attorney, the Los Angeles County Assessor, or a member of the
129 Los Angeles County Board of Supervisors;
130
- 131 (ii) The most recent Highest Finishing Democrat for the following
132 offices: United States Senate, United States House of
133 Representatives, a California state constitutional office, the
134 California Assembly or the California State Senate;
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- (iii) Statewide Chairs or Presidents of official or chartered statewide Democratic Party Organizations; and Statewide Special Group Caucuses;
 - (iv) Members of the Democratic National Committee;
 - (v) State Officers of the California Democratic Party;
 - (vi) Assembly District Representatives to the Executive Board of the California Democratic Party;
 - (vii) The Chair of This Committee at the expiration of the immediately preceding term of office for Elected Members of This Committee;
 - (viii) The Treasurer of This Committee, appointed under Article VI.A; and,
 - (viii) The Legal Counsel of This Committee, appointed under Article VI. B.
- b. Incumbent office holders of, and the Highest Finishing Democrat for the offices of, the United States House of Representatives, the State Board of Equalization, the State Senate, and the State Assembly whose districts extend into Los Angeles County, but who are themselves not registered to vote in Los Angeles County, shall have the right to appoint a voting alternate, provided such alternate is registered to vote in Los Angeles County.
- c. The term of office of Ex-Officio Members whose membership in This Committee is based on their status as the Highest Finishing Democrat shall be as follows:
- (i) The Highest Finishing Democrat serves on This Committee until the end of the term of office of the office for which that member was a candidate or, in the case of an office in which the officeholder's term is cut short (by, for example, death or resignation of the officeholder), until the seating of a successor. So, for example, the Highest Finishing Democrat in a State Senate race held in 2014 remains seated until December 2018 unless the current officeholder's term is cut short for some reason.
 - (ii) (A) If fewer than two (2) Democrats advance to the general election ballot, the "Highest Finishing Democrat" is the Democrat who received the most votes in the primary election and shall be seated when the primary election results are certified.

181 (B) If two (2) Democrats advance to the general election ballot, no
182 one is the "Highest Finishing Democrat" after the primary
183 election; and, therefore, the Democrat who receives the most
184 votes in the general election achieves membership as a result of
185 incumbency rather than as the "Highest Finishing Democrat."
186

- 187 d. Ex-Officio Members shall be entitled to the same rights and privileges as
188 Elected Members of This Committee except that they may not use the
189 designation of "Incumbent" upon seeking election to This Committee.
190

191 **4. Regular Members**

- 192
- 193 a. A Regular Member is any Elected, Appointed or Ex-Officio Member of
194 This Committee.
195
- 196 b. Any Regular Member who wishes to exercise membership rights
197 including the right to appoint an Alternate Member must meet the dues
198 requirement of This Committee.
199
- 200 c. A Regular Member is a member of the Assembly District Delegation and
201 Region for the Assembly District in which she/he resides.
202

203 **5. Alternate Members**

- 204
- 205 a. Any Regular Member in good standing may appoint an Alternate
206 Member, subject to the approval of This Committee, who shall serve at
207 the member's pleasure, upon presentation of written authorization to
208 the Chair of the Credentials Committee. Except at the Organizational
209 Meeting, such appointment shall not be submitted to This Committee for
210 approval unless the Chair of the Credentials Committee has been notified
211 of the appointment at least fifteen (15) days prior to the meeting at
212 which the appointment is to be announced.
213
- 214 b. An Alternate Member for an Elected or Appointed Member must reside
215 in the same Assembly District. An Alternate Member for an Ex-Officio
216 Member must reside in that political subdivision of Los Angeles County
217 which the Appointing Member was elected to represent or for which the
218 Appointing Member was the Highest Finishing Democrat.
219
- 220 c. An Alternate Member shall meet the same dues requirement of This
221 Committee as a Regular Member.
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- d. An Alternate Member has right of voice and motion at meetings of This Committee even if the Appointing Member is present but may vote only in the absence of that member. An Alternate Member may serve on a standing or special committee with a Regular Member; may serve as a representative of This Committee to the State Committee or its Executive Board, provided all Regular Members who are candidates for representative are first given the opportunity to be elected; but may not be elected or appointed to serve as an officer of This Committee.
 - e. An Alternate Member shall be considered a member of the Assembly District Delegation and Region for the Assembly District and Region in which the Appointing Member resides except where an Alternate Member is a voting alternate for the Highest Finishing Democrat or a Democratic officeholder whose District extends into Los Angeles County but who is not himself/herself registered to vote in Los Angeles County. In the case of such an exception, the voting Alternate Member shall be considered a member of the Assembly District Delegation and Region in which the voting Alternate Member is registered to vote.

245 **6. Associate Members**

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- a. (i) An Associate Member shall have the right to voice, but not to make motions or vote, on matters before This Committee.
 - (ii) In addition, Associate Members shall have the right to be appointed to a special or Standing Committee, except for any committee which authorizes the expenditure of campaign funds, which determines campaign strategy or execution or which recommends endorsements. Associate Members shall have full rights when serving in such a capacity, except they shall not serve as chairs or co-chairs of Standing Committees.
 - b. An Associate Member shall meet the same dues requirement of This Committee as an Alternate Member.
 - c. (i) Each club chartered by This Committee shall have the right to designate one (1) of the club's members as an Associate Member. This designation may be revoked upon written notice by the club to This Committee.
 - (ii) In addition, the Chair of This Committee shall have the right to nominate Associate Members who, in the Chair's opinion, possess qualifications or skills that would assist in meeting the objectives of This Committee.

- 271 (iii) Upon verification of the Democratic Party voter registration of the
272 designee or nominee and that the designee or nominee has not
273 been removed from membership in This Committee during the
274 current term, The Policy Committee shall ratify or reject the
275 designee or nominee.
276
277 (iv) Upon ratification and payment of dues, the individual will become
278 an Associate Member as of the next meeting of This Committee at
279 least fifteen (15) days after ratification. The Associate Member's
280 term will expire at the end of the term.
281
282 d. Upon ratification, the Chair of This Committee may appoint Associate
283 Members to a special or Standing Committee of This Committee.
284
285 e. On no committee of This Committee, including any special committees,
286 shall more than twenty percent (20%) of its membership be Associate
287 Members of This Committee.
288
289 f. Associate Members shall be considered nonvoting members of the
290 Assembly District in which they reside, but shall not be considered
291 members of that Delegation for purposes of allocation of Standing
292 Committee assignments under Article VII.B.3.
293

294 **Section B. SEATING OF MEMBERS**
295

- 296 1. Elected Members of This Committee shall be seated on the second Monday in
297 July following the primary election in which members of This Committee are
298 elected. The meeting at which such seating takes place shall be known as the
299 "Organizational Meeting of This Committee."
300
301 2. a. Appointed Members shall be seated immediately upon appointment by
302 This Committee.
303
304 b. Ex-Officio Members whose ex officio status derives from their status as
305 incumbent public officeholders shall be seated upon taking the public
306 office.
307 c. Ex-Officio Members by virtue of their status as the "Highest Finishing
308 Democrat" shall take office as of the date of certification of the primary
309 election.
310
311 d. Ex-Officio Members by virtue of their status as members of the
312 Democratic National Committee, Statewide Officers and Regional
313 Directors of the California Democratic Party, and California Democratic
314 Party Executive Board members elected at Assembly District election
315 meetings shall be seated when they take their Party office.

- 316 e. Ex-Officio Members whose ex officio status derives from their
317 chairpersonship/presidency of statewide chartered organizations or
318 California Democratic Party Special Group Caucuses shall be seated when
319 their respective elections become final under the applicable
320 organizational bylaws.
- 321
- 322 f. The Treasurer of This Committee and the Legal Counsel of This
323 Committee shall be seated at the time they assume office.
- 324
- 325 g. Alternate Members shall be seated immediately upon approval by This
326 Committee.
- 327
- 328

329 **Section C. TERMINATION OF MEMBERSHIP**

330

331 **1. Voluntary Termination**

- 332
- 333 a. A member may tender his or her resignation only in writing.
- 334
- 335 b. No member may cast more than one vote. Consistent with this principle,
336 any Elected, Appointed or Alternate Member of This Committee who is
337 an Ex-Officio Member of This Committee shall, as of the thirtieth day
338 after being seated as an Ex-Officio Member, be deemed to have tendered
339 a resignation in writing from the membership status other than ex officio
340 status. A member may retain her/his status as a member by virtue of
341 election or appointment, as well as his/her status as an ex officio, if
342 he/she notifies the Chair in writing, during the thirty-day period after
343 being seated, of his/her desire to retain membership by virtue of more
344 than one membership status. The Credentials Committee shall include, in
345 its next report to This Committee, the names of any members who opt to
346 retain membership by virtue of more than one membership status.
- 347
- 348 c. It is the policy of This Committee to provide written notice of the
349 provisions of this Article II, C.1 to members who hold membership in This
350 Committee by virtue of more than one membership status, but the
351 failure to do so shall not invalidate any resignation from elected or
352 appointed membership where the member has not timely exercised
353 his/her option to retain more than one membership status.
- 354

355 **2. Termination for Lack of Attendance**

- 356
- 357 a. For purposes of this Article II.C.2 (Termination for Lack of Attendance), a
358 member who attends a meeting of This Committee or has his/her
359 alternate attend in his/her place shall be counted as present, not absent.
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- b. The absence of an Elected or Appointed Member from three (3) regular meetings of This Committee within a term year (July to June) shall automatically terminate the membership of that member.
 - c. It is the duty of all members to attend all meetings of This Committee and any Standing Committees to which they are appointed and to assure that their attendance at all such meetings is recorded.
 - d. A notice shall be sent to an Elected or Appointed Member after his/her second absence in a term year warning of the automatic termination of that member's membership if the member fails to attend a third meeting in that term year.
3. **Termination for Failure to Pay Dues**
- a. The Controller shall certify to the Chair of the Credentials Committee the fact of nonpayment of dues of any Elected or Appointed Member within sixty (60) days of the date on which the dues were payable.
 - b. A notice shall be sent via Certified Mail stating the amount owing and stating that if the amount is not paid within ten (10) days of receipt of the notice the membership is automatically terminated.
 - c. Unless the dues set forth in the notice are paid within the ten (10) days, the member's membership will be automatically terminated, the member will be notified in writing and the termination will be announced at the next regular meeting of This Committee.
4. **Termination for Additional Grounds**
- a. The additional grounds for termination of membership are as follows:
 - (i) A member supports a non-Democratic candidate for public office;
 - (ii) An elected official or Appointed Member moves out of the Assembly District;
 - (iii) Death or mental incapacity;
 - (iv) A member ceases to be a registered Democrat in Los Angeles County;
 - (v) A member commits This Committee to unauthorized expenditures;

- 406 (vi) Knowing membership in an organization which should under
407 California Election Code, Sec. 20201 and/or Article XV of these
408 Constitution and By-Laws, be chartered, but does not have such a
409 charter and does not have an application for charter pending;
410
411 (vii) A member's financial obligation to This Committee (other than
412 dues) are more than thirty (30) days past due from the date
413 written notice of failure to meet such obligation has been given by
414 the Controller of This Committee to said member. A member
415 may, to avoid removal, bring any such obligation current at any
416 time prior to actual removal. An administrative fee to cover costs
417 of processing, not to exceed Five Dollars (\$5.00) plus any bank
418 charges, may be assessed in addition to the actual obligation.
419
420 b. Except in the case of death or mental incapacity the Policy Committee
421 shall not declare the termination of a membership under one (1) of these
422 additional grounds until the member has been notified by Certified Mail
423 that she/he has the right to appear before the Policy Committee to
424 negate the charges.
425
426 c. Termination of membership under Article II.C.4.a.(vi) above shall only be
427 declared upon recommendation of the Credentials Committee and a sixty
428 percent (60%) vote of This Committee's members present and voting,
429 provided, however, that the member is first:
430
431 (i) Informed by Certified Mail that he/she is a member of such an
432 organization; and,
433
434 (ii) Given thirty (30) days to resign said membership, or the
435 organization in question applies for charter within said thirty (30)
436 days; and,
437
438 (iii) Accorded the due process rights of written notice of the charges
439 against him/her, right of response before both the Credentials
440 Committee and This Committee, and is given the right to
441 representation by counsel.
442
443 d. If the organization in question applies for a charter within the thirty (30)
444 day time period after the member is notified as provided above,
445 termination of membership under Article II.C.4.a.(vi) above shall only be
446 recommended and declared if:
447
448 (i) The charter application is denied; and,
449
450

- 451 (ii) The member is informed by Certified Mail of said denial of charter
452 application; and,
453
454 (iii) The member does not resign his/her membership in the
455 organization in question within thirty (30) days of receipt of said
456 notice of denial and notify This Committee of same; and,
457
458 (iv) The due process rights referred to herein above have been
459 accorded the member; and,
460
461 (v) The Credentials Committee recommends termination; and,
462
463 (vi) This Committee, by sixty percent (60%) vote of those persons
464 present and voting, votes to terminate the member's
465 membership.
466
467 e. Declaration of the termination of membership may only be overruled at
468 the next meeting of This Committee. Upon such overruling, all acts
469 pursuant to the acceptance of the declaration shall be voided.
470

471 **Section D. FILLING OF VACANCIES**
472

- 473 1. Upon termination of the membership of any member, This Committee may
474 appoint, at any meeting by affirmative vote of the majority of the members
475 voting, as a member to fill that vacancy, any registered Democrat from Assembly
476 Districts from which the member whose membership was terminated was
477 elected or appointed.
478
479 2. Upon the failure to elect from any Assembly District members sufficient in
480 number to equal those provided in California Election Code, Section 7203, or
481 ineligible to be members, This Committee may appoint at any meeting by
482 affirmative vote of the majority of the members present and voting, as members
483 any registered Democrat from that District, so that District's representation
484 equals the number provided for in the Election Code.
485
486 3. This Committee may not appoint as a member from an Assembly District one
487 who has not been recommended by the Delegation of the District for such
488 appointment; provided that upon the failure of that Delegation to so
489 recommend a person during the three (3) months following the occurrence of
490 the vacancy to be filled, This Committee may appoint any registered Democrat
491 who has been recommended by the Policy Committee for such appointment.
492
493 4. Despite the above, once new members have been elected in the direct primary
494 election, any vacancy shall be filled automatically by the top vote getting
495 member-elect residing in the District not already a Regular Member of This
496 Committee.

497 **ARTICLE III. DUES**

498

499 **Section A. PAYMENT OF DUES**

500

501 1. The dues of This Committee shall be established by the Policy Committee and
502 any change in the dues must be announced to the members of This Committee
503 not less than thirty (30) days prior to the date each year on which dues are due
504 and payable. Dues for Elected and Ex-Officio Members shall be payable at the
505 Organizational Meeting and in the same month of the following year.

506

507 2. Dues for Appointed and Alternate Members are payable upon appointment.

508

509 **Section B. DEFERRAL OR WAIVER OF DUES**

510

511 Any member may request in writing or in person that the Credentials Committee allow
512 the deferral or waiver of dues on the grounds of economic hardship. Denial by the
513 Credentials Committee may be appealed to the Policy Committee.

514

515 **ARTICLE IV. OFFICERS**

516

517 **Section A. OFFICERS OF THIS COMMITTEE**

518

519 1. The officers of This Committee shall be a Chair, Vice-Chair (Other than Self-
520 Identified Female), Vice-Chair (Self-Identified Female), Recording Secretary,
521 Corresponding Secretary, Controller, Parliamentarian, the Immediate Past Chair,
522 and one (1) Vice-Chair from each Region. The office of Treasurer is an appointed
523 position requiring an expert in campaign finance and reporting. As such, the
524 Treasurer is not an officer for purposes of internal governance, but shall be a
525 principal of This Committee for the purposes of campaign finance report filing
526 and compliance with applicable campaign finance, tax and related law. Except
527 for the Treasurer, no officer of This Committee may be an employee of This
528 Committee.

529

530 2. Only Regular Members in good standing of This Committee are eligible to be
531 officers of this Committee.

532

533 3. The following officers of This Committee shall be elected: a Chair, Vice-Chair
534 (Other than Self-Identified Female), Vice-Chair (Self-Identified Female),
535 Recording Secretary, Corresponding Secretary, Controller, and one (1) Vice-Chair
536 from each Region. The following officers shall not be elected: Immediate Past
537 Chair, who serves by virtue of his/her status as such, and the Parliamentarian,
538 who shall be appointed by the Chair of This Committee.

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542 **Section B. DUTIES OF OFFICERS**

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1. **Chair**

- a. The Chair shall be chief executive of This Committee with full power to enforce the provisions of these Constitution and By-Laws. She/he shall chair the Policy Committee and shall perform such other duties as are usually incident to the office.
- b. The Chair shall preside at all meetings of This Committee and the Policy Committee, shall appoint, and may at his/her discretion remove, a Parliamentarian, Chairs of Standing Committees and such special committees as are required to carry out the program of This Committee, a Newsletter Editor, an Internet Coordinator, Fair Booth Coordinator, Legal Counsel, a Treasurer, and a Sergeant-at-Arms.
- c. Appointments to the offices described in Article IV.B.1.b., above, shall be subject to confirmation by the Policy Committee. Upon signed, written petition from two (2) or more Policy Committee members, the Policy Committee, by two-thirds (2/3) majority vote, may overturn the Chair's decision to remove from office any of the above appointees.
- d. The Chair shall be an Ex-Officio Member of all standing and special committees.

2. **Vice-Chair (Other than Self-Identified Female) and Vice-Chair (Self-Identified Female)**

- a. The Vice-Chair (Other than Self-Identified Female) and Vice-Chair (Self-Identified Female) shall perform the duties and have the powers of the Chair when the latter is unable to act. In the event of the removal, resignation or death of the Chair, the Vice-Chair of the opposite sex shall exercise the powers and duties of the Chair. At the next meeting for which due notice can be given, an election shall be held for the office of Chair. Each Vice-Chair shall assist in the performance of the duties of the Chair upon request.

3. **Regional Vice-Chair**

- a. The Regional Vice-Chairs shall represent This Committee's Chair on all matters referred to them by him/her.
- b. The Regional Vice-Chair shall coordinate work of This Committee in their Regions and shall assist the Chairs of the Assembly District Delegations in their Regions.

- 587 c. The Regional Vice-Chairs shall preside over the meetings of their Regions.
588
589 d. Each Regional Vice-Chair shall appoint members of This Committee
590 resident in his/her Region to each Standing Committee as provided in
591 elsewhere in these Constitution and By-Laws.
592
593 e. Each Regional Vice-Chair shall oversee the activities of such Standing
594 Committees as the Chair of This Committee assigns.
595

596 **4. Recording Secretary**

- 597
598 a. The Recording Secretary shall be the recording officer of This Committee
599 and the Policy Committee and the custodian of their records, except as
600 otherwise provided.
601
602 b. The Recording Secretary shall attest to all official actions of This
603 Committee such as the election of officers, and termination and
604 appointment of members and all such matters that require official
605 attestation.
606
607 c. The Recording Secretary shall keep the roll of the membership of This
608 Committee and of the Policy Committee.
609
610 d. In the event of a vacancy in the office of Recording Secretary, an election
611 shall be held to fill the vacancy at the next meeting for which due notice
612 can be given.
613

614 **5. Corresponding Secretary**

- 615
616 a. The Corresponding Secretary shall conduct the correspondence of This
617 Committee and of the Policy Committee, except as otherwise provided.
618
619 b. The Corresponding Secretary shall send out notices and minutes of the
620 meetings of This Committee and of the Policy Committee.
621
622 c. The Corresponding Secretary shall take the roll at meetings of This
623 Committee and of the Policy Committee.
624
625 d. In the event of a vacancy in the office of Corresponding Secretary, an
626 election shall be held to fill the vacancy at the next meeting for which due
627 notice can be given.
628
629 e. The Corresponding Secretary shall perform other duties as directed by
630 This Committee, the Policy Committee or the Chair.
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6. **Controller**
 - a. The Controller shall be responsible for preparing a budget as set forth in Article VIII.A. herein below.
 - b. The Controller shall have the right to inspect all financial records upon demand.
 - c. The Controller shall present written Financial Summaries comparing year to date actual receipts, disbursements and balances with year to date budgeted receipts, disbursements, and balances to This Committee on a Quarterly basis and to the Policy Committee at each of its regular meetings.
 7. **Parliamentarian**
 - a. The Parliamentarian's duties shall be those usually performed by such officer and such other duties as the Chair, the Policy Committee, or This Committee may assign. The Parliamentarian, shall, at the request of the Chair, render an opinion on all questions pertaining to these Constitution and By-Laws and the procedures of This Committee when requested.

654 **ARTICLE V. ELECTIONS AND RECALL**

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656 **Section A. COUNTYWIDE OFFICERS OF THIS COMMITTEE**

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1. The Chair, Vice-Chair (Self-Identified Female), Vice Chair (Other than Self-Identified Female), Secretaries, and Controller shall be elected at the Organizational Meeting; eligible voters shall be all Regular Members of This Committee or in their absence, such Regular Member's alternate
 2. Nominations for these offices shall be accepted at the Organizational Meeting. A member may nominate himself/herself. [See Article IV, Section A.2 for officer qualifications.]
 3. In any such election, This Committee's Parliamentarian, unless the Parliamentarian is a candidate for an office at issue in the election, shall be the Presiding Officer. Where the Parliamentarian is a candidate for an office at issue in the election, the most immediate past Chair of This Committee who is not a candidate for office shall be the Presiding Officer. Other rules for the election shall be established by the Policy Committee, after consultation with the Co-Chairs of the Rules and Legal Committee, and subject to approval by This Committee.

677 **Section B. REGIONAL VICE-CHAIRS AND REGIONAL SECRETARIES**

- 678
- 679 1. Each Regional Vice-Chair shall be elected within thirty (30) days after the
- 680 Organizational Meeting of This Committee by those members of This Committee
- 681 residing in the Region. A Regional Secretary shall be elected at the same time.
- 682 Regional Vice-Chairs are officers of This Committee and, under Article IV, Section
- 683 A.2, only a Regular Member of This Committee resident in the Region is eligible
- 684 to seek election or serve as a Regional Vice-Chair. In addition, only a Regular
- 685 Member of This Committee is eligible to seek election or serve as a Regional
- 686 Secretary.
- 687
- 688 2. Should a vacancy occur during the term of a Regional Vice-Chair, the Secretary of
- 689 that Region shall notify all the members of that Region that a meeting will be
- 690 held (within thirty (30) days of the declaration of the vacancy) to fill the vacancy.
- 691 If the Secretary does not send the notice, the Chair may instruct the
- 692 Corresponding Secretary to send the notice. The notice shall be sent no less
- 693 than five (5) days prior to the meeting, which shall be held in the Region or in
- 694 conjunction with a regular meeting of This Committee.
- 695

696 **Section C. OFFICER ELECTION CHALLENGES**

697 Challenges to the election of any officer shall be decided by an Appeals Committee at or

698 during the meeting at which the election occurred, or is to occur, except as set forth

699 below.

700

701 1. Composition of Appeals Committee

702

703 The validity of any challenge concerning the officer election process shall

704 be determined by an Appeals Committee consisting of the Presiding

705 Officer, one (1) Credentials Committee Co-Chair selected by the Chair of

706 This Committee and one (1) Rules and Legal Committee Co-Chair selected

707 by the Chair of This Committee. Although inclusion of a designated Co-

708 Chair's name on the notice shall not limit the ability of the other Co-Chair

709 to serve in the event of unavailability of the designee, the names of the

710 Co-Chairs of the Credentials and Rules and Legal Committee designated

711 by the Chair of This Committee to serve on the Appeals Committee shall

712 be included in the election notice.

713

714 2. Authority of Appeals Committee

715

716 a. The Appeals Committee shall have authority to resolve the challenge

717 and to order such remedy as may be just and equitable. Remedies may

718 include, but are not limited to, disqualifying a challenged ballot, directing

719 that a challenged ballot be counted, or directing that the election or any

720 part thereof be reconducted. The decision of the Appeals Committee

721 shall be final.

722
723 b. Except as otherwise set forth in this Article V. Section A.4.b, a
724 challenge must be filed at the meeting at which the election occurred or
725 is to occur. In the event a challenge is filed after the meeting in which the
726 election has occurred, the Appeals Committee may determine that
727 compelling unusual circumstances exist and vote to hear the challenge
728 notwithstanding the fact it was filed after the close of the meeting, but
729 only if the untimely challenge was filed no later than fourteen (14) days
730 before the next regularly scheduled meeting of This Committee. In the
731 event such a post-election appeal is sustained by unanimous vote of the
732 Appeals Committee, the Appeals Committee may order the election re-
733 run and establish the rules and procedures for the re-running thereof;
734 provided that the person selected in the challenged election shall
735 continue to serve until the election has been re-run.
736

737 **Section D. ASSEMBLY DISTRICT DELEGATION OFFICERS**
738

- 739 1. Each Assembly District Delegation shall elect a Chair and a Vice-Chair at the
740 Organizational Meeting of This Committee or the Delegation's first regular
741 meeting after the Organizational Meeting. Only a Regular or Alternate Member
742 of This Committee resident in the Assembly District is eligible to seek election or
743 serve as a Delegation Chair or a Delegation Vice-Chair.
744
- 745 2. In the absence of the Delegation Chair from any duly called Delegation meeting,
746 or in the event of a vacancy, the Vice-Chair shall perform the duties and have the
747 powers of the Delegation Chair during the course of the meeting or until the
748 vacancy is filled, as applicable. The Vice-Chair shall be responsible for the taking
749 of minutes at any Delegation meeting.
750
- 751 3 a. Should a vacancy occur in the office of Delegation Chair during the term of the
752 Delegation Chair, the Vice-Chair of that Delegation shall notify all the members
753 of that Delegation that a meeting will be held (within thirty (30) days of the
754 declaration of the vacancy) to fill the vacancy.
755
- 756 b. Should a vacancy occur in the office of Delegation Vice-Chair during the term
757 of the Delegation Vice-Chair, the Delegation Chair shall notify all members of
758 that Delegation that a meeting will be held (within thirty (30) days of the
759 declaration of the vacancy) to fill the vacancy.
760
- 761 c. If the applicable Delegation officer (Chair or Vice-Chair) does not send the
762 notice, the Chair of This Committee may cause notice to be given to the
763 Delegation.
764

- 765 d. The notice shall be sent no less than five (5) days prior to the meeting to fill
766 the vacancy, which shall be in the district or in conjunction with a regular
767 meeting of This Committee
768
- 769 4. The Chair or Vice-Chair of the Delegation may be recalled by affirmative vote of
770 two thirds (2/3) of the eligible members present and voting provided that:
771 a. The Delegation officer's recall has been requested in writing by the Policy
772 Committee or by written petition signed by one-third of the seated regular
773 members of the Delegation. The written request must be submitted to the the
774 Corresponding Secretary and contain the alleged grounds for recall and must be
775 served on the Delegation officer who is the subject of the recall request by U.S.
776 mail at or before the time it is submitted to the Corresponding Secretary;
777
- 778 b. Upon receipt of the written request, the Corresponding Secretary shall
779 forward the request to the Chair of This Committee who shall fix a date and time
780 for a hearing of, and vote on, the request. Written notice of the request and the
781 date and time for the hearing shall be sent not less than ten (10) days prior to
782 the hearing to all members of the Delegation, the Regional Vice-Chair for the
783 Region in which the Assembly District is situated, and the other Countywide
784 officers of This Committee.
785
- 786 c. Immediately before the vote, the petitioners or their designees (who must be
787 members of This Committee) shall be allowed up to five (5) minutes to present
788 the allegations in the request and the Delegation officer who is the subject of the
789 request and/or any persons selected by that Delegation officer shall be allowed
790 up to ten (10) minutes to address the Delegation about the request. If requested,
791 the petitioners or their designees shall be granted up to five (5) minutes for
792 rebuttal. The time limits in this section may be extended by majority vote of the
793 Delegation.
794
- 795 d. If, in the judgment of the Chair of This Committee, it would serve the interests
796 of justice and fair play, the Chair of This Committee may designate the Regional
797 Vice-Chair or any other officer of This Committee to preside at the hearing of,
798 and vote on, the recall request.
799

800 **Section E. REPRESENTATIVES TO STATE COMMITTEE**
801

- 802 1. The regular membership of each Assembly District Delegation shall automatically
803 be elected as This Committee's representative to the State Committee provided
804 written intent to serve has been filed with This Committee. Any representatives
805 apportioned to This Committee which are not so elected shall be elected at-large.
806 The at-large Delegates shall be used to balance the Delegation as equally as possible
807 between self-identified females and persons other than self-identified females.
808 Alternate Members shall only be eligible for election provided there are not
809 sufficient numbers of Regular Members, who choose to stand for election, to fill the

810 Delegation. Within these parameters, the at-large candidates for representative
811 receiving the most votes within their respective gender category shall be deemed
812 elected. These representatives shall serve until their successors are elected,
813 provided they remain members of This Committee.
814

815 2. In the event there are insufficient candidates who have been selected to serve as
816 representatives to the State Committee in time for This Committee to fill its allotted
817 number of representatives to the State Committee by the State Committee's
818 deadline for submission of representatives' names, the Policy Committee of This
819 Committee or, at the Policy Committee's discretion, the Chair of This Committee
820 shall be entitled to fill the remaining slots by appointment. Representatives to the
821 Executive Board of the State Committee shall be elected pursuant to the Rules
822 adopted by This Committee consistent with the Constitution and By-Laws of the
823 State Committee and This Committee. Except as otherwise provided in this Article
824 V. Section D, vacancies shall be filled by election, due notice having been given.
825

826 **Section F. RECALL OF OFFICERS**

827 Any officer of This Committee may be recalled by affirmative vote of two-thirds (2/3) of
828 the eligible members present and voting provided that:
829

830 1. The officer's recall has been requested by the Policy Committee or by written petition
831 submitted to the Corresponding Secretary (or if the Corresponding Secretary is the
832 object of the petition, the Recording Secretary) signed by thirty (30) Regular Members
833 and containing the alleged grounds for recall;
834

835 2. Written notice has been sent at least ten (10) days prior to the regular meeting stating
836 the alleged grounds to each member;
837

838 3. The officer is allowed thirty (30) minutes during which the officer and/or any persons
839 selected by the officer shall be allowed to address this committee immediately before
840 the vote.
841

842
843 **ARTICLE VI. TREASURER AND LEGAL COUNSEL**
844

845 **Section A. TREASURER**
846

847 1. A Treasurer may be appointed by the Chair of This Committee, subject to
848 approval of the Policy Committee. The Treasurer may be an existing member of
849 the Policy Committee, an employee of This Committee or an outside vendor.
850 The principal duty of the Treasurer is to prepare and execute the statements
851 required to be filed under the political campaign finance laws to which This
852 Committee is subject. It is also a duty of the Treasurer to assure that a
853 competent bookkeeper utilizing a system with an appropriate division of duties

854 (which, at a minimum, shall meet the safe-harbor requirements promulgated by
855 applicable governmental authorities) maintains the books of This Committee.

856
857 2. Notwithstanding any other provision of these Constitution and By-Laws, subject
858 to the approval of the Policy Committee, the Treasurer may be compensated by
859 This Committee, either as an employee or as independent contractor.

860
861 3. This Committee may enter into an indemnification agreement with the
862 Treasurer. Any such agreement must be ratified by a vote of two-thirds (2/3) of
863 This Committee of those present and voting, a quorum being present.

864
865 4. The Treasurer may be assisted by employee(s) or outside vendor(s) of This
866 Committee expert in campaign finance laws to which This Committee is subject,
867 and employee(s) or outside vendor(s), which may be the same or different from
868 the campaign finance expert, to keep the books of This Committee.

869

870 **Section B. LEGAL COUNSEL**

871
872 1. The Chair of This Committee, subject to approval by the Policy Committee, may hire
873 or retain Legal Counsel, including a general counsel, to provide such legal services as
874 may be required.

875
876 2. Notwithstanding any other provision of these Constitution and By-laws, subject to
877 the approval of the Policy Committee, Legal Counsel may be compensated by This
878 Committee either as an employee or as an independent contractor.

879

880

881

882 **ARTICLE VII. COMMITTEES**

883

884 **Section A. POLICY COMMITTEE**

885
886 1. The Policy Committee of This Committee shall be the officers of This Committee,
887 the Co-Chairs of Standing Committees, the Newsletter Editor, the Internet
888 Coordinator, the Fair Booth Coordinator, the Sergeant-at-Arms and the Regional
889 Endorsement Coordinators: a quorum being ten (10) members consisting of at
890 least four (4) County-Wide Officers, three (3) Regional Vice-Chairs, and three (3)
891 other members. For purposes of any Policy Committee meetings during the first
892 sixty (60) calendar days after the Organizational Meeting of This Committee, a
893 quorum of the Policy Committee shall consist of a majority of the County-Wide
894 Officers and Regional Vice-Chairs who, at the time of the meeting, are current
895 members of This Committee. While both shall have the right to speak, neither
896 the Treasurer, nor the Legal Counsel, shall have a vote on the Policy Committee,
897 nor count towards a quorum.

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2. The Policy Committee shall be charged with general oversight of the operations of This Committee, including the review and approval of contracts, the hiring and termination of staff, and the resolution of complaints against officers, members, and employees of This Committee, as well as organizations chartered by This Committee.
 3. The Policy Committee shall be responsible for formulating, and overseeing the implementation of, the general policy of This Committee. The Policy Committee may exercise any of the powers of This Committee on an emergency basis if it finds such action to be essential to maintenance of This Committee's operations and programs. Any emergency action requires an affirmative vote of not less than sixty percent (60%) of those members present and voting at a meeting with a quorum. The exercise of emergency powers is to be rare and reserved to situations where immediate action is genuinely essential. Nothing in this Section A.3 shall in any way authorize any deviation from the process for the endorsement of candidates or ballot measures set forth elsewhere in these Constitution and By-Laws. Any emergency action undertaken under the authority of this Section A.3 shall be reported at the next meeting of This Committee.
 4. Any member of the Policy Committee (except for the Chair of This Committee or any member who is also a member of the Audit Committee) is eligible to serve as Treasurer of This Committee.

926 **Section B. OTHER STANDING COMMITTEES**

- 927
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929
1. The following Standing Committees shall be established:

Ballot Measures	Election Protection and Oversight	Organizational Chartering and Development
Budget	Events	Program and Education
Campaign Services	Finance	Resolutions
Candidate Interview	Judicial Interview	Rules & Legal
Community Outreach	Labor	Voter Registration and Development
Credentials	Legislative Action	

930

931 2. The Chair of This Committee shall appoint two (2) Co-Chairs of each Standing
 932 Committee with the consent of the Policy Committee, within sixty (60) days after
 933 the second Monday in July following each statewide primary election. One (1)
 934 Co-Chair of each Standing Committee may be an Alternate Member.
 935 Additionally, the Chair of This Committee shall appoint at least one (1) additional
 936 member to each Committee, which, along with the Committee Co-Chairs shall
 937 constitute the initial membership of each Standing Committee. These initial
 938 members shall serve until their successors are appointed. The Chair of This
 939 Committee shall consider geographic diversity when appointing Co-Chairs of
 940 Standing Committees. A separate process for appointments to the Budget,
 941 Finance and Audit Committees are described in Article VII.B.4 and Article VII.D.1.
 942

943 3. Each Regional Vice-Chair shall appoint members of his/her Region to the
 944 following Standing Committees within sixty (60) days second Monday in July
 945 following each statewide primary election:

Ballot Measures.....1 per Region	Labor.....1 per Region
Campaign Services.....1 per Region	Legislative Action.....1 per Region
Candidate Interview.....1 per AD	Organizational Chartering
Community Outreach.....1 per Region	and Development.....1 per Region
Credentials.....1 per AD	Program and Education.....1 per Region
Election Protection	Resolutions.....1 per Region
and Oversight.....1 per Region	Rules & Legal.....1 per Region
Events.....1 per Region	Voter Registration and
Judicial Interview.....1 per Region	Development.....1 per Region

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 948
 949 Any Regular or Alternate Members who wish to serve on a Standing Committee
 950 who have not been so appointed may be appointed by the Chair of This
 951 Committee.
 952

953 The Chair of This Committee may appoint additional members to Endorsement
 954 Recommendation Committees, except for Assembly District Delegations, to
 955 insure geographic or other diversity when considering a particular race(s).
 956

957 4. The Budget and Finance Committees of This Committee shall each be composed
 958 of five (5) members of This Committee appointed by the Policy Committee.
 959

960 5. The Chair of This Committee may, with the consent of the Policy Committee,
 961 appoint members of the Chair’s Advisory Committee to any Standing Committee
 962 as non-voting member.
 963
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 965
 966

967 **Section C. NOTICE AND RULES**

- 968
- 969 1. The Chair of This Committee may remove the Chair or any member of a Standing
- 970 Committee. A Standing Committee member who misses two (2) consecutive
- 971 meetings is considered to have resigned.
- 972
- 973 2. Each Standing Committee shall meet at the call of its Chair upon seven (7) days
- 974 written notice unless such Committee meets on a regular basis at a
- 975 predetermined time and place.
- 976
- 977 3. a. Each Standing Committee shall have such powers and duties as are implicit in
- 978 its title and as assigned by these Constitution and By-Laws, the Chair, This
- 979 Committee or the Policy Committee.
- 980
- 981 b. Except as otherwise provided in this Constitution and Bylaws, matters within
- 982 the exclusive jurisdiction of a Standing Committee are to come for a vote of This
- 983 Committee only upon a report of the Standing Committee.
- 984
- 985 4. Each Standing Committee shall adopt such rules as are necessary for its own
- 986 operation not inconsistent with these Constitution and By-Laws; provided that
- 987 no such rule may impair the voting rights of any person duly appointed to such
- 988 Standing Committee beyond any restrictions specifically set forth in these
- 989 Constitution and By-Laws.
- 990
- 991 5. Chairs of Standing Committees may, at their discretion, form subcommittees of
- 992 their Standing Committees the recommendations of which may be reported
- 993 directly to This Committee; provided, however, that any such subcommittees
- 994 shall have not less than three (3) members and appointments thereto shall be
- 995 made with due consideration for the principles of fairness and inclusion to which
- 996 the Democratic Party is committed.
- 997 6. A quorum for Standing Committees shall be a majority of the filled positions with
- 998 a maximum quorum requirement of one (1) Co-Chair and four (4) members,
- 999 except with regard to Endorsement Recommendation Committees, which shall
- 1000 be as specified in Article XI.A.11.

1001

1002 **Section D. AUDIT COMMITTEE**

1003

- 1004 1. The Audit Committee shall consist of three (3) members appointed by the Policy
- 1005 Committee and approved by This Committee at the regular meeting following
- 1006 the Organizational Meeting. Members of the Audit Committee may not serve as
- 1007 Treasurer.
- 1008
- 1009 2. The members of the Audit Committee shall select the chair from among its
- 1010 members and so notify the Recording Secretary.
- 1011

- 1012 3. The members of the Audit Committee can be recalled in the same manner as an
1013 officer of This Committee.
1014
1015 4. The Audit Committee shall audit the financial records of This Committee at least
1016 once a year at a time determined by the Audit Committee. The chair of the
1017 Audit Committee shall report the results of the audit at the next meeting of This
1018 Committee.
1019
1020 5. The Audit Committee may inspect the financial records and reports of This
1021 Committee or any subordinated body at any time. It is an affirmative duty of the
1022 Audit Committee to assure that the Treasurer has arranged for a bookkeeper
1023 utilizing a system with an appropriate division of duties (which, at a minimum,
1024 shall meet the safe-harbor requirements promulgated by applicable
1025 governmental authorities) to maintain the books of This Committee.
1026
1027 6. The chair of the Audit Committee shall serve as member of the Policy
1028 Committee.
1029

1030 **Section E. CHAIR'S ADVISORY COMMITTEE**

1031
1032 The Chair of This Committee may appoint non-member Democrats residing in Los
1033 Angeles County to the Chair's Advisory Committee, which shall advise the Chair on
1034 request.
1035

1036 **Section F. REMOVAL OF MEMBERS FROM POLICY COMMITTEE**

- 1037
1038 1. Notwithstanding any other provision of these Constitution and By-Laws, any
1039 member of the Policy Committee who misses three (3) of any four (4)
1040 consecutive properly noticed meetings of the Policy Committee is automatically
1041 removed from the Policy Committee.
1042 a. Any Policy Committee member subject to removal pursuant to this
1043 Section and who wishes to contest such removal must file a written
1044 appeal at least ten (10) days before the next regularly scheduled meeting
1045 of This Committee. At that meeting, the appeal will be heard, and shall
1046 be decided by a majority vote of the members of the Committee in
1047 attendance.
1048
1049 b. In the absence of a timely-filed appeal, the Chair will announce the
1050 automatic removal of Policy Committee members removed pursuant to
1051 this Section during the Chair's report at the next regularly scheduled
1052 meeting of This Committee.
1053
1054 2. Removal of a member from the Policy Committee pursuant to this Section shall
1055 be deemed to create a vacancy in the position, which shall be filled pursuant to
1056 these Constitution and By-Laws.

1057
1058 3. This Section shall not apply to the Treasurer or to other members of the Policy
1059 Committee appointed by the Chair.
1060

1061 **Section G. LEGISLATIVE ACTION COMMITTEE**
1062

- 1063 1. Except as set forth in Article VII, Section G.2, the Legislative Action Committee
1064 shall have exclusive jurisdiction over recommendations of positions of This
1065 Committee on federal, state and local legislation that is not in the form of a
1066 ballot measure.
1067
1068 2. Where state legislation has not previously been considered by This Committee
1069 during the relevant legislative session and the Chair of This Committee, in
1070 consultation with the Co-Chairs of the Legislative Action Committee, has
1071 determined that the Legislative Action Committee cannot consider a
1072 recommendation on that legislation in a timely manner, a recommendation to
1073 support or oppose the legislation may be brought directly to the floor of This
1074 Committee by a petition stating the proposed position on the legislation signed
1075 by twenty-five (25) Regular Members from at least five (5) Assembly Districts
1076

1077 **Section H. RESOLUTIONS COMMITTEE**
1078

1079 1. INTRODUCTION
1080

1081 a. The following shall govern the submission of resolutions:
1082

- 1083 (i) All resolutions must be typed;
1084 (ii) Twenty (20) copies of each resolution must be provided to the
1085 Chair of the Resolutions Committee at least seven (7) days in
1086 advance of the meeting at which it is to be considered;
1087 (iii) Whereas clauses must be limited to three (3) or less and resolved
1088 clauses to two (2) or less;
1089
1090 (iv) All resolutions must contain an "action clause" indicating the
1091 action requested;
1092
1093 (v) Resolutions must be no longer than one (1) side of one (1)
1094 typewritten page (8-1/2" x 11").
1095

1096 b. The Resolutions Committee shall:
1097

- 1098 (i) Consider only those resolutions submitted by a member of This
1099 Committee, an Assembly District Delegation, a Region, or by an
1100 entity chartered by This Committee.
1101

- 1102 (ii) Combine similar resolutions by re-writing.
1103
1104 (iii) Reject resolutions which repeat past positions unless substantially
1105 new actions are proposed.
1106
1107 (iv) Consider only those resolutions which by subject matter do not
1108 fall within the scope of the Legislative Action, Policy, Ballot
1109 Measures, and Rules and Legal Committee(s).
1110
1111 c. Except upon majority vote, the Resolutions Committee shall not consider any
1112 resolutions not in conformity with the foregoing rules.
1113
1114 d. Except as otherwise provided below a resolution must first be presented to the
1115 Resolutions Committee. There shall be at least three (3) copies provided.
1116
1117 e. For a resolution to be brought up directly on the floor of This Committee it must
1118 be signed by twenty-five (25) Regular Members from at least five (5) Assembly
1119 Districts.
1120

1121 2. PASSAGE

- 1122
1123 a. A resolution approved by the Resolutions Committee shall be brought up
1124 automatically for consideration as part of the Resolutions Committee Report.
1125
1126 b. A resolution not approved by the Resolutions Committee must meet the same
1127 signature requirements as one coming directly to the floor. These resolutions
1128 shall be considered during presentation of the report of the Resolutions
1129 Committee.
1130
1131 c. No resolution shall be passed except upon sixty percent (60%) affirmative vote.

1132 **ARTICLE VIII. BUDGET AND FINANCE**

1133
1134 **Section A. BUDGET**

1135
1136 An annual budget shall be proposed by the Controller to the Budget Committee and to
1137 the Finance Committee in joint session. The Controller shall timely provide copies of the
1138 proposed annual budget to the chairs of all Standing Committees in sufficient time to
1139 afford each Standing Committee an opportunity for input into the final proposed
1140 budget. The Budget and Finance Committees, in joint session, shall adopt the final
1141 proposed budget and propose it to This Committee at the February meeting.
1142

1143 **Section B. EXPENDITURES**

- 1144
1145 1. All appropriations and bills shall be presented to the Treasurer, who shall pay all
1146 approved budgeted bills and appropriations without further authorization. The

1147 Treasurer or the Treasurer's authorized representative or designee shall report
1148 all such expenditures at the next meeting of This Committee.

1149
1150 2. No expenditures shall be made from the general fund except as provided for in
1151 the budget. Any unbudgeted expenditures must first be referred to the Budget
1152 Committee for its approval. In exigent circumstances, the Chair and the
1153 Controller in conjunction with one (1) officer of This Committee elected on a
1154 county-wide basis by the entire Committee may authorize an unbudgeted
1155 expenditure without referral to the Budget or any other Committee, provided
1156 that they have made a specific finding that there are identifiable offsetting
1157 revenues that have a likelihood of eminent collection.

1158
1159 3. The Chair, Treasurer, Vice Chair (Other than Self-Identified Female), and Vice-
1160 Chair (Self-Identified Female) are hereby authorized to sign checks on any
1161 account carried in the name of This Committee, provided the expenditure has
1162 been duly authorized. All checks shall require two (2) signatures. The Treasurer
1163 or Chair shall be a signatory on every check.

1164
1165 4. No member of This Committee shall make any financial commitment involving
1166 the expenditure of This Committee's funds other than those provided herein
1167 unless such person has been so authorized by a motion passed by This
1168 Committee specifically authorizing such expenditure or commitment. Violation
1169 of this provision shall constitute grounds for termination of the member's
1170 membership. Any member of This Committee may file the charges.

1171

1172 **Section C. RECEIPTS**

1173
1174 1. All funds received either by donation or by sale of tickets or other items in
1175 connection with the activities of any Committee of This Committee shall be
1176 deposited into the Treasury of This Committee. Such funds shall then be made
1177 available to the responsible Committee chair upon request to the Treasurer of
1178 This Committee. Any unused funds shall be returned to the general fund upon
1179 completion of the Committee's activity.

1180

1181 **ARTICLE IX. MEETINGS**

1182

1183 **Section A. REGULAR MEETINGS**

1184
1185 1. This Committee shall meet on the evening of the second Tuesday of each month
1186 except the Chair may designate another weekday evening (other than a Friday)
1187 or the meeting if the second Tuesday is a legal holiday or if there falls upon the
1188 second Tuesday an event that would make holding the meeting inappropriate in
1189 the opinion of the Policy Committee. Should a regular meeting be held on any
1190 evening other than the second Tuesday of the month, the absence from such a
1191 meeting shall not count for purposes of removal from This Committee.

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2. This Committee may cancel its next regular meeting provided that notice of such cancellation is sent to all members of This Committee at least seven (7) days before the date of the meeting being canceled and provided that no two (2) consecutive meetings are canceled.
 3. The Organizational Meeting of This Committee shall replace the regular meeting of This Committee in July of the year following the election of new members and shall take place on the second Monday of July.
 4. The Chair shall schedule meetings at times which provide for the maximum participation of the members.
 5. Written notice of all regular meetings of This Committee shall be sent to all members of This Committee at least seven (7) days prior to each meeting. Such notice shall contain time, place and proposed agenda for the meeting. All members of the Policy Committee shall be given notice of all Policy Committee meetings in written form, which can be electronic (where the member has consented to electronic notice), or by telephone at least seven (7) days prior to each meeting. By that same deadline, notice of all Policy Committee meetings shall be posted on This Committee's website. All such meeting notices shall contain the time, place and proposed agenda for each meeting.

1214 **Section B. SPECIAL MEETINGS**
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1. The Chair of This Committee may call a special meeting of This Committee on any day that is not a legal holiday. The Chair may call a special meeting of the Policy Committee on any day not a legal holiday.
 2. Any thirty (30) Regular Members representing a majority of Assembly Districts may call a special meeting of This Committee on any day not a legal holiday. The names of those calling the meeting shall be included in the written notice of the meeting.
 3. Only the business specified in the written notice of a special meeting shall be conducted at such meeting.
 4. Written notice of all special meetings of This Committee shall be sent to all members of This Committee at least seven (7) days prior to such meeting. Reasonable advance notice shall be given to all members of the Policy Committee of all special meetings of the Policy Committee in written form, which can be electronic (where the member has consented to electronic notice), or by telephone. In addition, reasonable advance written notice of all special meetings of the Policy Committee meetings shall be posted on This Committee's website. All such meeting notices shall contain the time, place and business to be considered.

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Section C. EMERGENCY MEETINGS

1. The Chair may call an emergency meeting of This Committee to determine the nominee of the Party to partisan office in the event of a vacancy described in Article I.C of these Constitution and By-Laws.
2. As much notice as possible shall be given.

Section D. PROCEDURES

1. The proceedings of This Committee, and of the Policy Committee, shall be governed by Robert's Rules of Order, except as otherwise provided herein, applicable rules or By-Laws of the Democratic National Committee or California Democratic Party or the Election Code. Rules of procedure for Standing and special Committees, Regions and Assembly Districts Delegations may be made by those bodies provided they do not conflict with rules set forth in these Constitution and By-Laws, including Article VII.C.4.
2. A quorum for transaction of business at any meeting of This Committee shall consist of fifty (50) members representing a majority of the Assembly Districts.
3. Except as otherwise provided herein or in Robert's Rules of Order, all actions taken by This Committee or any subordinate body of This Committee shall be by affirmative vote of a majority of those members eligible to vote who are present and voting, a quorum being present. Abstaining members count as being present for purposes of a quorum, but abstentions do not count for purposes of determining the outcome of a vote. Secret ballots shall not be allowed on any vote. In the event a written ballot is utilized in any proceeding, it shall bear the printed name and signature of the voter, and shall be maintained by This Committee for a period of at least ninety (90) days. In the case of ballots regarding endorsement recommendation(s) or endorsement(s), such ballots shall be maintained for not less than ninety (90) days or until the day after the next regular meeting of This Committee after the election in question, whichever is later.
4. A member must be present in order to participate in the business of This Committee or any subordinate body of This Committee. No proxy or absentee voting shall be permitted.
5. All Regular, Alternate and Associate Members of This Committee shall have the right to speak at meetings of This Committee. Only members of the Policy Committee shall have the right to speak at meetings of the Policy Committee except as otherwise authorized by the Policy Committee.

- 1282 6. Privilege of the floor may be granted if:
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1284 a. The speaker has been requested to speak by the Chair.
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1286 b. The speaker has been requested to report on the activities of a sub-
1287 committee by the chair of that sub-committee.
1288
1289 c. Time is ceded by someone eligible for the floor.
1290

1291 **Section E. GENERAL POLICIES**

1292
1293 The Los Angeles County Democratic Party acknowledges and adopts, as its own, the
1294 following General Policies of the National and State Democratic Party:
1295

- 1296 1. All public meetings at all levels of the Democratic Party shall be open to all
1297 members of the Democratic Party without regard to race, color, creed, national
1298 origin, sex, age, religion, ethnic identity, sexual orientation, disabilities as defined
1299 by the Americans with Disabilities Act of 1990 or economic status.
1300
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1304 2. There shall be no membership requirements tests, or loyalty oaths for This
1305 Committee or at any other level of the Democratic Party causing or requiring,
1306 either directly or indirectly, prospective or current members of the Democratic
1307 Party to acquiesce in, condone or support discrimination on the grounds of race,
1308 color, creed, national origin, sex, age, religion, ethnic identity, sexual orientation,
1309 disabilities as defined by the Americans with Disabilities Act of 1990 or economic
1310 status.
1311
1312 3. This Committee shall support nondiscriminatory, and the broadest possible,
1313 voter registration.
1314
1315 4. This Committee shall publicize fully and in such a manner as to assure notice to
1316 all interested parties a full description of the legal and practical procedures for
1317 selection of Democratic Party Officers and representatives on all levels.
1318

1319 **Section F. EMAIL NOTICE**

- 1320
1321 1. This Committee may provide any notice via email if:
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1323 a. The recipient has consented, in writing, on forms provided by This
1324 Committee to receiving notice in this manner;
1325

- 1326 b. The notice is sent to the email address specified when the recipient gave
1327 consent, or the most recent email address specified on a subsequent
1328 notice of change of address by the recipient;
1329
1330 c. The obligation to inform, and procedure for informing, This Committee of
1331 any change in email address, has been specified in writing;
1332
1333 d. The recipient has received from This Committee an initial email
1334 confirmation of their consent to receiving notice via email, and has
1335 reconfirmed that consent by means of a return email;
1336
1337 e. The recipient agrees, in writing, that This Committee is not responsible
1338 should the recipient fail to open, receive, view or read their incoming
1339 emails and, therefore, did not receive actual knowledge of the material
1340 contained in the email notice in a timely manner;
1341
1342 f. The recipient acknowledges in writing that they have been informed, in
1343 writing, that their email address will be made public unless they exercise
1344 an option to maintain the confidentiality of their address on a form
1345 provided by This Committee. The confidentiality from public disclosure
1346 does not preclude the dissemination of the recipient’s email address to
1347 the staff of This Committee or others with a need to know the member’s
1348 email address in order to provide effective notice to the recipient; and
1349
1350 g. Any email providing notice shall contain;
1351 (i) information about how a recipient who has previously consented
1352 to email notice can “opt out” of receiving future notices by email;
1353 and
1354 (ii) information about how to submit a change of email address.
1355
1356 2. Notice to This Committee of the change of the email address of a person
1357 consenting to email notice is to be provided to This Committee in writing.
1358 Similarly, to be effective, notice of the revocation of such consent (that is, of a
1359 person who has consented to email notice choosing to terminate that consent
1360 and opt out of email notice on a going forward basis) shall be provided to This
1361 Committee in writing.
1362

1363 **ARTICLE X. CANDIDATE NOMINATION**
1364

1365 This Committee, alone or in conjunction with other County Committee or State
1366 Committee members, shall nominate candidates to fill vacancies as provided by Section
1367 8806 of the Election Code.
1368
1369
1370

1371 **ARTICLE XI. ENDORSEMENT PROCESS FOR BALLOT MEASURES, JUDICIAL AND FOR NON-PARTISAN,**
1372 **NON-STATEWIDE OFFICES**

1373
1374 **Section A. GENERAL PROVISIONS**
1375

1376 The following general provisions shall govern all endorsement recommendation and
1377 endorsement proceedings of This Committee or its Endorsement Recommendation
1378 Committees:
1379

1380 **1. Definition and Jurisdiction of Endorsement Recommendation Committee**
1381

1382 **a. Jurisdiction**
1383

1384 The following Committees may be referred to as Endorsement
1385 Recommendation Committees and shall have the following jurisdiction:
1386

1387 (i) Assembly District Delegation(s) – The Assembly District Delegation
1388 of each Assembly District in which a candidate for a particular
1389 race is on the ballot, shall have jurisdiction over Local Races;
1390 defined herein as races covering less than four (4) Assembly
1391 Districts, excluding Los Angeles County offices, municipal offices
1392 of the City of Los Angeles, Los Angeles Unified School District, and
1393 Los Angeles Community College District. If more than one (1)
1394 Assembly District Delegation has jurisdiction, they shall meet
1395 jointly. If more than four (4) Assembly District Delegations would
1396 have jurisdictions, the race shall be considered by the Candidate
1397 Interview Committee. Meetings shall be held at the call of the
1398 Chair of This Committee, or his or her designee;
1399

1400 (ii) Candidate Interview Committee – The Candidate Interview
1401 Committee shall have jurisdiction over all Non-Judicial Races that
1402 involve Los Angeles County offices, municipal offices of the City of
1403 Los Angeles, Los Angeles Unified School District, and Los Angeles
1404 Community College District elections and/or other non-partisan
1405 races covering more than four (4) Assembly Districts;
1406

1407 (iii) Judicial Interview Committee – The Judicial Interview Committee
1408 shall have jurisdiction over all Judicial Races and retention
1409 questions; and,
1410

1411 (iv) Ballot Measure Committee – The Ballot Measure Committee shall
1412 have jurisdiction over all measure contests including state and
1413 local initiatives, propositions, and referenda, other than recall
1414 elections.
1415

1416 (v) Screening and Early Endorsement Recommendation Committee
1417 (SEER Committee) – The SEER Committee shall have jurisdiction
1418 over non-partisan races that have been placed into a “Candidate
1419 Recruitment Track”, which may allow certain participating
1420 candidates to receive early endorsements.
1421

1422 2. **Percentage Required for Endorsement or Recommendation for Endorsement**
1423

1424 This Committee may endorse, and Endorsement Recommendation Committees
1425 may recommend, by affirmative vote of sixty percent (60%) of those members
1426 voting any Democrat who has filed as a candidate for non-partisan office or for
1427 partisan office in a special election; blank ballots, void ballots, and abstentions
1428 shall not count towards the total. The same sixty percent (60%) requirement
1429 shall apply to endorsements in support of, or opposition to, ballot measures.
1430

1431 3. **Validity of Written Ballot**
1432

1433 To be valid, a written ballot must include the printed name of the member or
1434 alternate casting the ballot and their signature.
1435

1436 4. **Calculation of Percentages**
1437

1438 The sixty percent (60%) threshold is calculated by multiplying the number of
1439 ballots cast--excluding blank ballots, void ballots, and abstentions--by .6 and if a
1440 whole number is not obtained, rounding up to the next whole number.

1441 *[For example: If one hundred (100) votes are cast, sixty percent (60%) is sixty*
1442 *(60) votes; however, if one hundred two (102) votes are cast, multiplication by .6*
1443 *results in 61.2, which is rounded up to the next whole number. Accordingly, sixty-*
1444 *two (62) votes would be needed to make an endorsement or recommendation of*
1445 *endorsement.]*
1446
1447

1448 5. **Prohibition on Multiple Endorsements**
1449

1450 This Committee shall not endorse more candidates for an office than the number
1451 to be elected for that office.
1452

1453 6. **Only One Form of Endorsement**
1454

1455 This Committee shall make no form of endorsement or support other than an
1456 official endorsement for judicial or non-partisan, non-statewide public office or
1457 state and local ballot measures as expressly described in this Article XI or for
1458 partisan office, statewide nonpartisan office (other than a judicial office, which is
1459 governed by this Article XI) and Democratic Party office as described in Article XII
1460 of these Constitution and By-Laws. Any other form of endorsement or support
1461 for any office of any kind or nature whatsoever is expressly prohibited.

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7. **Prohibition on Supporting or Endorsing Non-Democrats**
- This Committee shall not in any way support or endorse a candidate who is not a registered Democrat.
8. **Notice of Endorsement Proceedings, Service of Standard Candidate Questionnaire & Proof of Service**
- a. Whenever an endorsement procedure is initiated, except as to ballot measures, the Chair of the relevant Endorsement Recommendation Committee, or his/her designee, shall be responsible for sending to all candidates notification in writing of:
- (i) The date, time and place of all relevant meetings;
 - (ii) Their right to consideration;
 - (iii) The requirement that, in order to be considered for endorsement by This Committee, they must be registered Democrats as of the close of filing or the first consideration by an Endorsement Recommendation Committee of their race, whichever is earlier;
 - (iv) The content of the Standard Candidate Questionnaire adopted by the Policy Committee of This Committee by providing them with a copy of the questionnaire;
 - (v) The instructions for return of the completed Standard Candidate Questionnaire; and,
 - (vi) The instructions for payment of Administrative Fees.
- These requirements do not apply to the Early Endorsement Procedure for races on the Candidate Recruitment Track.
- b. The Chair of This Committee may reassign the above responsibilities to another member of This Committee.
- c. The above written notification shall be sent at least seven (7) days prior to the meeting of the Endorsement Recommendation Committee.
- d. A proof of service of notification shall be maintained by This Committee for a period of at least thirty (30) days after the relevant election.

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9. **Special Notice Provisions for Ballot Measures**

Whenever an endorsement procedure is initiated as to a ballot measure, the Chair of the Ballot Measure Committee or his/her designee, shall be responsible for causing to be posted on This Committee’s public website not less than seven days prior to the first such meeting the date, time and place of all relevant meetings in the endorsement process for that measure and, in the event additional meetings are added, reasonably in advance of any such meetings. The Chair of This Committee or his/her designee shall endeavor to provide members of This Committee with reasonable advance notice by electronic mail of the date, time and place of all such relevant meetings. The failure of the Chair of This Committee to provide such notice by electronic mail shall not be sufficient grounds for challenging an endorsement recommendation or endorsement decision.

10. **Application of the Open Meetings Rule to Endorsement Recommendation Process; Notification of Committee Actions and Recommendations**

a. The Rule of this Party that all public meetings of This Committee are open to all registered Democrats applies with full force and effect to meetings of Endorsement Recommendation Committees.

The meetings of Endorsement Recommendation Committees are public meetings subject to this rule with the following exceptions:

- (i) Endorsement interviews and review and discussion of completed candidate questionnaires may reflect deliberations about campaign strategy and, as a result, are not public parts of any Endorsement Recommendation Committee meetings. As a result, only members of the Endorsement Recommendation Committee, officers of This Committee and the Chair’s designees, unless otherwise excluded herein, may attend these parts of any Endorsement Recommendation Committee meetings.
- (ii) A candidate for the office under consideration at the relevant portion of the Endorsement Recommendation Committee meeting and any other persons serving in paid employment at the pleasure of such candidate may only attend the non-public portion of the meeting dealing with her/his race in which that candidate is being interviewed and shall otherwise be excluded therefrom.

- 1552 b. Voting on recommendations to This Committee, including debate on any
1553 such motion, is a public part of any Endorsement Recommendation
1554 Committee meeting and recommendations of an Endorsement
1555 Recommendation Committee are public information and are not to be
1556 kept secret.
1557
1558 To that end, and to insure the free and fair flow of information regarding
1559 such recommendations, the chair of an Endorsement Recommendation
1560 Committee:
1561
1562 (i) Shall, within seventy-two (72) hours of a decision of an
1563 Endorsement Recommendation Committee, diligently attempt to
1564 notify the Chair of This Committee, along with all candidates
1565 whose races have been considered, of the content of the
1566 recommendations of the Endorsement Recommendations
1567 Committee; and,
1568
1569 (ii) May provide such notice either orally, in writing, telephonically, or
1570 electronically, or by any other form of actual notice.
1571

1572 **11. Conflict of Interest Provisions**
1573

- 1574 a. A member of This Committee may not vote on nor make a motion
1575 concerning a recommendation for endorsement of a candidate during
1576 proceedings of an Endorsement Recommendation Committee if:
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1578 (i) The member is a candidate for the public office under
1579 consideration; or,
1580
1581 (ii) The member is a paid employee or independent contractor of the
1582 controlled committee of a candidate for the office under
1583 consideration; or,
1584
1585 (iii) The member is an employee who serves or works in paid
1586 employment at the pleasure of a person standing for election to
1587 the office under consideration; provided, however, that nothing in
1588 this rule shall preclude any person serving on a non-salaried basis
1589 as an appointee to a public panel, board or commission from
1590 voting on such a recommendation for endorsement.
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1592 b. Disqualified members may, however, participate in discussion and
1593 debate.
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12. **Quorum**

a. **Minimum Participation**

(i) **Endorsement Recommendation Committees Consisting of an Assembly District(s)**

(A) When Assembly District Delegations are meeting as Endorsement Recommendation Committees, the voting members shall consist of: all Regular Members in attendance, unless disqualified; and any Alternate Member in attendance either in the absence of their Regular Member or when their Regular Member is disqualified, provided that the Alternate Member is not herself/himself disqualified.

(B) Assembly District Delegations meeting as Endorsement Committees, either alone or in conjunction with other Assembly District Delegations, have the following quorum requirements:

- a) In the case of a single Assembly District Delegation, a majority of the voting members or six (6), whichever is lesser;
- b) In the case of a two (2) Assembly District Delegations meeting jointly, a majority of the voting members or nine (9), whichever is lesser;
- c) In the case of a three (3) Assembly District Delegations meeting jointly, a majority of the voting members or twelve (12), whichever is lesser; and
- d) In the case of a four (4) Assembly District Delegations meeting jointly, a majority of the voting members or fifteen (15), whichever is lesser.

[Note: Regular Members are defined as Elected, Appointed, and Ex-Officio Members.]

(ii) **Endorsement Recommendation Committees Consisting of a Standing or Ad Hoc Committee**

A quorum of any meeting of an Endorsement Recommendation Committee, which is a Standing Committee, an Ad Hoc Committee or any subcommittee thereof, is a majority of the filled positions.

[Note: A majority is calculated by first determining the number of filled positions and then subtracting any disqualified members as described in XI.A.10 above.]

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b. Effect of Disqualification on Quorum

(i) Endorsement Recommendation Committees Consisting of an Assembly District(s)

In the event a member of an Assembly District Delegation is disqualified from participating in a specific race, that member's alternate may participate and shall be counted for purposes of determining a quorum, unless the alternate is otherwise disqualified. If both the member and alternate are disqualified, neither shall be counted as a member of the Delegation for purposes of determining a quorum, for that specific race.

(ii) Endorsement Recommendation Committees Consisting of a Standing or Ad Hoc Committee

Whenever a member of a Standing Committee or Ad Hoc Committee considering endorsements is disqualified from voting, that individual shall not be counted as a member of the Standing Committee or Ad Hoc Committee for purposes of determining a quorum, for that specific race.

13. Participation of Alternate Members

a. Alternates may only vote on endorsement recommendations at the Assembly District level, if:

(i) The Appointing Member is not present at the time of the vote, or

(ii) Their Appointing Member is disqualified, whether or not the Appointing Member is present at the time of the vote.

d. Alternate Members serving on Endorsement Recommendation Committees that are Standing or Ad Hoc Committees have the same rights and privileges as Regular Members on the committee.

14. Exclusive Procedure

Except as provided in this Article XI.E.,G.,H. and J., the only valid motions to endorse must originate from an Endorsement Recommendation Committee. No other motions to endorse shall be in order. If a motion to endorse originating from an Endorsement Recommendation Committee is not adopted, balloting shall proceed as provided in Article XI.D.5.

1692 15. **Binding Nature of Rules**
1693
1694 The rules in this Article XI are substantive and may not be suspended, modified,
1695 supplemented or waived by any Endorsement Recommendation Committee nor
1696 by This Committee, except as specifically provided herein.
1697

1698 **Section B. PREREQUISITES TO CANDIDATE ENDORSEMENT PROCESS**
1699

1700 1. **Initiation of Endorsement Process**
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- 1702 a. Endorsement procedures for a candidate shall only take place when
1703 requested in writing by a candidate who has taken out papers for a non-
1704 partisan office, or by a member of This Committee.
1705
1706 b. In any race in which the Chair of This Committee reasonably believes that
1707 the Endorsement Recommendation Committee responsible for initiating
1708 an Endorsement Recommendation process will fail to do so, or has failed
1709 to do so, upon proper request, the responsibility for making such
1710 recommendation may be reassigned by the Chair of This Committee to
1711 the Candidate Interview Committee or Policy Committee.

1712 2. **Restriction on Timing of Endorsement**
1713

1714 No endorsement or recommendation for endorsement shall take place until the
1715 deadline for filing has passed unless the race has been placed in the Candidate
1716 Recruitment Track. Nothing in this section shall prevent:

- 1717 a. The scheduling of meetings;
1718
1719 b. The Notice of Endorsement Proceedings; and/or
1720
1721 c. The Service of a Standard Candidate Questionnaire prior to the close of
1722 filing.
1723

1724 3. **Administrative Fees for Endorsement & Waiver**
1725

1726 a. **Fees**
1727

1728 Each candidate seeking the endorsement of This Committee shall submit
1729 to the relevant Endorsement Recommendations Committee Chair, a non-
1730 refundable administrative filing fee of One Hundred Dollars (\$100) in the
1731 case of races involving more than four (4) Assembly Districts and Fifty
1732 Dollars (\$50) in all other cases. This fee shall be submitted by the time of
1733 the Endorsement Recommendations Committee Meeting in which
1734 his/her name is considered.
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b. Waiver

In the event of economic hardship, candidates may offset the filing fee by submitting proof of registration of new Democrat voters who have been registered within the three (3) months immediately preceding the Endorsement Recommendation Committee meeting. Each registration shall reduce the filing fee by One Dollar (\$1) for each proof of such registration submitted. Except as otherwise expressly provided herein, the fee and/or proof of registration must be delivered by the time of the Endorsement Recommendation Committee meeting. A waiver of all or part of the filing fee may also be granted for economic hardship by the Chair of This Committee.

4. Submission of Completed Standard Candidate Questionnaire

The Candidate or the Candidate’s designee is to submit at least ten (10) copies of the completed Standard Candidate Questionnaire to the Chair of the Endorsement Recommendation Committee prior to consideration of that particular race. Completed Standard Candidate Questionnaires are an adjunct to deliberations about electoral strategy. The Chair of the Endorsement Recommendation Committee and any other person with custody of an original or copy thereof shall take such steps as are necessary to safeguard the confidentiality of such completed Standard Candidate Questionnaires pursuant to the written guidance promulgated by the Policy Committee of This Committee.

5. Eligibility of Candidates for Endorsement

Only a candidate who has timely paid or had waived the applicable administrative filing fee and timely submitted a completed Standard Candidate Questionnaire shall be eligible for endorsement.

6. Candidate Recruitment Track and Early Endorsement Procedure

a. Overview and Purpose – In rare circumstances, This Committee may select certain races and candidates to qualify to be included in a Candidate Recruitment Track, which allows them to receive training, endorsements and support before the close of filing.

b. Selection of Races – Any member of This Committee may suggest non-partisan races to be considered for the Candidate Recruitment Track to the Co-Chairs of the Campaign Services Committee. The Chair of This Committee, in consultation with the Co-Chairs of the Campaign Services Committee, may select non-partisan races to be included in the Candidate Recruitment Track. To be selected, races must exhibit at least

- 1782 one (1) of the following characteristics:
- 1783
- 1784 (i) Currently or historically held by a non-Democrat;
- 1785
- 1786 (ii) Historically difficult for a Democrat to be victorious;
- 1787
- 1788 (iii) Democratic disadvantage in voter registration; and/or,
- 1789
- 1790 (iv) Democratic disadvantage in voter performance.
- 1791
- 1792 c. Candidate Recruitment – After a race is selected, members of the
- 1793 Assembly District Delegation(s) in whose jurisdiction(s) the race is
- 1794 situated, the Campaign Services Committee, organizations chartered by
- 1795 This Committee, the Chair of This Committee and its staff may all offer
- 1796 people to be considered for the screening and early endorsement
- 1797 process.
- 1798
- 1799 d. Recommendation of Candidates for Early Endorsement – After a race is
- 1800 selected, the Chair of This Committee shall appoint a “Screening and
- 1801 Early Endorsement Recommendation Committee” (SEER Committee), for
- 1802 that race which shall consist of:
- 1803 (i) The Co-Chair(s) of the Campaign Services Committee;
- 1804
- 1805 (ii) The Chair(s) of the affected Assembly District Delegation(s), or
- 1806 their designee(s), who must be members of This Committee;
- 1807
- 1808 (iii) The Regional Vice-Chair(s) and Regional Endorsement
- 1809 Coordinator(s) of the affected Region(s);
- 1810
- 1811 (iv) Associate Members appointed by a chartered organization who
- 1812 reside in the affected Assembly District(s) (who shall be non-
- 1813 voting members); and
- 1814
- 1815 (v) The Chair of This Committee’s designee, who may be an employee
- 1816 of This Committee.
- 1817
- 1818 e. SEER Committee Duties – The SEER Committee shall have the
- 1819 responsibility to conduct a screening process to determine whether
- 1820 suggested candidates are appropriate to receive an early endorsement.
- 1821 The SEER Committee, by a vote of sixty percent (60%) of those present
- 1822 and voting, may vote to recommend a candidate or candidates for early
- 1823 endorsement in a race that has been selected. As with all endorsements,
- 1824 blank ballots, void ballots and abstentions do not count toward the total.
- 1825 The SEER Committee need not recommend candidates for all open seats
- 1826 in a selected race.

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- f. Consideration of Candidates for Early Endorsement – The SEER Committee’s candidate recommendations shall be considered at a regular meeting of This Committee at which time, subject to the ordinary rules concerning severance, the sole motion before the body will be whether to accept or reject the SEER Committee’s recommendation.
 - g. Percentage Required for Early Endorsement – This Committee may make an Early Endorsement of a candidate who has been recommended for Early Endorsement by the SEER Committee. Early endorsement requires an affirmative vote of sixty percent (60%) of those members voting any Democrat; blank ballots, void ballots, and abstentions shall not count towards the total.
 - h. Effect of the Early Endorsement Process on This Committee’s General Endorsement Process
 - (i) Early endorsements shall carry through to the date of the election or subsequent run-off election unless revoked by means outlined in these Constitution and By-Laws.
 - (ii) Should early endorsement(s) be granted to fewer candidates than the number of open seats in a given race, other candidates shall be eligible to be considered for endorsement to the remaining seats through the general endorsement process.
 - (iii) Otherwise eligible candidates who do not receive an early endorsement shall be eligible to participate and be considered in the general endorsement process.

1856 **Section C. ENDORSEMENT RECOMMENDATION COMMITTEES AND PROCESS**

1857
1858 **1. Regional Endorsement Coordinators**

1859
1860 **a. Appointment and Jurisdiction**

1861
1862 The Chair of This Committee shall appoint one Regional Endorsement
1863 Coordinator for each Region who shall be responsible for coordinating
1864 local endorsements in their Region. If a local race includes portions of
1865 more than one (1) Region, the Chair of This Committee shall determine
1866 which of the Regional Endorsement Coordinators shall be responsible for
1867 coordinating that endorsement.
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2. **Calendar**
- a. For all endorsement procedures, a calendar shall be established which includes the dates of all elections, the date/time/location for Endorsement Recommendation Committee meetings, and dates by which notice shall be required to be served for those meetings.
- b. For Endorsement Recommendation Committees that are Standing Committees, the chairs of those committees shall be responsible for creating this calendar.
- c. For Endorsement Recommendation Committees that are Assembly District Delegations, the Regional Endorsing Coordinator, in consultation with the Assembly District Delegation Chair(s), shall be responsible for creating this calendar for races in or assigned to their respective regions.
3. **Endorsement Recommendation Committee Meetings, Options and Actions**
- a. **Endorsement Recommendation Options and Required Percentage**
- An Endorsement Recommendation Committee may, upon affirmative vote of sixty percent (60%) of those present and voting, with blank ballots, void ballots, and abstentions not being counted toward the total, make any of the following recommendations:
- (i) Recommend This Committee endorse a particular candidate or position.
- (ii) Recommend This Committee take a position of “No Endorsement”.
- b. **“No Consensus”**
- In the event an Endorsement Recommendation Committee considers a race and fails to make one of the recommendations set forth in Article XI. C.3.a. above, the report of the Endorsement Recommendation Committee shall be “No Consensus”.
- c. **Recommendation of Finding of Unacceptability**
- In rare circumstances, an Endorsement Recommendation Committee may also recommend This Committee make a finding that a specific candidate is “Unacceptable”.

1917 **Section D. ENDORSEMENT PROCESS**

1918

1919 **1. Presentation of Endorsement Recommendation Committee Report**

1920

1921 **a. Consent Calendar**

1922

1923 A consent calendar may be used at the discretion of the Chair of This
1924 Committee, provided:

1925 (i) It is only used for a report of the Candidate Interview Committee,
1926 Judicial Interview Committee, and/or Ballot Measure Committee;

1927

1928 (ii) It is not used by (an) Assembly District Delegation(s); and,

1929

1930 (iii) It is in writing and distributed at or before the meeting at which
1931 the consent calendar is considered.

1932

1933 **b. Endorsement Recommendation Committee Reports Not on a Consent**
1934 **Calendar**

1935

1936 (i) The chair or designated spokesperson of an Endorsement
1937 Recommendation Committee shall present a report on its
1938 recommendation(s) including a brief description of its process and setting
1939 forth in full the reason for its recommendation(s).

1940

1941 (ii) Each jurisdiction will be presented and voted on individually.

1942

1943 (iii) For purposes of this Article XI, a jurisdiction is the County, a city, a
1944 school or community college district or any other district (i.e.: a water or
1945 library district).

1946

1947 (iv) At-large offices will be presented and voted on separately from all
1948 other offices.

1949

1950 Example A) In a city that has multiple City Council Members that are each
1951 elected in separate districts, plus an elected Mayor and Treasurer, all
1952 endorsement recommendations will be presented as a single motion.

1953

1954 Example B) In a city that has multiple City Council Members that are
1955 elected at-large by all voters in the city, plus an elected Mayor and
1956 Treasurer, the endorsement recommendations for Mayor and Treasurer
1957 will be presented as a single motion, with all of the recommendations for
1958 the at-large City Council presented as a separate motion.

1959

1960 (v) Any office, including an at-large office, for which the Endorsement
1961 Recommendation Committee’s report reflects “No Consensus”
1962 shall be considered separately under a separate procedure for
1963 addressing a “No Consensus” result.

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2. **Severance**

Candidates, at-large offices and/or ballot measure positions may be severed from a consent calendar or a motion from an Endorsement Recommendation Committee upon request of a credentialed member of This Committee seconded by twenty (20) members who show their voting credentials. No written petitions are required for this process.

A severance request, however denominated, in connection with an at-large race shall result in all recommendations (candidates or other positions) in that race being severed and considered separately and individually.

A report that the Endorsement Recommendation Committee reached a “No Consensus” result with respect to an office does not need to be severed as it shall be dealt with separately under a separate procedure.

3. **Order of Consideration**

The order of endorsement recommendation consideration shall be as follows:

- a. All parts of a consent calendar, or Endorsement Recommendation Committee’s motion, which have not been severed;
- b. Candidates or positions severed from a consent calendar or Endorsement Recommendation Committee recommendation, with the first vote being on the Endorsement Recommendation Committee’s recommendation;

In at-large races where severance has been requested and has been seconded by twenty (20) members, balloting for each seat shall occur separately and individually considering each recommended candidate or position, one (1) at a time in alphabetical order by last name. Each of the Endorsement Recommendation Committee’s recommendations shall be considered before any other balloting is to occur;

- c. One (1) or more written ballot(s) including all eligible candidates not already endorsed, with the option of No Endorsement being included in all such balloting;
- d. Consideration of races or seats under the separate procedure for addressing a “No Consensus” result;
- d. Ballot measure positions other than “No Consensus”; and
- e. Consideration of ballot measures under the separate procedure for addressing a “No Consensus” result.

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4. **Debate**
- a. Except when presented as a consent calendar or when subject to the separate procedure for addressing a “No Consensus” result, after the presentation of an Endorsement Recommendation Committee report, the members of This Committee shall be given the opportunity to debate the recommendation. Speakers shall be limited to no more than three (3) speakers in favor and three (3) speakers opposed, with a time limit of no more than one (1) minute per speaker. The number of speakers or time allotted may be extended by a majority vote of those present and voting.
- b. In the event a race is severed from an Endorsement Recommendation Committee’s report, debate and the first vote will be held on the Endorsement Recommendations Committee’s recommendation for the severed race.
5. **Failure to Adopt Endorsement Committee Recommendation**
- a. In the event the Endorsement Recommendation Committee’s recommendation is not adopted, This Committee shall consider endorsement by written ballot.
- b. After the defeat of an endorsement recommendation presented by an Assembly District Delegation(s), there shall be only one (1) ballot. The ballot shall include the option of “No Endorsement” and all eligible candidates who have not yet been endorsed.
- In at-large races, each member may cast her/his ballot for up to the number of seats on which no position concerning endorsement has yet been adopted. The candidates with the highest number of votes up to the number of seats available for endorsement shall be endorsed; provided that each endorsed candidate must receive the sixty percent (60%) minimum threshold of valid ballots cast as set forth in Article XI.A.2. If there is a tie among such candidates, the tie shall be broken by lot.
- In the event no candidate is endorsed for an office or a seat in an at-large race, it shall be deemed that This Committee has taken a position of “No Consensus.”
- c. After the defeat of an endorsement recommendation presented by the Candidate Interview Committee or the Judicial Interview Committee, there shall be up to three (3) ballots. “No Endorsement” shall be an option in all balloting. The first ballot shall include all eligible candidates.

- 2056 (i) In the event no candidate receives the sixty percent (60%)
2057 majority required for endorsement on the first ballot, any
2058 candidate not receiving twenty percent (20%) shall be dropped,
2059 and a second ballot shall be conducted. In the event no candidate
2060 receives a sixty percent (60%) majority on the first ballot, but all
2061 candidates receive at least twenty percent (20%) of the vote,
2062 balloting shall cease.
- 2064 (ii) In the event no candidate receives the sixty percent (60%)
2065 majority required for endorsement on the second ballot, any
2066 candidate not receiving twenty percent (20%) shall be dropped
2067 and a third ballot shall be conducted. In the event no candidate
2068 receives a sixty percent (60%) majority on the second ballot, but
2069 all candidates receive at least twenty percent (20%) of the vote,
2070 balloting shall cease.
- 2072 (iii) In the event no candidate is endorsed it shall be deemed that This
2073 Committee has taken a position of "No Consensus".
- 2075 d. If an endorsement recommendation presented by the Ballot Measure
2076 Committee is defeated, there shall be only one (1) ballot, which shall
2077 include the option of "Yes" (support), "No" (oppose), and "No
2078 Endorsement".
- 2080 6. **Separate Procedure for Consideration by This Committee of an Endorsement**
2081 **Recommendation Committee Report Reflecting a "No Consensus" Result**
- 2083 a. Races involving Candidates for Public Office
- 2085 (i) After all consideration of the Endorsement Recommendation
2086 Committee's report recommending the endorsement of one or
2087 more candidates and any findings that (a) candidate(s) for the
2088 office in question is/are unacceptable has been completed, This
2089 Committee shall consider by written ballot whether to endorse,
2090 notwithstanding the Endorsement Recommendation Committee's
2091 failure to reach a consensus.
- 2093 (ii). In considering this question, there shall be only one (1) ballot.
2094 The ballot shall include all eligible candidates who have not yet
2095 been endorsed and the option of "No Endorsement."
- 2097 (iii). Unless authorized by an affirmative vote, there shall be no
2098 presentations by the candidates or their designees or other
2099 debate; provided that if any candidate/candidate's designee is
2100 afforded the opportunity to address This Committee, all other
2101 qualified candidates must be afforded the same opportunity.

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b. Ballot Measures

When the Ballot Measure Committee has considered a ballot measure and failed to reach a consensus, it shall so report. This Committee shall proceed to vote on an endorsement. There shall be only one (1) ballot. The ballot shall include the options of support, oppose and “No Endorsement.”

7. **Waiver of Written Ballot**

The requirement of written ballot may be waived by a majority vote of those present and voting at any stage in the proceedings.

8. **Failure to Endorse**

In the event of a failure of This Committee to endorse or take a position, This Committee’s position shall be “No Consensus”

9. **Determination of Publication**

In the event a position of “No Consensus” shall be sustained, or otherwise become the position of This Committee, the Chair of This Committee shall determine whether such race shall be listed in any publication of This Committee.

Section E. CHALLENGES

1. **Challenges to Recommendation and Endorsement Process**

a. **Standing to Challenge**

Any alleged violation of this Article XI, or any other error or omission in the recommendation process of This Committee's endorsement procedure must be challenged by any of the following:

- (i) A member of This Committee;
- (ii) A candidate whose race is being considered; or,
- (iii) In the case of a ballot measure a representative of a qualified committee primarily formed to support or oppose that ballot measure;

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b. Timing of Challenge

(i) To Recommendation Process

In order to allow for a timely remedy, any challenge to the recommendation process should be made to the officer presiding at the time of the challenge and at the earliest possible point in time. Except as otherwise provided in Article XI.E.2.b. below, all challenges to the recommendation process must be made before a vote to endorse is taken by This Committee.

(ii) To Endorsement Process

Except as otherwise provided in Article XI.E.2.b. below, a challenge to any error or omission in the endorsement or recommendation process must be made before the vote to endorse is taken by This Committee. In the event of such a challenge, the challenge must be made to the Chair of This Committee prior to a vote to endorse taking place, and should be in writing.

c. Challenge to Member’s Right to Vote

If a timely challenge relates to the eligibility of a member of the recommending body to vote and the challenged member does not agree that the challenge should be sustained, the challenged member shall be allowed to vote a provisional ballot.

2. Appeals and Determinations of Challenges

a. Composition of Appeals Committee

The validity of any challenge concerning the recommendation or endorsement process shall be determined by an Appeals Committee consisting of the Chair of This Committee, its Parliamentarian and one (1) Rules and Legal Committee Co-Chair selected by the Chair of This Committee.

b. Authority of Appeals Committee

The Appeals Committee shall have authority to resolve the challenge and to order such remedy as may be just and equitable. Remedies may include, but are not limited to, disqualifying a challenged ballot, directing that a challenged ballot be counted, or directing that endorsement in the race be considered by This Committee by written ballot containing the

2192 names of all of the candidates determined to be eligible by the Appeals
2193 Committee. The decision of the Appeals Committee shall be final. In the
2194 event a challenge is filed after the vote to endorse occurs, the Appeals
2195 Committee may determine that compelling unusual circumstances exist
2196 and vote to hear the challenge. In the event such a post-endorsement
2197 appeal is sustained by unanimous vote of the Appeals Committee, the
2198 Appeals Committee may suspend the endorsement.
2199

2200 c. **Erroneous Endorsement of Non-Democrats**

2201
2202 In the event the Chair of This Committee determines that an endorsed
2203 candidate was not a registered Democrat as of the close of filing or the
2204 time the Endorsement Recommendation Committee first meets,
2205 whichever is earlier, or any time thereafter, the endorsement shall be
2206 void.
2207

2208 **Section F. COMMUNICATION OF REGISTRATION STATUS**

2209
2210 Nothing in this Article XI shall preclude This Committee from communicating to voters
2211 that any candidate for public office is not registered to vote as a Democrat.
2212

2213 **Section G. SPECIAL PROCEDURES FOR RUNOFF/GENERAL ELECTIONS IN WHICH THIS COMMITTEE**
2214 **HAS NO ENDORSED CANDIDATE AND A CANDIDATE ELIGIBLE FOR ENDORSEMENT IN**
2215 **THE INITIAL/PRIMARY ELECTION REMAINS ELIGIBLE FOR ELECTION**
2216

2217 1. **Continued Endorsement of Candidates Still Eligible for Election Who Were**
2218 **Endorsed in the First Round of Voting**
2219

2220 Unless properly revoked, the endorsement of a candidate for election in a first
2221 round of voting continues in the second round of voting, however denominated
2222 (e.g. runoff or general election) if that candidate remains eligible for election in
2223 the second round of voting.
2224

2225 2. **Endorsement in the Second Round of Voting for Races in Which No Endorsed**
2226 **Candidate is Still Eligible for Election**
2227

2228 In a race in which there is a second round of voting, and no endorsed candidate
2229 of This Committee remains eligible for election, but one (1) or more candidates
2230 eligible for This Committee's endorsement in the first round of voting remain(s)
2231 eligible for election in the second round of voting, This Committee may endorse
2232 a candidate in the second round of voting. Such an endorsement shall be made
2233 solely in accordance with the procedures set forth in this Article XI.G.
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2238 a. Request
2239
2240 The endorsement process for the second round of voting shall be
2241 commenced only upon request of either:
2242 (i) A candidate eligible for endorsement in the first round of voting
2243 who remains eligible for election in the second round of voting;
2244 or,
2245
2246 (ii) A member of This Committee.
2247
2248 b. Notice
2249
2250 The Chair of This Committee shall cause written notice of This
2251 Committee’s intention to consider endorsement in the second round of
2252 voting to be sent to all candidates who were eligible for This Committee’s
2253 endorsement in the first round of voting and who remain eligible for
2254 election in the second round of voting. Such notice shall be provided not
2255 less than seven (7) days before the meeting of This Committee at which
2256 such an endorsement is to be considered.
2257
2258 c. Balloting and Debate
2259
2260 At the meeting of This Committee at which endorsement in the second
2261 round of voting is to be considered, there shall be only one (1) ballot.
2262 The ballot shall include the option of “No Endorsement” along with the
2263 names of all candidates who were eligible for This Committee’s
2264 endorsement in the first round of voting and who remain eligible for
2265 election in the second round of voting. If any candidate receives a sixty
2266 percent (60%) affirmative vote, that candidate shall receive This
2267 Committee’s endorsement in the second round of voting in that race.
2268
2269 Unless authorized by an affirmative vote, there shall be no presentations
2270 by the candidates or their designees or other debate; provided that if any
2271 candidate/candidate’s designee is afforded the opportunity to address
2272 This Committee, all other qualified candidates must be afforded the same
2273 opportunity.
2274
2275 d. “No Consensus” Endorsement Where No Candidate Receives a Sixty
2276 Percent (60%) Affirmative Vote
2277
2278 If no candidate receives a sixty percent (60%) affirmative vote, This
2279 Committee’s endorsement shall be “No Consensus.”
2280
2281
2282

2283 **Section H. PROVISIONS FOR POLICY COMMITTEE ENDORSEMENT IN SPECIAL ELECTIONS**

2284
2285 If a special election in Los Angeles County is to take place within thirty (30) days after
2286 the close of filing, the Policy Committee may endorse any Democrat who has filed for
2287 that office. Any such endorsement shall require a sixty percent (60%) affirmative vote
2288 of those persons present and voting, blank ballots, void ballots, and abstentions not
2289 counting towards the total. If there is a scheduled meeting of This Committee prior to
2290 the election the Policy Committee may delegate its endorsement power to This
2291 Committee.

2292
2293 **Section I. RECALL**

2294
2295 **1. Motion to Support or Oppose Recall**

2296
2297 The motion to support or oppose the recall of an elected public official in a non-
2298 partisan race may be made and seconded without the necessity of prior notice.
2299 This motion requires the affirmative vote of sixty percent (60%) of the members
2300 voting, blank ballots, void ballots, and abstentions not counting towards the
2301 total.

2302
2303 **2. Motion to Endorse Successor Candidate**

2304
2305 A motion to endorse a successor candidate in a recall election is subject to all of
2306 the same provisions of this Article XI that would apply to a motion to endorse a
2307 candidate in a regularly scheduled election.
2308

2309 **Section J. PROCEDURE FOR RECONSIDERATION, RESCISSION OR REVOCATION OF ENDORSEMENT**

2310
2311 **1. Intent**

2312
2313 The following procedures shall be the exclusive procedures governing motions,
2314 however denominated, to Reconsider, Rescind, or Revoke any position resulting
2315 from the Endorsement process set forth in this Article XI. These procedures take
2316 the place of, and supplant, the procedures specified in the edition of Robert's
2317 Rules of Order which governs the proceedings of This Committee.
2318

2319 **2. Sole Method**

2320
2321 Once the consideration of an endorsement has been terminated, the resulting
2322 position may only be revisited, whether by a motion to Reconsider, Rescind, or
2323 Revoke the resulting position, by the process specified herein or by an appeal or
2324 challenge under Article XI.E. Consideration of an endorsement is terminated by
2325 endorsing a candidate or position, or taking a position of "No Endorsement" or
2326 "No Consensus."
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3. Process for Reconsideration, Rescission, or Revocation of an Endorsement Position

The following is the process and pre-requisites of a motion to Reconsider, Rescind, or Revoke an Endorsement Position:

- a. Maker of the Motion
A motion to Reconsider, Rescind, or Revoke an Endorsement Position may be made by:
 - (i) Any member of This Committee;
 - (ii) A sixty percent (60%) majority vote at a Policy Committee meeting, a quorum being present.

- b. Notice of Intent to Make a Motion
 - (i) Except when initiated by a sixty percent (60%) majority of the Policy Committee, notice of intention to make a motion for Reconsideration, Rescission or Revocation of an endorsement shall be made in writing and submitted to the Chair of This Committee at This Committee’s address of record at least ten (10) days before the next regular meeting of This Committee.
 - (ii) Notwithstanding anything in Article XI.J.3.b.(i), no prior notice of intention to make a motion for Reconsideration, Rescission or Revocation of an endorsement is necessary when the motion is made at the same meeting at which the vote concerning the endorsement at issue is being conducted.

- c. Content of Notice of Intent to Make a Motion
The notice of intent to make a motion for Reconsideration, Rescission or Revocation of an endorsement must state:
 - (i) The name of the maker of the motion or that it is coming from the Policy Committee;
 - (ii) The specifics about the subject of the motion;
 - a) If a candidate, the name and jurisdiction of the specific candidate(s);

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- b) If a ballot measure, the title of the measure, the letter or number used to designate the measure on the ballot and the jurisdiction;
 - c) If the position that is the subject of the motion is “No Endorsement” or “No Consensus,” the position adopted by This Committee along with the specific office and jurisdiction;
 - d) If the matter is a finding of unacceptability of a candidate, the name and jurisdiction of the specific candidate(s) and the fact that the subject of the motion is the finding of unacceptability shall be identified.
- (iii) The reason for the motion, which must include a specific statement setting forth either:
- a) New and material information not available to This Committee at the time the original endorsement vote was taken; and/or,
 - b) Extraordinary circumstances, which make revisiting an endorsement necessary.
- (iv) If applicable, the reason(s) the information was not presented at the same meeting at which the vote concerning the endorsement was conducted.
- d. Seconding Requirements
- The requirements of seconding a motion to Reconsider, Rescind, or Revoke an Endorsement Position are:
- (i) That a second is not needed if the motion comes from the Policy Committee; or
 - (ii) Affirmative declaration of fifty (50) members of This Committee who show their voting credentials if the motion is made by a single member of This Committee.
- e. Notice of Motion
- (i) No notice of a motion for Reconsideration, Rescission or Revocation is needed when made at the same meeting at which the vote concerning the endorsement at issue is being conducted.

2416
2417 (ii) In all other cases, at least seven (7) days advance written notice of
2418 a motion for Reconsideration, Rescission or Revocation shall be
2419 given to the members of This Committee and, if the subject of the
2420 motion is an endorsement for a public office, the candidates who
2421 were eligible to have received the endorsement of This
2422 Committee at the time it was last considered. Notice to such
2423 candidates shall include the content of the Notice of Intent to
2424 Make a Motion, where applicable.
2425
2426 f. Debate
2427
2428 Once a motion for Reconsideration, Rescission or Revocation of an
2429 endorsement position is duly made and seconded, the members of This
2430 Committee shall be given the opportunity to debate it.
2431
2432 Before any speakers are recognized from the floor, the maker of the
2433 motion shall be afforded up to three (3) minutes to present their position
2434 and the affected candidate or ballot measure sponsor shall be afforded
2435 up to three (3) minutes to respond. Either side may designate a speaker
2436 in their stead.
2437 Thereafter, speakers shall be limited to no more than three (3) speakers
2438 in favor and three (3) speakers opposed, with a time limit of no more
2439 than one (1) minute per speaker. The number of speakers or time
2440 allotted may be extended by a majority vote of those present and voting.
2441
2442 g. Seventy Percent (70%) Affirmative Vote Required.
2443
2444 An affirmative vote of seventy percent (70%) of those members present
2445 and voting is necessary to adopt a motion for Reconsideration, Rescission
2446 or Revocation of an endorsement position.
2447
2448 h. Effect of Adoption
2449
2450 Upon the adoption of a motion for Reconsideration, Rescission or
2451 Revocation of an endorsement position:
2452
2453 (i) The endorsement shall be considered invalidated and of no force or
2454 effect.
2455
2456 (ii) This Committee shall immediately proceed to the consideration of
2457 endorsement by way of a single ballot.
2458
2459 (iii) The ballot shall include all candidates eligible to be considered for
2460 endorsement at the time This Committee made its original
2461 endorsement, including the option of "No Endorsement".
2462

- 2463 (iv) In at-large races, ballots shall not include any candidate who has a
2464 current and valid endorsement.
2465
- 2466 (v) Failure of any candidate, position, or the option of “No
2467 Endorsement” to receive an affirmative vote of sixty percent
2468 (60%) of those members present and voting shall result in a
2469 position of “No Consensus”.
2470

2471 i. Suspension of Endorsement
2472

2473 Whenever the Chair of This Committee finds that new and material
2474 information not available to This Committee at the time of the original
2475 endorsement vote was taken and /or extraordinary circumstances may
2476 exist and that there may be a need for immediate action, the Chair of
2477 This Committee shall promptly convene the Appeals Committee to
2478 consider appropriate immediate action, including a temporary
2479 suspension of This Committee’s endorsement until the next Policy
2480 Committee meeting. In the event of any such finding by the Chair of This
2481 Committee, the Policy Committee, when it next meets, shall hear and
2482 decide whether to make a motion for Reconsideration, Rescission or
2483 Revocation and whether to extend any temporary suspension until that
2484 motion can be acted upon by This Committee.
2485

2486 **ARTICLE XII. OTHER ENDORSEMENTS**
2487

2488 **Section A. OFFICES AS TO WHICH THIS COMMITTEE MAY MAKE AN ENDORSEMENT**
2489

2490 In addition to non-partisan, non-statewide offices, judicial office and state and local
2491 ballot measures expressly described in Article XI of these Constitution and Bylaws, This
2492 Committee may make endorsements for partisan office, statewide nonpartisan office
2493 (other than judicial offices, which are governed by Article XI of these Constitution and
2494 Bylaws) and Democratic Party office as set forth in this Article XII of these Constitution
2495 and Bylaws. Any other form of endorsement or support for any office of any kind or
2496 nature whatsoever is expressly prohibited.
2497

2498 **Section B. INITIATION OF PROCESS**
2499

2500 Any member of This Committee may initiate the endorsement process for partisan,
2501 statewide nonpartisan and Democratic Party office by submitting a request to the Chair
2502 of This Committee. Once initiated, the endorsement process shall proceed as set forth
2503 in this Article XII.
2504

2505 **Section C. ENDORSEMENTS FOR PARTISAN AND STATEWIDE NONPARTISAN OFFICE**
2506

- 2507 1. Once the endorsement process has been initiated, the request that This
2508 Committee consider making endorsements for partisan office and nonpartisan

2509 statewide office (other than judicial office) shall be referred to the Policy
2510 Committee of This Committee. Except as set forth in Section C.3, below, the
2511 Policy Committee shall ascertain the endorsement(s) of the California
2512 Democratic State Central Committee for such state, including statewide, office(s)
2513 and, where applicable, whether voting for the office(s) in question include(s) any
2514 voters living in the County of Los Angeles. Once the Policy Committee has
2515 verified that voting for the office(s) in question will include voters living in the
2516 County of Los Angeles and has also verified that the California Democratic State
2517 Central Committee has made an endorsement in the race, the Policy Committee
2518 shall cause such qualifying endorsement(s) to be noticed for consideration at the
2519 next meeting of This Committee as the recommended endorsement(s) of This
2520 Committee. Where necessary to allow This Committee to make expenditures in
2521 connection with a special election, if desired, the Policy Committee of This
2522 Committee shall cause the Chair to call a special meeting of This Committee to
2523 consider such endorsement(s). Where the 7-day notice requirements for a
2524 special meeting make such a determination appropriate, the Policy Committee
2525 shall have the authority to make a determination to call, and cause the Chair to
2526 call, a special meeting to consider such endorsement(s) before an endorsement
2527 of the California Democratic State Central Committee has been made or
2528 finalized.

- 2529
- 2530 2. The endorsement for each such office shall be submitted to a vote of This
2531 Committee, which shall either, by a majority vote, ratify the endorsement of the
2532 California State Democratic Central Committee as the endorsement of This
2533 Committee or, if there is no such majority vote of ratification, not make an
2534 endorsement in that race.
- 2535
- 2536 3. The nominees of the Democratic National Convention Committee (or other
2537 appropriate national nominating body in the event of a vacancy during the
2538 pendency of the general election campaign) for the offices of President and Vice-
2539 President of the United States shall be the endorsed candidates of This
2540 Committee for those offices.

2541

2542 **Section D. DEMOCRATIC PARTY OFFICE**

2543

- 2544 1. Once the endorsement process has been initiated, the request that This
2545 Committee consider making endorsements for Democratic Party office shall be
2546 referred to the Policy Committee of This Committee. The Policy Committee shall
2547 ascertain whether the geographic area from which the office(s) in question is
2548 elected include(s) any area within the County of Los Angeles. Once the Policy
2549 Committee has ascertained the geographic area from which the office(s) in
2550 question is elected include(s) any area within the County of Los Angeles, the
2551 Policy Committee shall determine whether, in its judgment, it is prudent to wait
2552 for close of filing before This Committee makes an endorsement or whether,
2553 given the proximity of the filing cutoff date, such a delay would constitute an

2554 unwarranted impediment to This Committee weighing in on a matter of
2555 importance to the Democratic Party. Once the appropriate determinations have
2556 been made, the Policy Committee shall cause such qualifying endorsement(s) to
2557 be noticed for consideration at the next meeting of This Committee at which
2558 such consideration would be appropriate. Where voting on an endorsement at a
2559 regular meeting of This Committee would effectively prevent This Committee
2560 from making an endorsement reasonably in advance of when voting for the
2561 office(s) begin(s), the Policy Committee shall cause the Chair to call a special
2562 meeting of This Committee to consider such endorsement(s).
2563

2564 2. The process for endorsement for each such office shall include a presentation of
2565 reasonable duration, as determined by This Committee, upon recommendation
2566 of the Policy Committee, by each candidate or her/his designee(s). Thereafter,
2567 the question whether to endorse a candidate shall be submitted to a vote of This
2568 Committee. The endorsement shall require a 60% (sixty percent) vote. Where
2569 the office in question only involves the election of a single person to that office,
2570 no matter the number of candidates, there shall be only one ballot.
2571

2572 3. The Policy Committee shall devise and cause to be published with the notice of
2573 the endorsement vote an appropriate procedure for the casting of ballots for
2574 endorsement for any office which involve the election of more a single person to
2575 that office.
2576

2577 **Section E. DETERMINATION OF A MAJORITY**
2578

2579 In determining whether sixty percent (60%) of ballots have been cast for a candidate's
2580 endorsement, blank ballots, void ballots, and abstentions shall be excluded.
2581

2582 **Section F. OTHER PROCEDURES**
2583

2584 1. Promptly after the referral of an initiation of the endorsement process to the
2585 Policy Committee, the Chair of This Committee or her/his designee shall be
2586 responsible for sending to all known candidates for the office(s) in question who
2587 are registered as Democrats notification in writing of:
2588

2589 a. The date, time and place of all relevant meetings;
2590

2591 b. Their right to consideration, if applicable;
2592

2593 c. If they have a right to be considered for endorsement, the requirement
2594 that, in order to be considered for endorsement by This Committee, they
2595 must be registered Democrats as of the date of the Policy Committee's
2596 consideration of endorsement in the race.
2597

2598 2. The procedure for challenges of any proceedings or votes under this Article XII
2599 shall be the procedure set forth in Article XI.E.
2600

- 2601 3. The procedure for reconsideration, rescission or revocation of an endorsement
2602 under this Article XII shall be the procedure set forth in Article XI.J.
2603
- 2604 4. The procedure for the consideration of support or opposition to a recall of any
2605 elected public official under this Article XII shall be the procedure set forth in
2606 Article XI.I. The procedure for consideration of a successor candidate in a recall
2607 election governed by this Article XII shall be the same as the procedure that
2608 would apply to a motion to endorse a candidate for that office in a regularly
2609 scheduled election.
2610

2611 **ARTICLE XIII. RESOLUTIONS**
2612

2613 **Section A. INTRODUCTION**
2614

- 2615 1. The following shall govern the submission of resolutions:
2616
- 2617 a. All resolutions must be typed;
 - 2618
 - 2619 b. Twenty (20) copies of each resolution must be provided to the
2620 Chair of the Resolutions Committee at least seven (7) days in advance
2621 of the meeting at which it is to be considered;
2622
 - 2623 c. Whereas clauses must be limited to three (3) or less and resolved
2624 clauses to two (2) or less;
 - 2625
 - 2626 d. All resolutions must contain an "action clause" indicating the
2627 action requested;
 - 2628
 - 2629 e. Resolutions must be no longer than one (1) side of one (1)
2630 typewritten page (8-1/2" x 11").
2631
- 2632 2. The Resolutions Committee shall:
2633
- 2634 a. Consider only those resolutions submitted by a member of This
2635 Committee, an Assembly District Delegation, a Region, or by an
2636 entity chartered by This Committee.
2637
 - 2638 b. Combine similar resolutions by re-writing.
 - 2639
 - 2640 a. Reject resolutions which repeat past positions unless substantially
2641 new actions are proposed.
2642
 - 2643 b. Consider only those resolutions which by subject matter do not
2644 fall within the scope of the Legislative Action, Policy, Ballot
2645 Measures and Rules and Legal Committee(s).
2646
2647

- 2648 3. Except upon majority vote, the Resolutions Committee shall not consider any
2649 resolutions not in conformity with the foregoing rules.
2650
2651 4. Except as otherwise provided below a resolution must first be presented to the
2652 Resolutions Committee. There shall be at least three (3) copies provided.
2653
2654 5. For a resolution to be brought up directly on the floor of This Committee it must
2655 be signed by twenty-five (25) Regular Members from at least five (5) Assembly
2656 Districts.
2657

2658 **Section B. PASSAGE**

- 2659
2660 1. A resolution approved by the Resolutions Committee shall be brought up
2661 automatically for consideration as part of the Resolutions Committee Report.
2662
2663 2. A resolution not approved by the Resolutions Committee must meet the same
2664 signature requirements as one coming directly to the floor. These resolutions
2665 shall be considered during presentation of the report of the Resolutions
2666 Committee.
2667
2668 3. No resolution shall be passed except upon sixty percent (60%) affirmative vote.
2669

2670 **ARTICLE XIV. REGIONS**

2671 **Section A. COMPOSITION**

2672 This Committee shall have no less than five (5) and no more than seven (7) Regions the
2673 composition of which shall be determined by majority vote of the Committee "no less
2674 than thirty (30) and no more than ninety (90) days before" the Organizational Meeting
2675 upon recommendation of the Policy Committee.
2676
2677
2678

2679 **Section B. DUTIES**

- 2680
2681 1. The Region shall implement the duties and functions of This Committee in the
2682 local districts and shall assist in broadening the participation and initiative of the
2683 members in the Region.
2684
2685 2. Specifically each Region shall be responsible for:
2686
2687 a. Coordinating regional programs developed in the local districts and
2688 carrying out county-wide programs in the Region.
2689
2690 b. Regional meetings of certain Standing Committees.
2691
2692 c. Such other duties and functions as may contribute to more visible and
2693 viable presence of the Democratic Party in the Region.

2694 3. Rules of procedure consistent with these Constitution and By-Laws may be made
2695 by each Region.
2696

2697 **Section C. MEMBERSHIP**
2698

- 2699 1. All Regular Members of This Committee residing in a given Region shall be
2700 members of that Region.
2701
2702 2. Alternate Members shall be members of the Region in which their Appointing
2703 Member resides, except when serving as an alternate for the Highest Finishing
2704 Democrat or Democratic officeholder whose District extends into Los Angeles
2705 County, but who is not himself/herself registered to vote in Los Angeles County.
2706 In the case of such an exception, the Alternate Member shall be a member of the
2707 Region in which the Alternate Member is registered to vote.
2708
2709 3. Club Presidents, Democratic State Central Committee members, elected officials
2710 and other Democratic leaders may be included as non-voting members.
2711

2712 **Section D. MEETINGS**
2713

- 2714 1. Each Region shall hold at least one (1) meeting every two (2) months at the call
2715 of the Regional Vice-Chair. All meetings shall be held in the Region or in
2716 conjunction with a regular meeting of This Committee. Failure of the Regional
2717 Vice-Chair to call these meetings will authorize the Policy Committee to remove
2718 the Regional Vice-Chair and authorize new elections.
2719
2720 2. Written notice containing the time, place, and agenda shall be sent to each
2721 member at least seven (7) days prior to any meeting.
2722
2723 3. Within two (2) weeks after any Region meeting the Secretary shall send a copy of
2724 the minutes and a list of those in attendance to the Recording Secretary of This
2725 Committee.
2726

2727 **ARTICLE XV. ASSEMBLY DISTRICT DELEGATIONS**
2728

2729 **Section A. MEMBERSHIP**
2730

- 2731 1. All Regular Members of This Committee residing in a given Assembly District
2732 shall be members of that Assembly District Delegation.
2733
2734 2. Alternate Members shall be members of the Assembly District Delegation in
2735 which their Appointing Member resides, except when serving as an alternate for
2736 the Highest Finishing Democrat or Democratic officeholder whose District
2737 extends into Los Angeles County, but who is not himself/herself registered to
2738 vote in Los Angeles County. In the case of such an exception, the Alternate
2739 Member shall be a member of the Assembly District Delegation in which the
2740 Alternate Member is registered to vote.

2741 **Section B. MEETINGS**

- 2742
- 2743 1. The first meeting of the Delegation shall be called by the previous Chair, if re-
- 2744 elected to This Committee, or by the Assembly nominee. If the meeting is not
- 2745 called within two (2) weeks after the Organizational Meeting of This Committee,
- 2746 the Chair of This Committee shall appoint a member of the Delegation to call the
- 2747 meeting.
- 2748
- 2749 2. Each Delegation shall meet at least every two (2) months at the call of the
- 2750 Delegation Chair. Failure to call these meetings will authorize the Policy
- 2751 Committee to remove the Delegation Chair upon request of the Delegation and
- 2752 to authorize new elections.
- 2753
- 2754 3. Written notice containing the time, place, and agenda shall be sent to each
- 2755 member at least seven (7) days prior to the meeting.
- 2756 4. Meetings maybe held in conjunction with a meeting of a Region or This
- 2757 Committee.
- 2758
- 2759 5. Within two (2) weeks after any meeting, the Secretary of the Delegation shall
- 2760 send a copy of the minutes and a list of those attending to the Recording
- 2761 Secretary of This Committee.
- 2762
- 2763 6. Except when sitting as an Endorsement Recommendation Committee, all Regular
- 2764 Members and all Alternate Members present shall count toward a quorum. The
- 2765 number of voting members needed to constitute a quorum for meetings of
- 2766 Assembly District Delegation(s) is the lesser of the number equal to:
- 2767
- 2768 a) A majority of the filled positions of all Regular Members, or six (6);
- 2769
- 2770 [For example, if there are four (4) filled Regular Member positions and every
- 2771 one of the four (4) Regular Members has appointed an alternate, the quorum
- 2772 is four (4) voting members since four (4) -- the number of filled Regular
- 2773 Member positions -- is less than six (6) and any of the eight voting members
- 2774 of the delegation (the four (4) Regular Members and four (4) alternates) may
- 2775 be counted for the purpose of constituting a quorum].
- 2776 *[Note: Regular Members are defined as Elected, Appointed, and Ex-Officio*
- 2777 *Members.]*

2778 **Section C. RULES**

- 2779
- 2780 1. Rules of Procedure consistent with these Constitution and By-Laws may be made
- 2781 by each Delegation.
- 2782
- 2783 2. This Committee may determine any issue or election that any Delegation has
- 2784 been unable to resolve at three (3) or more meetings in which there was voting
- 2785 on the issue or elections.

2786 **ARTICLE XVI. CHARTERS**

2787

2788 **Section A. AUTHORITY**

2789

2790 1. Pursuant to California Elections Code Section 20201, all organizations which
2791 include in any part of their name the name of the Democratic Party and directly
2792 or indirectly solicit funds in Los Angeles County for any purpose whatsoever
2793 under the representation, either express or implied, that the funds are being
2794 solicited for the use of the Democratic Party must first be chartered by one (1) of
2795 the following:

2796

2797 a. The Los Angeles County Democratic Central Committee;

2798

2799 b. The California State Democratic Central Committee; or,

2800

2801 c. A majority of the members of the California Delegation of the Democratic
2802 National Committee.

2803

2804 **Section B. GRANTING**

2805

2806 1. Subject to the provisions set forth herein below, This Committee may charter
2807 any organization that has as its objective the advancement of the Democratic
2808 Party.

2809

2810 2. Any charter granted by This Committee shall be effective from the date said
2811 charter is granted to the date of the regular meeting in January of the following
2812 year, unless revoked as hereinafter provided.

2813

2814 3. There shall be three (3) types of organizations eligible for charter:

2815

2816 a. A membership organization, including a Democratic Club;

2817

2818 b. A council made up of representatives from various Democratic Party and
2819 chartered organizations; and,

2820

2821 c. A political action committee.

2822

2823 Eligibility to charter shall also be contingent upon meeting the following
2824 requirements;

2825

2826 (i). A membership organization, including a Democratic Club, shall
2827 require that its voting members be registered Democrats, or
2828 persons ineligible to register as Democrats who express an intent
2829 to register as a Democrat upon becoming eligible. It shall also
2830 require that its members pay dues, and affirmatively apply for
2831 membership in a manner in which the member, at a minimum, is
2832 identified by name and address.

2833 A membership organization, including a Democratic Club, may
2834 have a category of nonvoting allies who are registered voters who
2835 disclosed no preference for a political party (or, prior to that
2836 designation, registered as "decline to state") on their voter
2837 registration card. The designation in the organization's bylaws
2838 and any filing with any Democratic Party organization of any such
2839 nonvoting members must make their nonvoting status clear.
2840

2841 (ii). Any organization comprised entirely of a specified membership made
2842 up of representatives from a Democratic Party Central Committee
2843 and/or Democratic Party chartered organizations who are
2844 members by virtue of their office/title shall require that its voting
2845 members be registered Democrats, or persons ineligible to
2846 register as Democrats who express an intent to register as a
2847 Democrat upon becoming eligible.
2848

- 2849 4. This Committee may only charter an organization, which has been
2850 recommended for chartering by:
- 2851 a. The Organizational Chartering and Development Committee of This
2852 Committee; or
 - 2853 b. If the organization seeking a charter is a membership organization,
2854 including a Democratic Club, the majority of the members of the
2855 Assembly District Delegation in which a majority of the members of the
2856 organization reside.
2857
- 2858
- 2859 5. This Committee shall have no authority to grant a charter to an organization
2860 which has not complied with the provisions of Article XV.B.4 above.
2861
2862

2863 **Section C. DENIAL AND REVOCATION**

- 2864
- 2865 1. This Committee shall have the power and authority to deny or revoke a charter
2866 of any organization, for cause by majority vote. Cause for denial or revocation
2867 shall include:
- 2868 a. The endorsement of a non-Democrat for elective office;
 - 2869 b. Use of the name of the Democratic Party without a charter;
 - 2870 c. In the case of a "membership" organization, knowing enrollment of a
2871 person registered to vote as anything other than a member of the
2872 Democratic Party as a voting member of the organization;
 - 2873 d. Transferring of funds from the organization's accounts to an account of a
2874 non-Democrat running for elective office;
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- 2879 e. Acting in violation of State or Federal laws or regulations; and/or
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2881 f. Taking an affirmative action, or having a stated purpose of the
2882 organization, which a two-thirds majority of those members of This
2883 Committee voting, after affording the chartered organization an
2884 opportunity to be heard, finds to be inimical to the interests of
2885 Democratic Party.
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2887 2. No organization's charter may be revoked without sixty (60) days written notice
2888 of grounds of revocation having been mailed to the Chair of the organization in
2889 question, and the rights of response before This Committee having been granted
2890 to said organization's designated representative. For purposes of this Section
2891 the Chair shall mean the last person designated in writing to This Committee as
2892 Chair.
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2894 **Section D. APPLICATION REQUIREMENTS**
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- 2896 1. All organizations which fall under the mandatory chartering provisions of
2897 Election Code Section 20201 and desire to be chartered by This Committee shall
2898 make application for such charter in writing. The application shall contain:
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2900 a. The name of the organization;
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2902 b. A copy of the Constitution and By-Laws of the organization, and if
2903 applicable, its Articles of Incorporation, all of which must contain such
2904 provisions as This Committee may require;
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2906 c. Agreement by the organization that it will give ten (10) days written
2907 notice of any and all of its meetings, both regular and special, to:
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2909 (i) All members of the Assembly District Delegation which
2910 recommended its charter; or,
2911
2912 (ii) The Chair of This Committee and the chair(s) of the Organizational
2913 Chartering and Development Committee of This Committee if the
2914 organization was not recommended for charter by an Assembly
2915 District Delegation.
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2917 d. The names, addresses, and phone numbers of all persons appearing on
2918 the organization's Statement of Organization filed with the applicable
2919 filing officer, including the organization's officers which shall include as a
2920 minimum a chair and a treasurer.
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2922 e. The identification number(s) used by the organization when filing
2923 statements with the Secretary of State, the Fair Political Practices
2924 Commission, and/or the Federal Elections Committee.

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- f. A written certificate signed by the President and Secretary of the organization, certifying that each of its members is a registered Democrat or is a person devoted to the principles of the Democratic Party and ineligible to register as a voter because of inability to meet registration requirements. The certificate shall further certify that any such member intends to register as a Democrat immediately upon becoming eligible.
 - g. Individual signatures, addresses and telephone numbers of the organization's members who have not signed another organization's charter application as set forth below:
 - (i) For membership organizations recognized as an affiliate of the California Young Democrats or College Democrats of America: not less than ten (10) members;
 - (ii) For all other membership organizations, including all other Democratic Clubs: not less than twenty (20) members;
 - (iii) Because political action committees are not membership organizations, the only signatures required for political action committees are of a responsible official agreeing to comply with the chartering requirements and making the certifications required by the application form.
 - h. The appropriate chartering fee.
 - i. Unless an organization is a political action committee, it shall also include the following in its application:
 - (i) A complete roster (in hard copy and electronic format, if available) containing the names, addresses, and phone numbers of all its members.
 - (ii) Constitution and By-Laws which contain provisions indicating that the organization has regularly scheduled meetings.
 - (iii) An agreement that the organization will send notice to each member of the Assembly District Delegation in which a majority of the members reside. Said notice shall be given to the Chair of This Committee and the chair(s) of the Organizational Chartering and Development Committee if such organization does not have a majority of its membership in one (1) Assembly District.
2. This Committee may charter by a sixty percent (60%) vote of those present and voting, one (1) organization using the name Los Angeles County Democratic Central Committee Political Action Committee. Any group of persons desiring to be chartered by This Committee to use the name Los Angeles County Democratic

2970 Central Committee Political Action Committee shall make written application for
2971 charter. In addition to those items set forth in Article XV.D.1 above, the
2972 application shall contain:

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- 2974 a. A copy of the Constitution and By-Laws of the organization and, if
2975 applicable, the Articles of Incorporation. These documents must indicate
2976 that the group having decision-making authority in the organization
2977 consists of at least one (1) person from each Supervisorial District in this
2978 county.
- 2979
- 2980 b. An agreement that the political action committee will not oppose any
2981 candidate which This Committee has endorsed.
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- 2983 c. An agreement that the political action committee will not support or
2984 oppose a proposition, ballot measure or recall in opposition to a position
2985 which This Committee has adopted.
- 2986
- 2987 3. This Committee, upon recommendation of the Policy Committee, may adjust the
2988 chartering fees. Such adjustments shall be made no more frequently than once
2989 per calendar year. In addition, the Policy Committee shall establish uniform late
2990 application fees/penalties for organizations filing their application for a charter
2991 in an untimely manner may, in its discretion, modify the late application
2992 fee/penalty; provided that no such modification may take effect until the
2993 calendar year immediately following the calendar year in which the modification
2994 was adopted.

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2996 **ARTICLE XVII. AMENDMENTS**

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2998 Proposed amendments to the Constitution and By-Laws must be submitted in writing at
2999 a regular meeting of This Committee, presented thereat, and at the next regular
3000 meeting may be adopted by two-thirds (2/3) affirmative vote of those members present
3001 and voting, a quorum being present. A notice in writing shall be mailed at least seven (7)
3002 days prior to the meeting at which the vote will be taken to all members of This
3003 Committee.